



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, April 18, 2023

6:30 PM

Council Chambers, City Hall

1. Administration of the Oath of Office - Aldermanic Districts 2,3,6,7,10,13

Ald. Dean Lemke was not present.

2. Roll Call

Ald. Dean Lemke arrived at 7:17pm.

Present: 15 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

3. Pledge of Allegiance

4. Presentations to Council

A. [ID#23-6584](#) Waukesha South High School Mock Trial Team Proclamation

Attachments: [Waukesha South High School Mock Trial Team - 2023 Proclamation](#)

B. [ID#23-6573](#) Otto's Art Academy - City Hall Gallery

Attachments: [Otto's Art Academy- City Hall Gallery Presentation 2023](#)

5. Public Comment

Lisa Salb, 424 Madison St, spoke on the Public Hearing regarding chicken coop enclosures.

6. Approval of Minutes

A. [ID#23-6546](#) Minutes from April 6, 2023

Attachments: [ccmn230406 draft.pdf](#)

A motion was made by Ald. C. Payne, seconded by Ald. E. Payne, to approve the Minutes from April 6, 2023. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Absent: 1 - Dean D. Lemke

Consent Agenda

The Consent Agenda passed by unanimous consent with no items removed.

1. Other Boards and Commissions

- A. [ID#23-6387](#) Review and act on the changes to the PCI DSS Policy
- Attachments:** [ITB Agenda Cover Sheet - Project Name 23-6387](#)
[PCI DSS Cybersecurity Policy Standards1.21 CLEAN](#)
[PCI DSS Cybersecurity Policy Standards1.21-RED LINE](#)
- B. [ID#23-6389](#) Review and act on an amendment to the Phase 2 of the Everstream Contract
- Attachments:** [ITB Agenda Cover Sheet - Project Name 23-6389](#)
[Amendment 3-24-23 with Attachments](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#23-6206](#) Please consider a no parking sign from the telephone pole to the corner of N. Charles Street on the west side of the street, at the north side of intersection with College Avenue. This area is across the street from 109 N. Charles Street.
- Sponsors:** Moltzan
- Attachments:** [23-6206 Install No Parking on Charles St](#)
[BG Resolution for the 4-18-2023 Consent](#)
- Resolution #2023-18*
- B. [ID#23-6381](#) Add a stop sign at Maitland Drive and Hawthorn Drive.
- Sponsors:** Pieper
- Attachments:** [23-6381 Install Stop Sign at Maitland Dr & Hawthorn Dr](#)
[BG Resolution for the 4-18-2023 Consent](#)
- Resolution #2023-18*
- C. [ID#23-6382](#) Please approve new/updated Parking Zones along Delafield Street from

Lemira Avenue to Magnolia Drive as a result of the Delafield Street reconstruction project.

Attachments: [23-6382 Parking Zones on Delafield St from Lemira to Magnolia](#)
[BG Resolution for the 4-18-2023 Consent](#)

Resolution #2023-18

- D. [ID#23-6383](#) To discuss and act on creating a loading zone in front of 1337 Pearl Street from 7am until 5pm Monday through Friday.

Sponsors: Rodriguez

Attachments: [BG Resolution for the 4-18-2023 Consent](#)

Resolution #2023-18

C. Ordinance & License Committee - Ald. Johnson

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#23-6421](#) Review and act on Contract Change Order No. 1 with Innovative Sport Surfacing, LLC, for the Installation of Poured-in-Place Resilient Surfacing for David's Park Playground project.

Sponsors: Public Works

Attachments: [23-6421 BPW Agenda Cvr-CO1-Innovative Sports Surfacing-Davids Park Resilient Surface.pdf](#)
[23-6421_CCO1 for Innovative Sport Surfacing.pdf](#)

- B. [ID#23-6426](#) Approve Storm Water Management Practice Maintenance Agreement with Boucher Holdings, LLC, for the property located at 1503 E. Moreland Blvd..

Sponsors: Public Works

Attachments: [23-6426 BPW Agenda Cr-1503 E Moreland Blvd Genesis SW Agreement.pdf](#)
[23-6426 Genesis City Maintenance Agreement 220930.pdf](#)

End of Consent Agenda

7. New Business

- A. [ID#23-6559](#) Election of Council President

A motion was made by Ald. Rodriguez, seconded by Ald. Chrisien, to approve Daniel Manion as Council President. The motion carried by the following vote:

Aye: 15 - Joe Pieper, Peter Bartels, Daniel Manion, Steve Johnson, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Absent: 1 - Dean D. Lemke

B. [ID#23-6569](#) Approve the selection of Alex Damien as the Public Works Director

Attachments: [Public Works Director Selection Cover Sheet](#)

A motion was made by Ald. Pieper, seconded by Ald. M. Payne, to approve the selection of Alex Damien as the Public Works Director. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Absent: 1 - Dean D. Lemke

C. [ID#23-6544](#) Review and act on a resolution extending the life of Tax Incremental Finance District Number 22 for one year to benefit affordable housing.

Attachments: [Extend TID 22 To Benefit Affordable Housing](#)
[Resolution - Extend TID 22 to benefit affordable housing \(2023\)](#)

Resolution #2023-19

A motion was made by Ald. R. Lemke, seconded by Ald. Halvensleben, to approve the Resolution extending the life of Tax Incremental Finance District Number 22 for one year to benefit affordable housing. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Nay: 2 - Eric E. Payne and Frank McElderry

Absent: 1 - Dean D. Lemke

8. Public Hearing

A. [ID#23-6295](#) Zoning Code Amendment - Accessory Use Regulations - A request from Staff to amend Section 22.58 Accessory Use Regulations, to address chicken enclosures

Attachments: [Cover Sheet - Zoning Code Amendment 22.58 2. g.](#)
[22.58 Accessory Use Regulations - Redline draft](#)

The Public Hearing was opened. No speakers present. The Public Hearing was closed.

9. Action on Public Hearing

- A. [ID#23-6295](#) Zoning Code Amendment - Accessory Use Regulations - A request from Staff to amend Section 22.58 Accessory Use Regulations, to address chicken enclosures

Attachments: [Cover Sheet - Zoning Code Amendment 22.58 2. g. 22.58 Accessory Use Regulations - Redline draft](#)

Ordinance #2023-5

A motion was made by Ald. Rodriguez, seconded by Ald. Moltzan, to approve the Zoning Code Amendment - Accessory Use Regulations - A request from Staff to amend Section 22.58 Accessory Use Regulations, to address chicken enclosures to not exceed 11ft. The motion carried by the following vote:

Aye: 12 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Nay: 2 - Peter Bartels and Rick R. Lemke

Absent: 1 - Dean D. Lemke

Reports

10. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

11. Plan Commission - Jennifer Andrews

12. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Rodriguez

13. Board of Public Works Report - Alex Damien

- A. [ID#23-6425](#) Review and act on Resolution to support a WisDOT Transportation Alternatives Program (TAP) project for sidewalk extensions (various locations), including a 20% cost share of eligible project costs.

Sponsors: Public Works

Attachments: [23-6425_BPW_Agenda_Cvr-TAP_Grant_Resoultion.pdf](#)

[Common Council Resolution - DOT TAP Grant Sidewalk Extensions.pdf](#)

Resolution #2023-20

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Resolution to support a WisDOT Transportation Alternatives Program (TAP) project for sidewalk extensions (various locations), including a 20% cost share of eligible project costs. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Absent: 1 - Dean D. Lemke

14. Director of Public Works Report

15. City Attorney's Report

16. Interim City Administrator's Report

- A. [ID#23-6551](#) Interim City Administrator's Report

Attachments: [Interim City Admin Report April 14 2023](#)

17. Mayor's Report & Referrals

- A. [ID#23-6552](#) Proclamation for National Library Week

Attachments: [National Library Week - 2023 Proclamation](#)

B. [ID#23-6553](#) Proclamation for Jewish American Heritage Month

Attachments: [Jewish American Heritage Month - 2023 Proclamation](#)

C. [ID#23-6555](#) Board and Committee Appointments

Attachments: [Council Letter 04.18.2023](#)

A motion was made by Ald. C. Payne, seconded by Ald. Manion, to approve the Board and Committee Appointments. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Absent: 1 - Dean D. Lemke

D. [ID#23-6560](#) Common Council Committee Assignments

Attachments: [2023 - 2024 Council Appointments](#)

A motion was made by Ald. Moltzan, seconded by Ald. R. Lemke, to approve the Common Council Committee Assignments. The motion carried by the following vote:

Aye: 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

Absent: 1 - Dean D. Lemke

E. [ID#23-6561](#) Council Seating Chart

Attachments: [City Council Seating Chart- April 2023](#)

F. [ID#23-6562](#) State of the City Message

Attachments: [2023 State of the City](#)

18. Referrals

Ald. Pieper to Building & Grounds to Consider the installation of STOP AHEAD signs on Washington Street north and south of Summit Avenue. Please review options to incorporate a message of TRAFFIC ON SUMMIT DOES NOT STOP.

19. Adjournment

The meeting adjourned at 7:40pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.