



# City of Waukesha

ID # 22-404

Last Revision Date: Dec. 2019

## Application for Development Review

SPAR22-00025

City of Waukesha Community Development Department - 201 Delafield Street, Suite 200, Waukesha, WI 53188 262-524-3750

City of Waukesha Department of Public Works Engineering Division—130 Delafield Street, Waukesha, WI 53188 262-524-3600

www.waukesha-wi.gov

### APPLICANT INFORMATION

Applicant Name: Sean Cullen  
Applicant Company Name: J.P. Cullen  
Address: 104 E Pleasant St.  
City, State: Milwaukee WI Zip: 53212  
Phone: 414-988-0088  
E-Mail: Sean.Cullen@jpcullen.com

### PROPERTY OWNER INFORMATION

Applicant Name: City of Waukesha  
Applicant Company Name: \_\_\_\_\_  
Address: 201 Delafield St.  
City, State: Waukesha WI Zip: 53188  
Phone: 262-524-3500  
E-Mail: \_\_\_\_\_

### ARCHITECT/ENGINEER/SURVEYOR INFORMATION

Name: Justin Johnson  
Company Name: JSD  
Address: W238N1610 Busse Rd. Suite 100  
City, State: Waukesha WI Zip: 53188  
Phone: 262-513-0666  
E-Mail: Justin.Johnson@jsdinc.com

### PROJECT & PROPERTY INFORMATION

Project Name: William R. Oliver Youth sports Complex  
Property Address: 3041 Summit ave. Waukesha WI 53188  
Tax Key Number(s): WAKC099199002  
Zoning: \_\_\_\_\_  
Total Acreage: 24.76 Existing Building Square Footage: N/A  
Proposed Building/Addition Square Footage: \_\_\_\_\_  
Current Use of Property: government-vacant land property

### PROJECT SUMMARY (Please provide a brief project description.)

The scope of the project will include a Memorial Plaza entrance, full synthetic turf field with concrete slabbed dugouts, fencing, AV equipment, bleacher seating with viewing deck and LED field lighting. A new sign at the main entrance of the park will be designed to state "William R. Oliver Park" with "SPARKS COMPLEX" below.

All submittals require a complete scaled set of digital plans (Adobe PDF) and shall include a project location map showing a 1/2 mile radius, a COLOR landscape plan, COLOR building elevation plans, and exterior lighting photometric maps and cut sheets. A pre-application meeting is required prior to submittal of any applications for Subdivisions, Planned Unit Developments, and Site and Architectural Plan Review. **The deadline for all applications requiring Plan Commission Reviews is Monday at 4:00 P.M, 30 days prior to the meeting date. The Plan Commission meets the Fourth Wednesday of each month.**

### APPLICATION ACKNOWLEDGEMENT AND SIGNATURES

I hereby certify that I have reviewed the City of Waukesha Development Handbook, City Ordinances, Submittal Requirements and Checklists and have provided one PDF of all required information. Any missing or incomplete information may result in a delay of the review of your application. By signing this I also authorize The City of Waukesha or its agents to enter upon the property for the purpose of reviewing this application.

Applicant Signature: Kevin Tobin  
Applicant Name (Please Print): Kevin Tobin  
Date: 6/27/22

### For Internal Use Only:

Amount Due (total from page 2): \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Check #: \_\_\_\_\_  
Trakit ID(s): \_\_\_\_\_ Date Paid: \_\_\_\_\_

## City of Waukesha Application for Development Review

**TYPE OF APPLICATION & FEES (CHECK ALL THAT APPLY)** Please note that each application type has different submittal requirements. Detailed submittal checklists can be found in Appendix A of the Development Handbook.

**FEES**  
200

Plan Commission Consultation **\$200**

Traffic Impact Analysis

Commercial, Industrial, Institutional, and Other Non-Residential **\$480**

Residential Subdivision or Multi-Family **\$480**

Resubmittal (3rd and all subsequent submittals) **\$480**

**ONE OF THE THREE FOLLOWING ITEMS IS REQUIRED FOR SITE PLAN & ARCHITECTURAL REVIEWS (\*):**

\*  Preliminary Site Plan & Architectural Review

Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre **\$2,200**

Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres **\$2,320**

Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between 10.01 and 25 acres **\$2,440**

Level 4: Buildings/additions over 100,001 sq.ft. or sites greater than 25.01 acres. **\$2,560**

Resubmittal Fees (after 2 permitted reviews) **\$750**

\*  Final Site Plan & Architectural Review

Level 1: Buildings/additions less than 10,000 sq.ft. or sites less than 1 acre **\$1,320**

Level 2: Buildings/additions between 10,001-50,000 sq.ft. or sites between 1.01 and 10 acres **\$1,440**

Level 3: Buildings/additions between 50,001-100,000 sq.ft. or sites between 10.01 and 25 acres **\$1,560**

Level 4: Buildings/additions over 100,001 sq.ft. or sites greater than 25.01 acres. **\$1,680**

Resubmittal Fees (3rd and all subsequent submittals) **\$750**

\*  Minor Site Plan & Architectural Review (total site disturbance UNDER 3,000 total square feet)

Projects that do not require site development plans **\$330**

Resubmittal Fees (3rd and all subsequent submittals) **\$330**

Certified Survey Map (CSM)

1-3 Lots **\$500**

4 lots or more **\$560**

Resubmittal (3rd and all subsequent submittals) **\$180**

Extra-territorial CSM **\$260**

Preliminary Subdivision Plat (Preliminary Site Plan Review is also required.)

Up to 12 lots **\$1,270**

13 to 32 lots **\$1,390**

36 lots or more **\$1,510**

Resubmittal (3rd and all subsequent submittals) **\$630**

Final Subdivision Plat (Final Site Plan Review is also required.)

Up to 12 lots **\$660**

13 to 32 lots **\$780**

36 lots or more **\$900**

Resubmittal (3rd and all subsequent submittals) **\$480**

Extra-territorial Plat **\$540**

Rezoning and/or Land Use Plan Amendment

Rezoning **\$630**

Land Use Plan Amendment: **\$630**

Conditional Use Permit

Conditional Use Permit with no site plan changes **\$480**

Conditional Use Permit with site plan changes **\$480** plus applicable preliminary and final site plan fees above

Planned Unit Development or Developer's Agreement (Site Plan Review is also required)

New Planned Unit Development or Developer's Agreement **\$1,760**

Planned Unit Development or Developer's Agreement Amendment **\$610**

Annexation **NO CHARGE**

House/Building Move **\$150**

Street or Alley Vacations **\$150**

**TOTAL APPLICATION FEES:**

1560 as  
**\$1,760**