



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Information Technology Board & Finance Committee	<b>Date:</b> February 21, 2017
<b>Common Council Item Number:</b> ID#17-0237	<b>Date:</b> March 21, 2017
<b>Submitted By:</b> Joseph Hoffman, Assistant Fire Chief	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KL
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> Review and act on a request to approve a contract with US Digital Designs for the purchase and installation of a replacement station alerting system for a price not to exceed \$300,000. The system will be installed in the City's five (5) fire stations and police/fire dispatch center as approved in the 2017 Capital Improvement budget. This action will authorize the final contract to be reviewed and approved by the City Attorney's Office prior to the signing of the contract by the Mayor, City Clerk and Finance Director.	

**Details:**  
 Staff requests permission to enter into a contract with US Digital Designs for the purchase and installation of the equipment at the City's five (5) fire stations and dispatch center. The contract was recommended for approval on March 1<sup>st</sup> by the Information Technology Board, and the matter is now being sent to the Finance Committee for their consideration, before being sent to the Common Council. The final contract details are still being finalized, but the purchase is estimated to be under budget, and the final contract will be approved by the City Attorney's Office prior to the contract being signed by all appropriate City Officials. For historical perspective, this project will replace the existing equipment (in both the police and fire dispatch center and all five (5) of the fire stations) that alerts the fire department that they need to respond to a call for service. The replacement system will have increased reliability and will allow for quicker call turnout times. The station alerting system that is being proposed will take the information from CAD and alert the stations the moment that dispatch has completed the required fields to alert and send personnel to the emergency without the Dispatcher having to first put the caller on hold. The existing station alerting equipment (Comtech) has reached the end of its life and the project was approved as part of the 2017 Capital Improvement Program. A workgroup was developed with members of the Fire, Police, and IT Departments to develop replacement system requirements, parameters and objectives. The work group has researched and sought proposals from the four (4) recognized companies who can deliver this service (US Digital Designs, Locution, Purvis, and Westnet). Three (3) companies responded to the request for information with proposals (US Digital, Locution and Purvis). Only the proposal from US Digital provided all the necessary features and equipment requirements while staying within the project budget. The proposal utilizes pricing per the Public Procurement Authority (PPA), Master Price Agreement (MPA) and available to our community as members of the National Purchase Partners, LLC dba FireRescueGPO. It is the workgroup's opinion that this replacement station alerting system will provide our community with a reliable method for station alerting for the next 10-15 years. Staff will be present to answer questions.



**Options & Alternatives:**

If the project is not purchased in conjunction with the Public Procurement Authority, the City will risk facing an increased cost for the purchase through a bid price exceeding the price obtained through the Public Procurement Authority. The station Alerting system is at its end of life, and if we experience a failure in our existing system, we will not be able to utilize the system until a replacement occurs, and this would mean increased response times for Fire and Emergency Medical Calls for Service.

**Financial Remarks:**

Account # 0420-2242-68290 Budgeted Amount: \$390,000

**Executive Recommendation:**

Recommend approval of a contract with US Digital for the purchase of the station alerting system as approved in the 2017 Capital Improvement budget for a price not to exceed \$300,000.