

Sandra M. Ammerman
504 Richland Place
Waukesha, WI 53188
Home (262) 547-9239
sammerman@wi.rr.com

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| Education | Bachelor of Business Administration, Accounting University of Wisconsin Whitewater, GPA 3.3 | 12/89 |
| Professional Experience | <u>ERAs Senior Network, Inc.</u> Associate Director Responsibilities include: preparation of monthly financial statements and presentation to the Finance Committee on a bimonthly basis, process accounts payable, payroll, and accounts receivable, prepare journal entries for month end and year end closings, coordinate the audit and complete the audit workpapers, reconcile balance sheet accounts, complete financial reports for grants and contracts, supervise accounting intern, supervise finance volunteers for Special Events, liaison for health and fringe benefits and 403(b) retirement plan, preparation of annual budget of \$1,000,000, prepare dashboard report for Board of Directors, monitor actual performance, consolidated financial operations of two nonprofit agencies into a new merged agency resulting in efficiencies in delivery of social services, leader of program and development database conversion. | 5/05 - Present |
| | <u>Aurora Health Care</u> Accounting Supervisor Responsibilities included: consolidation of annual budget, assist in development of detail corporate budget, participate in development of consistent fixed asset process, directly supervise two. | 8/97-8/98 |
| | <u>Family Service of Milwaukee</u> Accounting Supervisor Responsibilities included: supervise accounts receivable, accounts payable, payroll, and financial statement preparation, assist in development of annual budgets, prepare proposals for contracts and grants, advisor to program managers, directly supervise four. | 6/96-8/97 |
| | <u>GranCare, Inc.</u> Supervisor of Financial Reporting and Analysis Responsibilities included: coordinate and review month end financial statements, maintain general ledger system, develop financial statement training sessions, oversaw financial system conversion for newly acquired facilities, directly supervise ten. | 4/93-4/96 |
| | <u>St. Michael Doctors Association, Inc.</u> Finance Manager Responsibilities included: establish and monitor budget, design and implement method for creditor payments for company reorganization, coordination of claims computer system and office personal computers. | 3/91-2/93 |
| | <u>Vrakas, Blum & Co., S.C.</u> Staff Accountant Responsibilities included: provide audit and tax services to closely-held entities. | 1/90-1/91 |
| Certification | Certified Public Accountant Business Journal CFO of the Year Award Treasurer of Friends of Waukesha Public Library Chair Catholic Stewardship Appeal St. William Parish | 9/93 10/09 9/10-5/15 Present |