



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, July 20, 2021

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#21-2570](#) Minutes from July 6, 2021

Attachments: [ccmn 210706 draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#21-2439](#) Review and Act on the Everstream MOU

Attachments: [Council Agenda Cover Sheet-Everstream MOUdocx](#)
[Everstream Shiny Side Up IMP 17365](#)

Legislative History

6/22/21 Information Technology Board approved

- B. [ID#21-2440](#) Review and Act on the amendment to the Everstream Contract to use an alternate route for Phase 2

Attachments: [Council Agenda Cover Sheet-Everstream Amendment](#)
[Waukesha Phase 2 Amendment](#)

Legislative History

6/22/21 Information Technology Board approved

- C. [ID#21-2447](#) Waukesha County Business-Approval of Amendment 4 to Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905

Attachments: [Agenda Cover Sheet -Amendment 4 of Purchase of Service Agreement Wisconsin Coach Lines Agmt-Amendment4](#)

Legislative History

7/8/21 Transit Commission approved

- D. [ID#21-2448](#) Approval of New Merchant Service Agreement with Worldpay, LLC

Attachments: [Agenda Cover Sheet -Merchant Service Agreement-Worldpay Waukesha Metro Transit - BCMA, ACH Exhibit](#)

Legislative History

7/8/21 Transit Commission approved

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#21-2475](#) Discussion and Recommendation on Using CIP funds to update the Website

Attachments: [Cover Sheet - Website Update](#)

Legislative History

7/7/21 Information Technology Board approved

7/13/21 Finance Committee approved

- B. [ID#21-2480](#) Review and Act to approve \$80,000 to fund purchase of 3 granite tablets, bases and basic artwork for Police and Fire Memorial to be erected on west side of City Hall.

Sponsors: Police Department and Fire Department

Indexes: Memorial Project

Attachments: [Cover Sheet- Police and Fire Memorial](#)
[Quote by Waukesha Monument](#)
[Proposed Memorial Wall NOT IN THE SIDEWALK-Plan 1 IN 40 FT](#)
[Dodge Co. Police Memorial Photo](#)
[Park Bench](#)
[Paver Bricks 2](#)

Legislative History

7/13/21 Finance Committee approved

- C. [ID#21-2517](#) Review and Act on the request from Habitat for Humanity for TIF assistance to building 6 new housing units on White Rock Ave.
- Sponsors:** Community Development
- Indexes:** TIF
- Attachments:** [Cover Sheet- White Rock - Habitat](#)
[Habitat Term Sheet-BER Rev](#)
[1432.00-WI OPTION 8 02-26-2021](#)
- Legislative History**
- 7/13/21 Finance Committee approved
- D. [ID#21-2541](#) Review and Act on a request to create a new special revenue fund for the purpose of accounting for and tracking of revenues and expenditures related to the American Rescue Plan Act (ARPA) funds.
- Sponsors:** Finance
- Indexes:** American Rescue Plan Act (ARPA)
- Attachments:** [Cover Sheet- 2021 ARPA Fund](#)
- Legislative History**
- 7/13/21 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#21-2545](#) Invited Bartender
- Attachments:** [Bartender Applications 7-12-21](#)
- Legislative History**
- 7/12/21 Ordinance & License Committee recommended for Council Consent to the City Council
- B. [ID#21-2546](#) Bartenders
- Attachments:** [Bartender Applications 7-12-21](#)
- Legislative History**
- 7/12/21 Ordinance & License Committee recommended for Council Consent to the City Council
- C. [ID#21-2547](#) Invited Other Licenses
- Attachments:** [Other Applications 7-12-21](#)
- Legislative History**
- 7/12/21 Ordinance & License Committee recommended for Council Consent to the City Council

D. [ID#21-2548](#) Other Licenses

Attachments: [Other Applications 7-12-21](#)

Legislative History

7/12/21	Ordinance & License Committee	recommended for Council Consent to the City Council
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D. Human Resources - Ald. Manion

E. Board of Public Works - Dr. Fred Abadi

A. [ID#21-2512](#) Review and act on five offers prepared by Single Source Inc. for the 2022 STP St. Paul Avenue Project, WisDOT ID: 2718-04-71.

Sponsors: Public Works

Attachments: [21-2512_BPW_Agenda_Cvr-Offers_STP_St_Paul](#)

[21-2512_2718-04-21.2OPR](#)

[21-2512_2718-04-21.4OPR](#)

[21-2512_2718-04-21.5OPR](#)

[21-2512_2718-04-21.6OPR](#)

[21-2512_2718-04-21.8OPR](#)

[21-2512_Parcel No. 2 revised 6-29-21](#)

[21-2512_Parcel No. 4 revised 6-29-21](#)

[21-2512_Parcel No. 5 revised 6-29-21](#)

[21-2512_Parcel No. 6 revised 6-30-21](#)

[21-2512_Parcel No. 8 revised 6-30-21](#)

Legislative History

7/8/21	Board of Public Works	recommended for Council Consent to the City Council
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B. [ID#21-2513](#) Review and act on Contract Change Order No. 4 with Stuckey Construction Company, Inc., for the Buchner Park Community Pool and Building project.

Sponsors: Public Works

Attachments: [21-2513_BPW_Agenda_Cvr-CCO4-Stuckey_Construction-Buchner_Park_Comm](#)

[21-2513_CCO_4_for_Stuckey_Buchner_Pool_and_Building](#)

Legislative History

7/8/21	Board of Public Works	recommended for Council Consent to the City Council
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C. [ID#21-2514](#) Review and Approve Waukesha City Hall Room Use Policy

Sponsors: Mayor

Attachments: [21-2514_BPW_Agenda_Cvr-Waukesha_City_Hall_Room_Use_Policy](#)
[Waukesha_City_Hall_Room_Use_Policy-For_Review](#)
[Waukesha_City_Hall_Room_Use_Application-Form](#)
[Public_Conference_Rooms_-_Diagrams](#)
[AV-City_Hall_Conference_Room_162](#)
[AV-City_Hall_Conference_Rooms_160,_161,_and_201](#)

Legislative History

7/8/21 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

A. [ID#21-2474](#) Discussion and Recommendation on city emails for citizen board members

Attachments: [Cover Sheet - City Email Addresses](#)

Legislative History

7/7/21 Information Technology Board approved

B. [ID#21-2582](#) Presentation and discussion with Alexander Company and Sherman & Associates about the redevelopment of 200 Delafield St.

Attachments: [Council Agenda Cover Sheet- alexander sherman interviews](#)

C. [ID#21-2583](#) Approve a developer and accept the corresponding Letter of Intent for the redevelopment of 200 Delafield St.

Attachments: [Council Agenda Cover Sheet- alexander sherman loi](#)
[Sherman Revised LOI and Narrative](#)

D. [ID#21-2602](#) Waiver of conflict of interest for VonBriesen law firm.

Attachments: [Cover Sheet - VBP Conflict Waiver.pdf](#)
[Conflict Waiver Letter to City of Waukesha re Froedtert - 7_15_21.pdf](#)

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- A. [ID#21-2580](#) Waukesha County Request to Consider Route 1 Extension
 - Attachments: [Waukesha County Request letter-Route 1 Extension 6.23.21](#)
[Route 1 Extension Request](#)
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Manion
- 9. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#21-2404](#) Review and act on the City Resolution for dedicating Permanent and Temporary Limited Easements for the 2022 STP St Paul Avenue Project, WisDOT ID: 2718-04-71.

Sponsors: Public Works

Attachments: [21-2404_BPW_Agenda_Cvr-Resolution_STP_St_Paul](#)
[21-2404_Resolution - St Paul Ave Reconstruction-Resized](#)

Legislative History

7/8/21 Board of Public Works recommended for approval to the City Council

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

- A. [ID#21-2592](#) Report from the City Administrator

Attachments: [Admin Report 7-16-21](#)

13. Mayor's Report & Referrals

- A. [ID#21-2593](#) Board and Committee Appointments

Attachments: [Council Letter 7.20.21](#)
[Matt Retzak Resume](#)

14. Referrals

15. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.