



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, April 18, 2019

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 4 - Kassens, Michalowski, Pieper, and E. Payne

**Absent** 1 - O'Donnell

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

A. [ID#19-0516](#) Approve Minutes of April 4, 2019.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 4-4-19 - Final.pdf](#)

**A motion was made by Ald. Pieper, seconded by Member Michalowski, that the Minutes of April 4, 2019, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

#### 4. Approval of Bonds

A. [ID#19-0517](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

#### 5. Approval of Payments

A. [ID#19-0518](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [\\_Summary Table for Partial Payments 4-18-19.pdf](#)  
[State-4097.Signed.pdf](#)  
[Super Excavators-4071.Signed.pdf](#)  
[Visu-Sewer-4081.Signed.pdf](#)

**A motion was made by Chairperson Steve Kassens, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

## 6. RESOLUTIONS

### A. [ID#19-0522](#) Lowell Park Pickleball Courts

**Sponsors:** Public Works

**Attachments:** [Resolution Lowell Park Pickleball Courts.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Resolution for the Lowell Park Pickleball Courts be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

## 7. Bids Received:

### A. [ID#19-0519](#) Bids Received: Friday, April 12, 2019, at 11:00 A.M. 2019 Storm Sewer Extension Project (Sussex Ln.)

**Sponsors:** Public Works

**Attachments:** [19-0519\\_Bid Tab\\_Storm Sewer Extension - Sussex.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, to reject the bids received because the prices were over the budget estimate for the 2019 Storm Sewer Extension Project (Sussex Ln.) project, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

### B. [ID#19-0521](#) Bids Received: Friday, April 12, 2019, at 11:00 A.M. W. Sunset Drive Bridge (B-67-199) Maintenance and Repairs

The Board of Public Works recommends that the bid from Fahrner Asphalt Sealers, LLC, in the amount of \$46,076.15, for the Base Bid and Alternate Additions, be awarded.

**Sponsors:** Public Works

**Attachments:** [19-0521\\_Bid Tab\\_W Sunset Bridge.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the bid from Fahrner Asphalt Sealer, LLC, for the W. Sunset Drive Bridge (B-67-199) Maintenance and Repairs be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

8. Discussion and Recommendation to Council Regarding:

- A. [ID#19-0523](#) Review and act on the contract for the Hillcrest Park Open Air Shelter Concept Design and Construction Documents.

**Sponsors:** Public Works

**Attachments:** [19-0523\\_BPW Agenda Cvr-Hillcrest Park Shelter.pdf](#)  
[4119\\_Consultant Contract-GCA-Hillcrest Park Open Air Shelter.pdf](#)

*Staff, Katie Jelacic, P.E., presented the item. Melissa Lipska, Waukesha Parks and Forestry Operations Manager, explained the project and the historic significance of the site.*

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract with Galbraith Carnahan Architects (GCA) for the Hillcrest Park Open Air Shelter Concept Design and Construction Documents project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

- B. [ID#19-0524](#) Review and act on the selection of the vendor for the City Hall Furniture project at no cost to the City, subject to City Attorney contract approval.

**Sponsors:** Public Works

**Attachments:** [19-0524\\_BPW Agenda Cvr-City Hall Furniture.pdf](#)

*Staff, Katie Jelacic, P.E., presented the item.*

A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract with Building Service, Inc., (BSI) for the City Hall Furniture project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

- C. [ID#19-0525](#) Review and act on the Contract Amendment No. 2 with BWBR for furniture selection, layout and coordination with City selected vendor.

**Sponsors:** Public Works

**Attachments:** [19-0525 BPW Agenda Cvr-BWBR Contract Amend 2.pdf](#)

*Staff, Katie Jelacic, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract Amendment No. 2 with BWBR for furniture selection, layout, and coordination with BSI be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

- D.** [ID#19-0526](#) Review and act on the Contract for the Architectural Analysis and Redesign of the Existing Evidence Storage Room for the Waukesha Police Station located at 1901 Delafield St.

**Sponsors:** Public Works

**Attachments:** [19-0526 BPW Agenda Cvr-PD Evidence Storage Room.pdf](#)

[Consultant Contract-Engberg Anderson-Arch Analysis and Redesign Exist Evidence Storage PD 1901 Delafield.pdf](#)

*Staff, Katie Jelacic, P.E., presented this item.*

**A motion was made by Member Kim Michalowski, seconded by Ald. Joe Pieper, that the Contract with Engberg Anderson Architects for the Architectural Analysis and Redesign of the Existing Evidence Storage Room for the Waukesha Police Station located at 1901 Deafield St. project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

- E.** [ID#19-0546](#) Approve Sidewalk Easement and Right of Way dedication between SJW Enterprise and the City of Waukesha at 1620 Arcadian Avenue (northeast corner intersection of Arcadian Avenue and Tesch Court).

**Sponsors:** Public Works

**Attachments:** [19-0546 BPW Agenda Cover-SJW Enterprise LLC.pdf](#)

[19-0546 1620 Arcadian BGS 1-1998 PLAT recorded.pdf](#)

[19-0546 Aerial map.pdf](#)

[SJW EASEMENT.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Sidewalk Easement and Right of Way dedication between SJW Enterprise and the City of Waukesha at 1620 Arcadian Ave. be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Kassens, Michalowski, Pieper and E. Payne

**Absent:** 1 - O'Donnell

9. Matter of Report

10. Communications and Referrals:

- A.**     [ID#19-0528](#)   Official Notices: Bids to Close on Friday, May 3, 2019, at 11:00 A.M.  
                  Frame Park Retaining Wall  
                  Lowell Park Pickleball Courts  
                  2019 Sanitary Manhole Repair  
                  2019 Asphalt Street Resurfacing

**Attachments:**   [Official Notice\\_2019 Asphalt Street Resurfacing.pdf](#)  
                          [Official Notice\\_Frame Park Retaining Wall Construction.pdf](#)  
                          [Official Notice\\_Lowell Park Pickleball Courts.pdf](#)  
                          [Official Notice\\_Sanitary Sewer Manhole Repair and Replacement.pdf](#)

11. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.