



CITY OF WAUKESHA

Administration

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Committee: ID#17-0178 Finance	Date: 2/14/2017
Common Council Item Number: ID#17-0178	Date: 2/21/2017
Submitted By: Steve Howard, Fire Chief	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: The Fire Department is seeking approval from the Finance Committee and Common Council to authorize the Mayor to sign a contract with Infinity Exteriors, LLC to install replacement windows and a patio door at Fire Station #4.	

Details:
 In the 2017 approved Five-Year Community Investment Program, the Department received funding to make improvements at Fire Station #4 that includes the replacement of the original windows and patio door at Fire Station #4. Fire Department staff worked with the city's Engineering Department and received three bids for this project. The Department is recommending we enter into a contract with Infinity Exteriors, LLC for \$17,815. The bid from Infinity Exteriors, LLC has been reviewed by Fire Department and Engineering staff and has been found to meet our requirements and is a very favorable bid. The City Attorney's office has reviewed the contract and has provided information on minor changes that will be made to the agreement upon signing. The replacement of the windows and the patio door is the largest portion of the project and well within the total project budget.

Options & Alternatives:
 Fire Department staff worked with various vendors and has elected to purchase window inserts vs. replacing the entire window units, due to the fact that the existing window frames are in excellent condition and show no signs of rot or decay. By using window inserts vs. full window replacements, we are saving approximately \$9,000.

Financial Remarks:
 This expense is funded from account # 2242.68220 and this portion of the project within the project budget. The completion of the total project will be within the total project budget of \$30,000. Three informal bids were obtained for this project.

Executive Recommendation:
 The City Administrator is supportive of entering into the contract with Infinity Exteriors, LLC for the windows and patio door replacement.



