



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft Finance Committee

Thursday, October 29, 2015

6:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

Present: 5 - Bartels, Reiland, Pieper, Manion and Perry

2. Public Comment

None

3. Business Items

- B.** [ID#15-3677](#) Review and recommend to authorize staff to bind Property, Contents, and Property in the Open; Contractors Equipment; Monies and Securities; Accounts Receivable; and Business Income insurance coverage with the Municipal Property Insurance Company (MPIC) effective January 1, 2016.

Sponsors: Finance

Rick Kalscheuer, a representative from R & R Insurance, spoke to the Committee.

**A motion was made by Pieper, seconded by Perry, that this Item be approved.
The motion carried by the following vote:**

Aye: 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

- C.** [ID#15-3678](#) Review and recommend to authorize staff to bind vehicle collision and comprehensive physical damage insurance coverage with the League of Wisconsin Municipalities Mutual Insurance (LWMMI) effective January 1, 2016.

Sponsors: Finance

Rick Kalscheuer, a representative from R & R Insurance, spoke to the Committee.

**A motion was made by Pieper, seconded by Reiland, that this Item be approved.
The motion carried by the following vote:**

Aye: 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

- A. [ID#15-3590](#) Review and recommend to authorize staff, pursuant to S. 605.21(3) Wisconsin Statutes, to provide certified notice to withdraw from coverage under the Local Government Property Insurance Fund effective January 1, 2016.

Sponsors: Finance

**A motion was made by Pieper, seconded by Manion, that this Item be approved.
The motion carried by the following vote:**

Aye: 5 - Bartels, Reiland, Joe Pieper, Manion and Perry

- H. [ID#15-3644](#) Review of 2016 Debt funds budgets

Sponsors: City Administrator and Finance

Brad Viegut, a representative from Baird, presented the City's debt forecast.

- D. [ID#15-3570](#) Review of 2016 General Government Budget.

Sponsors: City Administrator and Finance

Meeting went into short Recess at 8:06 pm.

Meeting Reconvened at 8:18 pm.

- E. [ID#15-3642](#) Review of 2016 Building Division budget

Sponsors: City Administrator and Finance

- F. [ID#15-3643](#) Review of 2016 Special Revenue Funds budgets

Sponsors: City Administrator and Finance

- G. [ID#15-3635](#) Review of 2016 Trust fund Budgets

Sponsors: City Administrator and Finance

I. [ID#15-3568](#)

Sponsors: City Administrator and Finance

A motion was made by Ald. Pieper and seconded by Ald. Reiland decrease account 5567.49110 (10 Year Debt) in the Park Rec Forestry budget and account 5567.68290 (Other Capital Projects) by \$299,000 each for Woodfield Dam.

Motion carried by the following vote:

Aye - 4 - Reiland, Pieper, Manion, Perry

Nay - 1 - Bartels

A motion was made by Ald. Reiland and seconded by Ald. Perry to decrease account 5571.49110 (10 Year Debt) in the Park Rec Forestry budget for Athletic Field Improvements and decrease account 5571.68290 for Saratoga by \$62,298 each. The funds removed from this project would be carried over from the Woodfield Dam project 5567 from 2015 to 2016.

Motion carried by the following vote:

Aye - 5 - Bartels, Reiland, Pieper, Manion, Perry

A motion was made by Ald. Reiland and seconded by Ald. Manion to decrease account 4305.49110 (10 Year Debt) in the Public Works budget by \$231,250, decrease account 4305.48330 (Sale of City Property) by \$5,000, and decrease account 4333.68140 (Heavy Equipment) by \$236,250 for an end loader.

Motion carried by the following vote:

Aye - 3 - Reiland, Manion, Perry

Nay - 2 - Bartels, Pieper

A motion was made by Ald. Reiland and seconded by Ald. Manion to decrease account 4305.49110 (10 Year Debt) in the Public Works budget by \$228,750, decrease account 4305.48330 (Sale of City Property) by \$7,500, and decrease account 4333.68140 (Heavy Equipment) by \$236,250 for an end loader.

Motion carried by the following vote:

Aye - 3 - Reiland, Manion, Perry

Nay - 2 - Bartels, Pieper

A motion was made by Ald. Reiland and seconded by Ald. Perry to decrease account 4305.49110 (10 Year Debt) in the Public Works budget by \$116,000, decrease account 4305.48330 (Sale of City Property) by \$6,000, and decrease account 4333.68140 (Heavy Equipment) by \$122,000 for a back hoe.

Motion carried by the following vote:

Aye - 4 - Bartels, Reiland, Manion, Perry

Nay - 1 - Pieper

A motion was made by Ald. Reiland and seconded by Ald. Manion to decrease account 4305.49110 (10 Year Debt) in the Public Works budget by \$75,000, decrease account 4305.48330 (Sale of City Property) by \$5,000, and decrease account 4333.68140 (Heavy Equipment) by \$80,000 for a garbage packer.

Motion carried by the following vote:

Aye - 5 - Bartels, Reiland, Pieper, Manion, Perry

A motion was made by Ald. Pieper and seconded by Ald. Reiland to amend the Park Rec & Forestry CIP budget request per memo as follows:

Decrease account 5566.49110 (10 Year Debt) in the Park Rec Forestry budget for Park Fencing by \$176,150, and decrease account 5566.68290 Other Capital by \$85,000 for Banting Baseball, \$6,150 for Banting Pickleball, and \$85,000 for Banting Softball.

Increase account 5571.49110 (10Year Debt) in the Park Rec Forestry budget for Athletic Field Improvements and increase account 5571.68290 (Other Capital) for Saratoga by \$115,000 each.

Increase account 5572.49110 (10Year Debt) in the Park Rec Forestry budget for Park Lighting and increase account 5572.68290 (Other Capital) for Cutler Lighting by \$15,000 each.

Increase account 5537.49110 (10 Year Debt) in the Park Rec Forestry budget for EB Shurts Building Improvements and increase account 5537.68290 (Other Capital) for HVAC by \$15,510 each.

Motion carried by the following vote:

Aye - 5 - Bartels, Reiland, Pieper, Manion, Perry

Meeting went into recess at 9:33 pm.

Meeting reconvened at 9:41 pm.

A motion was made by Ald. Pieper and seconded by Ald. Reiland to recommend to Council the 2016 CIP in the amount of \$30,372,437, and the 5 Year Plan.

Motion carried by the following vote:

Aye - 5 - Bartels, Reiland, Pieper, Manion, Perry

4. Communications and Referrals:

City Administrator Lahner complimented the Finance staff for their hard work during the budget process.

City Administrator Lahner said the CIP adoption will take place at the Council meeting on November 17th, instead of the original date of November 3rd. The Council can make any amendments to the CIP at the meeting on the 3rd, with the goal of having no changes to make to it at the November 17th meeting.

Finance Director Abbott reminded the Committee to please have any adjustments to the CIP to him by Monday, November 2nd, in order for him to be prepared for the meeting the next day.

5. Adjournment

Meeting adjourned at 9:58 pm.

The Finance Committee may consider any departments, funds or line items related to the 2016 Operating or Capital Budgets not specifically identified on the meeting agenda as a part of the Budget Review process.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.