



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

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Tuesday, June 18, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

*Ald. Cory Payne appeared via Zoom.*

**Present:** 13 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 2 - Peter Bartels and Frank McElderry

#### 2. Pledge of Allegiance

#### 3. Public Comment

*John Thomas, 134 Douglass Ave, spoke on creating a brochure on Waukesha landmarks.*

#### 4. Presentations to Council

**A.** [ID#24-10126](#) Presentation of the graduates of the Spring 2024 Leading Waukesha Class

**B.** [ID#24-10141](#) Pewaukee Area Arts Council - Gallery Art Presentation

**Attachments:** [Pewaukee Area Arts Council- Gallery Art Presentation 6-18-24](#)

#### 5. Approval of Minutes

**A.** [ID#24-10138](#) Minutes from June 4, 2024

**Attachments:** [ccmn240604 draft](#)

**A motion was made by Ald. E. Payne, seconded by Ald. D. Lemke, to approve the Minutes from June 4, 2024. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 2 - Peter Bartels and Frank McElderry

### Consent Agenda

*Ald. R. Lemke removed Invited Bartender - Sophia Rae Hauswirth under O&L, to be*

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handled under O&L report. The remainder of the Consent Agenda passed by unanimous consent.

## **1. Other Boards and Commissions**

- A. [ID#24-9974](#) Review and approve the purchase Modus Election Software
- Attachments:** [Modus Coversheet](#)  
[InTech Technical Assessment](#)  
[Modus - InTech Std Agreement \(003\)](#)
- B. [ID#24-8962](#) Annual Policy Review: PCI DS Cyber Security Policy & Standards
- Attachments:** [2024 PCI DSS-Final](#)  
[PCI DSS Cybersecurity Policy & Standards 1.24 -Clean](#)  
[PCI DSS Cybersecurity Policy & Standards 1.24 -Redline](#)

## **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

- A. [ID#24-9882](#) Review and approve a purchasing contract with Reliant Fire Apparatus, to purchase a 2028 Ladder Truck, in the amount of \$2,079,137
- Attachments:** [Cover Sheet - Ladder Truck Replacement](#)  
[Waukesha Proposal 695 5.12.24](#)  
[Waukesha Velocity 107 Proposal 695 Pricing Detail 5.14.24](#)  
[City of Waukesha Aerial Contract 6.5.24](#)
- B. [ID#24-9976](#) Review and act on an amendment to the development agreement with JPD GC Waukesha, LLC and JPD GC Waukesha 2, LLC
- Attachments:** [Cover Sheet - JPD Development Agreement](#)  
[Second Amendment to TIF Development Agreement](#)
- C. [ID#24-9978](#) Request to contract commercial appraisal work to Accurate Assessor
- Attachments:** [Cover Sheet - Assessor Reorganization](#)  
[2024 Assessor Reorganization](#)  
[Accurate - City of Waukesha - Commerical Appraiser Contract - City Rev 5-29-24](#)  
[Certificate of Liability Insurance](#)
- D. [ID#24-9994](#) Consider approval of the 2024 Walk of Lights Holiday display

**Attachments:** [Cover Sheet- 2024 Walk of Lights Display](#)  
[Artistic Holiday Designs-City of Waukesha Contract 2024- UPDATED](#)  
[Light Design Proposal 2024 \(FINAL\)](#)

E. [ID#24-9995](#) Consider approval of Walk of Lights field services contract

**Attachments:** [Cover Sheet- 2024 Walk of Lights - Field Services Contract](#)  
[Field Services Contract \(002\)-- provided by City Attorney- contract to use for Blingle](#)

F. [ID#24-10135](#) Review and Act on a recommendation to carryover \$88,785.00 from 2023 to 2024 in the General Fund 100

**Attachments:** [Cover Sheet - 2023 General Fund Carryover Request](#)  
[Fund 100 Carryovers - 2023 to 2024](#)

## **B. Building & Grounds Committee - Ald. E. Payne**

## **C. Ordinance & License Committee - Ald. P. Wuteska**

### 1. Licenses

[ID#24-10124](#) Invited Bartenders

**Attachments:** [Invited Bartenders 6.10.24.pdf](#)

*Sophia Rae Hauswirth was removed to be handled under the O&L report.*

[ID#24-10121](#) Invited Other Applications

**Attachments:** [Invited Other Applications 6.10.24.pdf](#)

[ID#24-10122](#) Other Applications

**Attachments:** [Other Applications 6.10.24.pdf](#)  
[Steelhead Aleworks LLC.pdf](#)

## **D. Human Resources - Ald. Rodriguez**

A. [ID#24-9805](#) Request to amend the Assessor's B-16 Staffing

**Attachments:** [HR Committee Cover Sheet \(Assessor Reorganization\).docx](#)

## **E. Board of Public Works - Alex Damien**

A. [ID#24-9898](#) Review of WDNR Compliance Maintenance Annual Report (CMAR) for the year 2023 and Adoption of Resolution by Common Council.

**Sponsors:** Public Works

**Attachments:** [24-9898-BPW Agenda Cover Sheet - 2023 CMAR.pdf](#)  
[24-9898-2023 CMAR cover letter for BPW.pdf](#)  
[24-9898-2023 resolution for COMPLIANCE MAINTENANCE ANNUAL REPORT.pdf](#)  
[24-9898-CMAR2023.pdf](#)

- B.** [ID#24-9899](#) Review and act on the revised Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the E. Moreland Blvd. Bridge project, WisDOT Project ID: 2718-00-73.

**Sponsors:** Public Works

**Attachments:** [24-9899\\_BPW\\_Agenda Cvr-WisDOT-SMA E Moreland Bridge.pdf](#)  
[24-9899-2718-00-08 78 03 73 EMorelandBlvd CofWaukeshaRev3.pdf](#)

- C.** [ID#24-9901](#) Review and act on Contract Change Order No. 3 with The MRD Group Inc. for the Demolition and Asbestos Abatement of 315 N. West Ave. project.

**Sponsors:** Public Works

**Attachments:** [24-9901-BPW\\_Agenda Cvr-CO3-MRD-Demo 315 N West Ave.pdf](#)  
[24-9901-CCO3 for MRD Group-Demo 315 N West.pdf](#)

### **End of Consent Agenda**

### **Reports**

6. Other Boards and Commissions
  - A. Transit Commission Report - Alex Damien
  - B. Water Utility Commission - Ald. Bartels
  - C. Information Technology Board Report - Ald. Manion
  - D. Landmarks Commission Report - Ald. Rodriguez
  - E. Redevelopment Authority Report - Ald. R. Lemke
  - F. Parks, Recreation & Forestry Board Report - Ald. Wells
  - G. Library Board Report - Ald. Halvensleben
  - H. Cemetery Commission Report - Ald. C. Payne
  - I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. P. Wuteska

A. [ID#24-9757](#) Discussion and recommendation on proposed Mobile Food Vendor (food truck) ordinance

**Attachments:** [Ordinance 8.18 - Mobile Food Vendors - O&L Draft](#)

[Ordinance 8.18 - Mobile Food Vendors - 5-13 O&L Revisions](#)

[Ordinance 8.18 - Mobile Food Vendors - 6-18 Council Revisions](#)

*This is the second reading.*

C. Ordinance & License Committee Report - Ald. P. Wuteska

**A motion was made by Ald. Cassandra Rodriguez, seconded by Ald. Eric E. Payne, to approve the Invites Bartender Sophia Rae Hauswirth. The motion carried by the following vote:**

**Aye:** 9 - Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Jack Wells, Daniel Manion, Paul Wuteska, Mike Anderson, Alicia Halvensleben and Cory C. Payne

**Nay:** 4 - Mike Chrisien, Elizabeth Moltzan, Dean D. Lemke and Rick R. Lemke

**Absent:** 2 - Peter Bartels and Frank McElderry

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#24-10139](#) Report from the City Administrator

13. Mayor's Report & Referrals

**A.** [ID#24-10182](#) Board and Committee Appointments

**Attachments:** [Council Letter 06.18.2024](#)

[Resume 2024 Retic](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Halvensleben, to approve the Board and Committee Appointments. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Joe Pieper, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 2 - Peter Bartels and Frank McElderry

## 14. Referrals

*No Referrals.*

## 16. Adjournment

*The meeting adjourned at 7:04pm.*

Shawn Reilly, Mayor  
City of Waukesha

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