



# City of Waukesha

## Meeting Agenda - Final

### Library Board

321 WISCONSIN AVENUE  
WAUKESHA, WISCONSIN  
53186-4786  
TELEPHONE  
262/524-3680 FAX  
262/524-3677

---

Thursday, August 13, 2026

4:45 PM

Library Board Room

---

**Zoom Information:** <https://us02web.zoom.us/j/82655142616?pwd=1uaAAsIzXAsARrhxkoQ6GiosFmEz5J.1> Passcode: 623105

1. Call to Order

2. Public Comment

*Limited to three minutes per speaker.*

3. Approval of Meeting Minutes

[ID#26-04109](#) Review and possible action on Minutes from the July 9, 2026 Board Meeting

**Attachments:** [MeetingMinutes09-Jul-2026-06-29-17](#)

4. Correspondence

[ID#26-04119](#)

**Attachments:** [Correspondence - David M. Stearns Obituary Jul 3, 2026](#)  
[Correspondence - Resolution to Honor David Stearns](#)  
[Correspondence - County Fair Schedule](#)  
[Correspondence - Ornament Contest](#)

5. Bills

[ID#26-04125](#)

6. Financial Reports

[ID#26-04135](#)

7. Old Business

[ID#26-04136](#) Matter of report on Library Policy F-8 Endowment Fund

**Attachments:** [F-8 ENDOWMENT FUND 04-11-24](#)

[ID#26-04174](#) Matter of report Children's Renovation Status

## 8. New Business

[ID#26-03828](#) Board Education: Safety and Security Update

[ID#26-04137](#) Board Education: Safety and Security Update

[ID#26-04138](#) Review and possible action on Operating Budget

**Attachments:** [Operating Budget summary](#)  
[2027 budget--August, 2026. No Personnel](#)

[PC26-0086](#) Review and possible action on Human Resources Policy: B19  
Telecommuting/Remote Work

**Attachments:** [B-19 TELECOMMUTING POLICY 08-13-26](#)

[ID#26-04145](#) Review and possible action on Human Resources Policy: B23 AI  
Acceptable Use

**Attachments:** [B-23 AI Acceptable Use Policy 2026 08-13-26](#)

[ID#26-04140](#) Review and possible action on Human Resources Policy: C2 Vacation  
Leave

**Attachments:** [C-2 VACATION LEAVE 08-13-26](#)

[ID#26-04144](#) Review and possible action on Human Resources Policy: C11  
Volunteer Time Off

**Attachments:** [C-11 Volunteer Policy 8-13-26](#)

## 9. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources,  
Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library  
activities and answer any questions

[ID#26-04180](#)

**Attachments:** [August Report](#)

C. Bridges Library System: Trustee Betsy Forrest will report on the most recent  
Bridges Board meeting

D. Friends of the Library: Trustee Erik Helgestad will report on any meeting that has  
occurred since the date of the last meeting

E. Communications to the Common Council

10. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Library Office, 48 hours prior to the meeting at 262-524-3694.