



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Attend in person
or watch live at
<https://waukesha.legistar.com/Calendar.aspx>

City Council

Tuesday, July 18, 2023

6:30 PM

Council Chambers, City Hall

1. Roll Call

Present: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Eric E. Payne and Jack Wells

2. Pledge of Allegiance

3. Public Comment

Scott Allen, 3731 Stillwater Ct, 97th Assembly District Representative, came and introduced himself.

4. Approval of Minutes

A. [ID#23-7225](#) Minutes from July 6, 2023

Attachments: [ccmn230706 draft.pdf](#)

A motion was made by Ald. Manion, seconded by Ald. Halvensleben, to approve the Minutes from July 6, 2023. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Eric E. Payne and Jack Wells

Consent Agenda

Ald. R. Lemke removed Invited Bartenders: Jeremy Chavez, Eric Graham, and Nicole Koontz under ID#23-7192 to be held until next O&L meeting. Invited Bartenders: Myrrh Hamishaich and Christopher Jensen under ID#23-7192 will be handled under O&L Report. The remainder of the Consent Agenda was passed by unanimous consent.

1. Other Boards and Commissions

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-7157](#) Consider approval of City Strategic Plan contract

Attachments: [Cover Sheet- 2023 City Strategic Plan](#)
[BerryDunn_Waukesha_Strategic Plan](#)
[Contract WI City of Waukesha Strategic Planning and Goal Setting Facilitation_rev. 6.30.2023](#)

- B. [ID#23-7187](#) Review and act on the contract for between the City of Waukesha and The Kubala Washatko Architects Inc (TKWA) for consulting services in the amount, not to exceed \$25,000 for Friedman Alley

Attachments: [Cover Sheet - Friedman Alley Contract with TKWA](#)
[City of Waukesha-TKWA Contract- Friedman Alley](#)

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. R. Lemke

Ald. R. Lemke removed Invited Bartenders: Jeremy Chavez, Eric Graham, and Nicole Koontz under ID#23-7192 to be held until next O&L meeting. Invited Bartenders: Myrrh Hamishaich and Christopher Jensen under ID#23-7192 will be handled under O&L Report.

1. Licenses

- A. [ID#23-7192](#) Invited Bartender

Attachments: [Invited Bartenders](#)

- B. [ID#23-7193](#) Invited Other Applications

Attachments: [Invited Other Applications](#)

- C. [ID#23-7194](#) Other Applications

Attachments: [Other Applications](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

- A. [ID#23-7164](#) Review and act on Contract Change Order No. 1 with Wil-Surge Electric Inc., for the City Garage Electrical Upgrades Project.

Sponsors: Public Works

Attachments: [23-7164 BPW Agenda Cover Sheet - Change Order 2022 City Garage Electrical Upgrades.docx](#)
[23-7164 CCO1 Wil-Surge-2022 City Garage Electrical Upgrades.docx](#)

- B. [ID#23-7165](#) Review and act on the Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Rail Corridor Safety Study Grant, WisDOT Project ID: 1000-78-00.

Sponsors: Public Works

Attachments: [23-7165_BPW_Agenda_Cvr-Rail_Corridor_Safety_Study_Grant_SMA.pdf](#)
[23-7165_Letter_of_Support_Bike_Ped_Study_11-15-21.pdf](#)
[23-7165_State_Agreement_for_Rail_Corridor_Safety_Study_Grant.pdf](#)

- C. [ID#23-7166](#) Review and act on the Consultant Contract for Ruben Drive Pump Station Elimination Design Services project.

Sponsors: Public Works

Attachments: [23-7166_BPW_Agenda_Cvr-Ruben_Dr_Pump_Station_Elimination_Design_Services.pdf](#)
[Contract-Clark_Dietz-Ruben_Dr_Sanitary_Pump_Station_Elimination_Engineering_Services](#)

End of Consent Agenda

5. New Business

- A. [ID#23-7205](#) Approval of modified Municipal Court bond schedule

Attachments: [Bond Schedule 2023 v2](#)
[Memo-Bond Schedule 2023](#)

Brian Running, City Attorney, gave a presentation on the modified Municipal Court bond schedule.

A motion was made by Ald. Manion, seconded by Ald. Pieper, to approve the modified Municipal Court bond schedule. The motion carried by the following vote:

Aye: 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 2 - Eric E. Payne and Jack Wells

6. Public Hearing

- A. [PC23-0411](#) Proposed amendments to Section 22.15 and 22.67 of the Zoning Code to allow issuance of citations when the Plan Commission deadlines are not met.

Attachments: [Cover Sheet - Update to 22.15 and 22.67](#)
[22.15 Site Plan and Architectural Review \(redline\)](#)
[22.67 Enforcement \(redline\)](#)

Doug Koehler, Principal Planner, gave a presentation on the proposed Zoning Code Amendments.

The Public Hearing was opened.

No speakers present.

The Public Hearing was closed.

- B.** [PC23-0412](#) Zoning Code Amendment - Discuss proposed amendment for Auto Dealerships to become Conditional Uses.

Attachments: [Cover Sheet - Zoning Code Amendment Auto Sales as a Conditional Use](#)
[B-5 Zone](#)
[City of Waukesha Municipal Code 20230605 B3 Zone](#)
[B-3 Zoning Code Amendment- Redline](#)
[B-5 Zoning Code Amendment- Redline](#)

Doug Koehler, Principal Planner, gave a presentation on the proposed Zoning Code Amendment.

The Public Hearing was opened.

No speakers present.

The Public Hearing was closed.

7. Action on Public Hearing

- A.** [PC23-0411](#) Proposed amendments to Section 22.15 and 22.67 of the Zoning Code to allow issuance of citations when the Plan Commission deadlines are not met.

Attachments: [Cover Sheet - Update to 22.15 and 22.67](#)
[22.15 Site Plan and Architectural Review \(redline\)](#)
[22.67 Enforcement \(redline\)](#)

This is the Second Reading.

- B.** [PC23-0412](#) Zoning Code Amendment - Discuss proposed amendment for Auto Dealerships to become Conditional Uses.

Attachments: [Cover Sheet - Zoning Code Amendment Auto Sales as a Conditional Use](#)
[B-5 Zone](#)
[City of Waukesha Municipal Code 20230605 B3 Zone](#)
[B-3 Zoning Code Amendment- Redline](#)
[B-5 Zoning Code Amendment- Redline](#)

This is the Second Reading.

Reports

8. Other Boards and Commissions
 - A. Transit Commission Report - Alex Damien
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez
 - E. Redevelopment Authority Report - Ald. R. Lemke
 - F. Parks, Recreation & Forestry Board Report - Ald. Wells
 - G. Library Board Report - Ald. Halvensleben
 - H. Cemetery Commission Report - Ald. C. Payne
 - I. Waukesha Housing Authority Report - Ald. Pieper
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
9. Plan Commission - Jennifer Andrews
10. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. R. Lemke

A motion was made by Ald. Rick R. Lemke, seconded by Ald. Daniel Manion, to approve the denial for two bartenders: Myrrh Hamishaich and Christopher Jensen. The motion carried by the following vote:

Aye: 10 - Joe Pieper, Daniel Manion, Dean D. Lemke, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 3 - Peter Bartels, Cassandra Rodriguez and Elizabeth Moltzan

Absent: 2 - Eric E. Payne and Jack Wells

[ID#23-7192](#) Invited Bartender

Attachments: [Invited Bartenders](#)

Invited Bartenders: Jeremy Chavez, Eric Graham, and Nicole Koontz under ID#23-7192 to be held until next O&L meeting.

D. Human Resources Committee Report - Ald. Rodriguez

11. Board of Public Works Report - Alex Damien
12. Director of Public Works Report
13. City Attorney's Report
14. City Administrator's Report

A. [ID#23-7228](#) City Administrator's Report

Attachments: [Admin Report July 14 2023](#)

15. Mayor's Report & Referrals
16. Referrals

No Referrals.

17. Adjournment

The meeting adjourned at 7:13pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.