



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft Finance Committee

---

Tuesday, August 25, 2015

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

---

### 1. Call To Order

**Present:** 5 - Bartels, Reiland, Pieper, Manion and Perry

### 2. Approval of Minutes

A. [ID#15-3203](#) Minutes for August 11, 2015

**Hearing no objections, the minutes were approved.**

### 3. Business Items

A. [ID#15-3209](#) Review and Act on a recommendation by the Audit Request For Proposal (RFP) selection team to award Baker Tilly the audit contract as described in the RFP. In completing the contract, authorize the Finance Director to discuss terms of the contract, the City Attorney to review and complete the contract and the Mayor to sign the contract.

**Sponsors:** Finance, Transit and Water Utility

**A motion was made by Reiland, seconded by Perry, that this Item be approved.  
The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

B. [ID#15-3158](#) Review and act on a request to accept \$51,962.38 of donated funds from the Waukesha County Community Foundation to be used to create a special project fund to commission a bronze sculpture to be installed in the atrium of Fire Station #1.

**Sponsors:** Fire Department

**A motion was made by Pieper, seconded by Bartels, that this Item be approved.  
The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

- C. [ID#15-3159](#) Review and act on a request from the Fire Dept. to approve a contract with John Rawlins commissioning a bronze sculpture entitled "I Remember" to be installed in the atrium of Fire Station #1.

**Sponsors:** Fire Department

**A motion was made by Pieper, seconded by Manion, that this Item be approved.  
The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

- D. [ID#15-3204](#) Review and act on a request to authorize funds for Affordable Care Act (ACA) information reporting services and approve 3 year contract with Sovos Compliance, pending review by City Attorney, and authorize the Mayor to sign the contract.

**Sponsors:** Human Resources

**A motion was made by Pieper, seconded by Perry, that this Item be approved.  
The motion carried by the following vote:**

**Aye:** 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

#### 4. Communications and Referrals:

*Finance Director Abbott said the budget process is ongoing. He also said that a new Accountant, Jodi Keene, has been hired for his office and will start the following day. In addition, they are in the process of hiring a person very soon to shadow Nancy Lovejoy prior to her retirement.*

*City Administrator Lahner mentioned that some budget items involve technology, so there will be ITB meetings to discuss those items. Finance Committee members interested in those discussions are welcome to attend the meetings.*

*Ald. Pieper asked that the ITB meeting schedule be emailed to the Finance Committee, so they can put it on their calendars.*

#### 5. Adjournment

*Meeting adjourned at 7:00 pm..*

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.