



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Finance	<b>Date:</b> 5/10/16
<b>Common Council Item Number:</b> ID# 16-0765	<b>Date:</b> 5/17/2016
<b>Submitted By:</b> Steve Howard, Acting Chief	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KL</b>
<b>Finance Department Review:</b> Rich Abbott, Finance Director <b>RA</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BR</b>
<b>Subject:</b> Discussion and recommendation regarding the renewal of a contract with the State of Wisconsin for storage tank system inspections.	

**Details:**  
For over 20 years, the City of Waukesha has been contracted by the State of Wisconsin to conduct fire safety and environmental safety inspections of aboveground and underground fuel tank storage systems. In 2015, these activities generated approximately \$11,000 in revenue. The inspection of these systems is performed by Fire Prevention Bureau personnel during annual and semi-annual fire prevention inspections of facilities within our community. The proposed contract is very similar to our existing agreement with the State of Wisconsin and has been reviewed by the City Attorney and Fire Department staff. It is the Fire Department's recommendation that we enter into this five-year agreement.

**Options & Alternatives:**  
The Department has considered not renewing this contract and having the State of Wisconsin conduct these inspections. The Department is still in favor of conducting these inspections due to the fact that Fire Inspectors are in these buildings and will be looking at the systems as part of a comprehensive fire prevention inspection if we are not contracted by the State of Wisconsin. Although the contract places requirements on the Department for additional paperwork, we feel the compensation offsets the added workload.

**Financial Remarks:**  
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**Executive Recommendation:**  
The City Administrator is in favor of renewing the contract with the State of Wisconsin.

