



CITY OF WAUKESHA

Administration

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Committee: Human Resources	Date: 3/16/2016
Common Council Item Number: Click here to enter text.	Date: 4/4/2016
Submitted By: Brian Running, City Attorney	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Rich Abbott, Finance Director Click here to enter text.	City Attorney's Office Review: Brian Running, City Attorney Click here to enter text.
Subject: Recommendation to reassign reporting duties of the Clerk/Treasurer position to the City Administrator.	

Details: According to the current organizational chart, the Clerk/Treasurer position is listed as reporting to the Finance Director. This item would change the reporting relationship from the Finance Director to the City Administrator. Currently the Finance Director does not exercise supervisory authority over the Clerk/Treasurer position or the department. The Clerk/Treasurer Position is a director level position that reports to the City Administrator.

Options & Alternatives: The Human Resources Committee could keep the organizational chart the same, however this does not reflect the current operations.

Financial Remarks: There are no financial implications to this request.

Executive Recommendation: Approve reassigning the reporting duties of the Clerk/Treasurer position to the City Administrator.

