



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

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Tuesday, July 20, 2021

6:30 PM

Council Chambers, City Hall

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Meeting Minutes - Final

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#### 1. Roll Call

*Ald. C. Payne appeared via Zoom*

**Present:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

**Absent:** 2 - Miller and McElderry

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Lisa Salb 434 Madison St. spoke about petition in favor of the Alexander Company's proposal for the Delafield St. development.*

#### 4. Approval of Minutes

##### A. [ID#21-2570](#) Minutes from July 6, 2021

**A Motion was made by Ald. E Payne, seconded by Ald. Pieper, to approve the Minutes from July 6, 2021. The Motion was carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

**Absent:** 2 - Miller and McElderry

#### Consent Agenda

*The Consent Agenda passed as presented by unanimous consent with no items removed or added.*

**The Consent Agenda passed as presented by unanimous consent with no items removed or added.**

#### 1. Other Boards and Commissions

##### A. [ID#21-2439](#) Review and Act on the Everstream MOU

- B. [ID#21-2440](#) Review and Act on the amendment to the Everstream Contract to use an alternate route for Phase 2
- C. [ID#21-2447](#) Waukesha County Business-Approval of Amendment 4 to Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905
- D. [ID#21-2448](#) Approval of New Merchant Service Agreement with Worldpay, LLC

## **2. Plan Commission**

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

- A. [ID#21-2475](#) Discussion and Recommendation on Using CIP funds to update the Website
- B. [ID#21-2480](#) Review and Act to approve \$80,000 to fund purchase of 3 granite tablets, bases and basic artwork for Police and Fire Memorial to be erected on west side of City Hall.  
*Indexes:* Memorial Project
- C. [ID#21-2517](#) Review and Act on the request from Habitat for Humanity for TIF assistance to building 6 new housing units on White Rock Ave.  
*Indexes:* TIF
- D. [ID#21-2541](#) Review and Act on a request to create a new special revenue fund for the purpose of accounting for and tracking of revenues and expenditures related to the American Rescue Plan Act (ARPA) funds.  
*Indexes:* American Rescue Plan Act (ARPA)

### **B. Building & Grounds Committee - Ald. E. Payne**

### **C. Ordinance & License Committee - Ald. Johnson**

#### 1. Licenses

- A. [ID#21-2545](#) Invited Bartender
- B. [ID#21-2546](#) Bartenders
- C. [ID#21-2547](#) Invited Other Licenses

- D. [ID#21-2548](#) Other Licenses

**D. Human Resources - Ald. Manion**

**E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#21-2512](#) Review and act on five offers prepared by Single Source Inc. for the 2022 STP St. Paul Avenue Project, WisDOT ID: 2718-04-71.
- B. [ID#21-2513](#) Review and act on Contract Change Order No. 4 with Stuckey Construction Company, Inc., for the Buchner Park Community Pool and Building project.
- C. [ID#21-2514](#) Review and Approve Waukesha City Hall Room Use Policy

**End of Consent Agenda**

5. New Business

- [A. [ID#21-2474](#) Discussion and Recommendation on city emails for citizen board members
- [Original Motion] A motion was made by Ald. Manion, seconded by Ald. E. Payne to approve continued use of city emails for citizen board members. Direct item back to ITB for a policy to be created with amendments.**
- [Amendment to the Motion] A motion was made by Ald. Rodriguez, seconded by Ald. Pieper to approve continued use of city emails for citizen board members. Direct item to ITB for policy and include Mayor's office to create orientation process. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne
- Absent:** 2 - Miller and McElderry
- [2nd Amendment] A motion was made by Ald. Wells, seconded by Ald. R. Lemke to approve continued use of city emails for citizen board members. Direct item to ITB for policy and to Mayor's office to create orientation process. With the addition of prohibiting the use of personal emails by newly appointed and current board and committee members. This motion was withdrawn by mover and seconder.**
- [Voting on Original Motion as Amended] A motion was made by Ald. Manion, seconded by Ald. E. Payne to approve continued use of city emails for citizen board members. Direct item back to ITB for a policy to be created and include Mayor's office to create orientation process. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne
- Absent:** 2 - Miller and McElderry

- B. [ID#21-2582](#) Presentation and discussion with Alexander Company and Sherman & Associates about the redevelopment of 200 Delafield St.

*Presentation provided by Alexander Company and Sherman & Associates, limited to 20 minutes.*

- C. [ID#21-2583](#) Approve a developer and accept the corresponding Letter of Intent for the redevelopment of 200 Delafield St.

**A motion was made by Ald. E. Payne, seconded by Ald. Cummings to approve the Alexander Group as developer for the development of 200 Delafield Street and accept the corresponding Letter of Intent. The motion failed by the following vote:**

**Aye:** 5 - Cummings, Rodriguez, E. Payne, C. Payne and Browne

**Nay:** 8 - Pieper, Bartels, Manion, Johnson, D. Lemke, Wells, Moltzan and R. Lemke

**Absent:** 2 - Miller and McElderry

**A motion was made by Ald. R. Lemke, seconded by Ald. Johnson, to approve Sherman & Associates as the developer and accept the corresponding Letter of Intent for the redevelopment of 200 Delafield St. The motion carried by the following vote:**

**Aye:** 8 - Pieper, Bartels, Manion, Johnson, D. Lemke, Wells, Moltzan and R. Lemke

**Nay:** 5 - Cummings, Rodriguez, E. Payne, C. Payne and Browne

**Absent:** 2 - Miller and McElderry

- D. [ID#21-2602](#) Waiver of conflict of interest for VonBriesen law firm.

*Ald. Cummings stepped out and was not present for this vote.*

**A motion was made by Ald. Pieper, seconded by Ald. Rodriguez to approve the denial of the Waiver of conflict of interest for VonBriesen law firm. The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

**Absent:** 3 - Cummings, Miller and McElderry

## **Reports**

### 6. Other Boards and Commissions

#### A. Transit Commission Report - Dr. Fred Abadi

- A. [ID#21-2580](#) Waukesha County Request to Consider Route 1 Extension

*This item was informational only.*

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. Johnson
  - D. Human Resources Committee Report - Ald. Manion
- 9. Board of Public Works Report - Dr. Fred Abadi
- A. [ID#21-2404](#) Review and act on the City Resolution for dedicating Permanent and Temporary Limited Easements for the 2022 STP St Paul Avenue Project, WisDOT ID: 2718-04-71.  
*Resolution# 2021-23*  
**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve City Resolution for dedicating Permanent and Temporary Limited Easements for the 2022 STP St Paul Avenue Project, WisDOT ID: 2718-04-71. The motion carried by the following vote:**
  - Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne
  - Absent:** 2 - Miller and McElderry

## 10. Director of Public Works Report

## 11. City Attorney's Report

## 12. City Administrator's Report

A. [ID#21-2592](#) Report from the City Administrator

## 13. Mayor's Report &amp; Referrals

A. [ID#21-2593](#) Board and Committee Appointments

**A motion was made by Ald. Johnson seconded by Ald. Browne to approve Board and Committee Appointment of Matt Retzak to Landmarks Commission. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

**Absent:** 2 - Miller and McElderry

**A motion was made by Ald. Johnson seconded by Ald. E. Payne to approve Board and Committee Appointment of Joan Francouer to the Water Utility Commission. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Cummings, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Wells, Moltzan, R. Lemke, C. Payne and Browne

**Absent:** 2 - Miller and McElderry

## 14. Referrals

*There were no referrals.*

## 15. Adjournment

*Adjourned at 8:41 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.