



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Roger Patton  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Tuesday, April 18, 2017

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Roll Call

*Ald. Hernandez and Ald. C. Payne arrived at 6:40 p.m. during the Public Hearing, Item #PC17-0022*

**Present:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

#### 2. Pledge of Allegiance

3. Announcement of closed session pursuant to Wis. Stats. 19.85(1)(c), discuss the evaluation, 2017 goals and salary for the City Administrator.

#### 4. Public Comment

*Mike Walsh, 2412 Kestrel, spoke during Public Comment regarding meeting with City staff and a new City Hall.*

#### 5. Approval of Minutes

[ID#17-0541](#) Minutes for April 6, 2017

**Attachments:** [ccmn170406 draft](#)

**A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the Minutes of April 6, 2017. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Reiland, Manion, E. Payne, Thieme, Johnson, Helgestad, Boyle and Jankowski

**Absent:** 2 - C. Payne and Hernandez

### Consent Agenda

*The Consent Agenda passed as presented with no items removed or added.*

### 1. Other Boards and Commissions

## **2. Plan Commission**

[PC17-0033](#) Clearpoint, Barstow and Main - Certified Survey Map

**Attachments:** [743.00 CSM](#)  
[Clearpoint Cover Sheet \(002\)](#)  
[Clearpoint CSM- STAFF REVIEW](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

### **B. Building & Grounds Committee - Ald. E. Payne**

### **C. Ordinance & License Committee - Ald. Johnson**

#### 1. Licenses

[ID#17-0529](#) Bartender Applications- April 10, 2017

**Attachments:** [Bartenders 2017.04.10](#)

[ID#17-0531](#) Other Applications- April 10, 2017

**Attachments:** [other Licenses 2017.04.10](#)

### **D. Human Resources - Ald. Thieme**

### **E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#17-0271](#) Approve Contract for Professional Services for 2017 Construction Inspection-West Waukesha Bypass (Meadowbrook Road) from Northview Road to Rolling Ridge Drive with Corre, Inc., for the hourly fee schedule in their proposal. The total expense for the inspection work on this project is expected to be \$193,600.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - 2017 WWB Construction Inspection Services](#)  
[Consultant Contract\\_General Construction Inspection Services](#)  
[Proposal Cost Comparison - WWB](#)

- A. [ID#17-0272](#) Establish Street Opening Prices for the Year 2017.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Street Opening Prices 2017](#)  
[Proposed Street Opening Prices for 2017](#)

- B. [ID#17-0526](#) Approve Storm Water Management Practice Maintenance Agreement between LRG, LLC, (Fields Land Rover) and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Fields](#)  
[2017-03-29\\_City Maintenance Agreement](#)

### End of Consent Agenda

#### 6. New Business

#### 7. Public Hearing

[PC17-0022](#) Fleetfoot Development - Rezoning

**Attachments:** [REZONING PETITION](#)  
[Fleetfoot Rezoning Cover Sheet](#)  
[Fleetfoot rezoning - STAFF REVIEW](#)

*The public hearing was opened. With no one present for the public hearing, the public hearing was closed.*

#### 8. Action on Public Hearing

[PC17-0022](#) Fleetfoot Development - Rezoning

**Attachments:** [REZONING PETITION](#)  
[Fleetfoot Rezoning Cover Sheet](#)  
[Fleetfoot rezoning - STAFF REVIEW](#)

**A motion was made by Ald. Reiland, seconded by Ald. Cummings, to approve the Fleetfoot Development - Rezoning Pettition. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

### **Reports**

#### 9. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 10. Plan Commission - Jennifer Andrews

[PC17-0023](#) Fleetfoot Development - Preliminary Site Plan & Architectural Review

**Attachments:** [12036-2404\\_BASE-20170219\\_preliminary\\_plans](#)  
[17391\\_ALTA1-20170209](#)  
[Building #1 Sheet 1 Of 3](#)  
[Building #1 Sheet 2 Of 3](#)  
[Building #1 Sheet 3 Of 3](#)  
[Building #2 Sheet 1 Of 3](#)  
[Building #2 Sheet 2 Of 3](#)  
[Building #2 Sheet 3 Of 3](#)  
[Building #3 Sheet 1 Of 3](#)  
[Building #3 Sheet 2 Of 3](#)  
[Building #3 Sheet 3 Of 3](#)  
[Building #4 Sheet 1 Of 3](#)  
[Building #4 Sheet 2 Of 3](#)  
[Building #4 Sheet 3 Of 3](#)  
[Building #5 Sheet 1 Of 3](#)  
[Building #5 Sheet 2 Of 3](#)  
[Building #5 Sheet 3 Of 3](#)  
[Building #6 Sheet 1 Of 3](#)  
[Building #6 Sheet 2 Of 3](#)  
[Building #6 Sheet 3 Of 3](#)  
[Building #7 Sheet 1 Of 3](#)  
[Building #7 Sheet 2 Of 3](#)  
[Building #7 Sheet 3 Of 3](#)  
[Landscape Plan \(pg 1 of 3\)](#)  
[Landscape Plan Birds Eye \(pg 3 of 3\)](#)  
[Landscape Plan Roof Top View \(pg 2 of 3\)](#)  
[map - City aerial](#)  
[0268578678\\_ClarificationtoFinalClosureLetter](#)  
[0268578678\\_Final\\_Closure](#)  
[Lot 2 Outlot 2 - B.2.b2 Residual Soil Contamination](#)  
[Fleetfoot Pre SPAR Cover Sheet](#)  
[Fleetfoot SPAR - STAFF REVIEW](#)

**A motion was made by Ald. Reiland, seconded by Ald. Cummings, to approve the Fleetfoot Development - Preliminary Site Plan & Architectural Review subject to comments. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

## 11. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson
- D. Human Resources Committee Report - Ald. Thieme

12. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#17-0511](#) Bids Received: Friday, March 31, 2017, at 11:00 A.M.  
Jefferson Avenue, Oscar Street, Greenway Terrace and Butler Drive Utility Improvements.

The Board of Public Works recommends that the low bid from PTS Contractors, Inc., in the amount of \$1,100,086.75 be awarded and recommended for approval to the City Council.

**Sponsors:** Public Works

**Attachments:** [Jefferson Oscar Greenway Butler](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the Jefferson Avenue, Oscar Street, Greenway Terrace and Butler Drive Utility Improvements contract award to PTS Contractors, Inc., on their low bid in the amount of \$1,100,086.75. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

- B. [ID#17-0513](#) Bids Received: Friday, March 31, 2017 at 11:00 A.M.  
2017 Frame Park Electrostatic Painting

The Board of Public Works recommends that the low bid from Electro-Glo of Wisconsin, Inc., in the amount of \$66,275.00 be awarded and recommended for approval to the City Council.

**Sponsors:** Public Works

**Attachments:** [2017 Frame Park Electrostatic Painting](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the 2017 Frame Park Electrostatic Painting contract award to Electro-Glo of Wisconsin, Inc., on their low bid in the amount of \$66,275.00. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

- C. [ID#17-0514](#) Bids Received: Friday, March 31, 2017 at 11:00 A.M.  
2017 Asphalt Street Repairs

The Board of Public Works recommends that the low bid from Pro-Seal Asphalt Paving & Maintenance Co., Inc., in the amount of \$67,000.00 be awarded and recommended for approval to the City Council.

**Sponsors:** Public Works

**Attachments:** [Asphalt Repairs - 2017](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the 2017 Asphalt Street Repairs contract award to Pro-Seal Asphalt Paving & Maintenance Co., Inc., on their low bid in the amount of \$67,000.00. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

[ID#17-0542](#) Report from the City Administrator

**Attachments:** [Admin Report 4.14.17](#)

16. Mayor's Report & Referrals

17. Referrals

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric E. Payne, to refer any pending Council business to the next Council Year. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

18. Closed Session

[ID#17-0543](#) A motion will be made pursuant to Wis. Stats. 19.85(1)(c) to go into closed session to discuss the evaluation, 2017 goals and salary for the City Administrator.

*Meeting went into Recess*

*Meeting Reconvened*

**A motion was made by Ald. Pieper, seconded by Ald. Perry, pursuant to Wis. Stats. 19.85(1)(c) to go into closed session to discuss the evaluation, 2017 goals and salary for the City Administrator. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

## 19. Reconvene in Open Session

[ID#17-0544](#) Reconvene in open session pursuant to Wis. Stats. 9.85(2) for possible additional discussion and/or action concerning matters discussed in closed session.

**A motion was made by Ald. Reiland, seconded by Ald. Pieper, to approve 2017 goals and objectives for the City Administrator as outlined in the April 13, 2017 memo from the Mayor to the Common Council, Alderman Perry, and Alderman Thieme with the only change being in 5a, at "to conduct a retreat for Alderman" the addition of "if a majority of Council can attend". The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Helgestad, Boyle and Jankowski

**A motion was made by Ald. Reiland, seconded by Ald. Pieper, to approve the salary increase for the City Administrator at 3.5%. The motion carried by the following vote:**

**Aye:** 8 - Pieper, Skinner, Perry, Reiland, Thieme, Johnson, Hernandez and Helgestad

**Nay:** 7 - Bartels, Cummings, C. Payne, Manion, E. Payne, Boyle and Jankowski

## 20. Adjournment

*The first meeting was adjourned at 8:20 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.