



City of Waukesha
201 Delafield St. Waukesha, WI 53188
Tel: 262.524.3700
waukesha-wi.gov

Committee: Board of Public Works	Date: 11/17/2022
Common Council Item Number: ID #22-5215	Date: 12/6/2022
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Joseph P. Ciarro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the consultants for the Engineering Services for the Analysis and Design of Storm Sewer and Flood Mitigation projects for 2023 and 2024.	

Details:
The Department of Public Works solicited for proposals for consultants to provide engineering services for storm sewer and flood mitigation projects for through 2024. Seven firms responded to the Request for Proposals for Professional Services dated October 21, 2022. The City's Review Committee evaluated the responses and ranked the consultants based on qualifications and costs.

The rankings for the consultants are as follows:

- 1 Donohue & Associates, Inc.
- 2 Strand Associates, Inc.
- 3 Ruekert Mielke
- 4 raSmith
- 5 Stormwater Solutions Engineering, LLC
- 6 GRAEF
- 7 Ayres Associates, Inc.

The hourly fee schedule for the top two consultants is attached. The Engineering Division staff will work with the selected consultants to develop a specific scope and list of tasks associated with each project to determine the overall project cost based on the rates submitted.

Options & Alternatives:
Another one of the Consultants could be chosen but Donohue & Associates and Strand Associates ranked the highest among the reviewers for experience, expertise, and cost.

Financial Remarks:
Acct # 0041.68290 will fund the future projects that will be scoped using the hourly rates of the approved consultants.

Executive Recommendation:
Approve Donohue & Associates, and Strand Associates for the Engineering Services for the Analysis and Design of Storm Sewer and Flood Mitigation projects for 2023 and 2024.

Hourly Rates

Proposed Fixed Hourly Rates

Donohue proposes the following rates for 2023 and 2024 Storm Sewer and Flood Mitigation Engineering Services. Donohue’s and subconsultant TerraTec’s standard expenses (mileage, printing) will be billed at cost.

Donohue’s Team	Rate 2023 (Per Hour)	Rate 2024 (Per Hour)
Project Manager: Joe Holzwart, Eng. IV	\$170	\$170
QC: Sandy Kimmler, Eng. IV	\$170	\$170
Lead Engineer: Joe Holzwart, Eng. IV	\$170	\$170
Engineering Support:		
Ben Grunwald, Eng. I	\$120	\$120
Michael Styf, Eng. III	\$150	\$150
Michelle Madrid, Eng. III	\$150	\$150
Nate Winter, Eng. I	\$120	\$120
Modeler: Ben Grunwald, Eng. I	\$120	\$120
Modeling Tech Support: Steve Sticklen, Eng V	\$185	\$185
Administrative Support	\$70	\$70
Survey Crew: Led by Professional Land Surveyor Steve Arnold, TerraTec:	\$100	\$105
Equipment	Rate 2023	Rate 2024
Survey Equipment (TerraTec)	\$150/day	\$155/day

Mr. Jonathan Schapekahn, P.E.
 City of Waukesha
 Page 14
 November 8, 2022

Grant Program	Application Deadline	Agency/Local Share	Comments
Stewardship Fund	May 1, annually	50% / 50%	Aids for the Acquisition and Development of Local Parks, Urban Rivers, Land and Water Conservation Fund, and Recreational Trails Program.
FEMA-Hazard Mitigation Grant	Varies, typically within 12 months of the federal disaster declaration	75% federal / 12.5% state / 12.5% applicant	Associated with federal disaster declaration.
FEMA-Building Resilient Infrastructure and Communities (BRIC) Grant	January, annually	Varies	Annual, nationally competitive grant program that mitigate risk to infrastructure and community lifelines.

Hourly Rates

Fees for services provided are based on actual time spent and in accordance with the following standard fee schedule, which is revised each July 1. The rates shown are applicable through June 30, 2023. Expenses incurred on a project are billed at actual cost, plus 10 percent to cover processing costs. Beginning July 1, we adjust our rates annually to reflect current market conditions. The current rate table beyond June 30, 2023, is an estimate of future rates. For a multiyear contract, we will work with the City to establish a rate schedule that can be maintained throughout the contract.

Staff Classification	Hourly Billing Rates Through June 30, 2023	Hourly Billing Rates July 1, 2023 Through June 30, 2024	Hourly Billing Rates July 1, 2024 Through June 30, 2025
Justin Gutoski – Project Manager	\$159.93	\$167.93	\$176.32
Jon Lindert – Quality Control Engineer	\$214.35	\$225.07	\$236.32
Travis Anderson – WWTP/WQ Trading Liaison	\$164.43	\$172.65	\$181.28
Mark Shubak – Technical Advisor	\$215.82	\$226.61	\$237.94
Mike Williams – Stormwater Modeling and Lead Design Engineer	\$191.34	\$200.91	\$210.95
Jim McCarthy – Ecological Restoration and Waterway/Wetland Permitting Specialist	\$135.96	\$142.76	\$149.90
Anna Sunderland – Stormwater Modeling and Design Engineer	\$126.60	\$132.93	\$139.58
Keith Lyster – Stormwater Modeling and Design Engineer	\$122.46	\$128.58	\$135.01
Isak Fruchtman – Stormwater Modeling and Design Engineer	\$122.01	\$128.11	\$134.52
Daniel Johnstone – Stormwater Modeling and Design Engineer	\$112.92	\$118.57	\$124.49
Surveyors	\$75 to \$90	\$78.75 to \$95	\$82.69 to \$99.23
Engineering Technicians and Draftspersons	\$56 to \$172	\$58.80 to \$180.60	\$61.74 to \$189.63
Administrative	\$105.24 Average	\$110.50	\$116.03