



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, August 15, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, and John Schmitz

Absent 2 - Joan Vehlow, and Sarah Smith

2. Public Comment

*Lisa Salb
Madison St.
Pavilion at Springs Park*

No Action Required.

3. Approval of Minutes

- A. [ID#22-4701](#) Minutes for the Parks, Recreation & Forestry Board Meeting of July 18, 2022.

Attachments: [prmn220718 \(PRF Board Minutes for July 18, 2022\)_DRAFT](#)

A motion was made by Ald. Wells, seconded by Huemmer, that the Minutes for the Parks, Recreation & Forestry Board Meeting of July 18, 2022 be approved. The motion carried by the following vote:

Aye: 5 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells and John Schmitz

Absent: 3 - Joan Vehlow, Amy Riebel and Sarah Smith

4. Discussion/Decision Items

- A. [ID#22-4702](#) Review and act on (recommendation to Common Council) proposed agreement with SHARP Literacy regarding donation and placement of sculpture piece in Barstow Plaza.

Attachments: [Council Cover Sheet - Public Art](#)
[Sharp Literacy Sculpture Donation Contract](#)
[Sharp Literacy Sculpture Donation - Exhibit A](#)

A motion was made by Ald. Johnson, seconded by Ald. Wells, that the recommendation for Common Council to approve the proposed agreement with SHARP Literacy regarding donation and placement of sculpture piece in Barstow Plaza with suggested revisions be approved. The motion carried by the following

vote:

Aye: 5 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells and John Schmitz

Absent: 3 - Joan Vehlow, Amy Riebel and Sarah Smith

- B.** [ID#22-4703](#) Award Bid: Prefabricated Park Shelter Structure – Springs Park (Approved CIP Project).

Attachments: [Park Shelter Structure Springs Park Option 1](#)
[Park Shelter Structure Springs Park Option 2](#)
[Park Shelter Structure Springs Park Option 3](#)

A motion was made by Ald. Wells, seconded by Wallner, that the Prefabricated Park Shelter Structure Bid for Springs Park (Approved CIP Project) from Reese Recreation for a total of \$28,870.00 be approved. The motion carried by the following vote:

Aye: 5 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells and John Schmitz

Absent: 3 - Joan Vehlow, Amy Riebel and Sarah Smith

- C.** [ID#22-4704](#) Review and act on proposed revisions to the Athletic Facility Fees & Charges Schedule and Related Policies and Procedures (“Handbook”).

Attachments: [Athletic Facility Handbook 2023](#)

A motion was made by Ald. Wells, seconded by Huemmer, that the proposed revisions to the Athletic Facility Fees & Charges Schedule and Related Policies and Procedures (“Handbook”) be approved. The motion carried by the following vote:

Aye: 5 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells and John Schmitz

Absent: 3 - Joan Vehlow, Amy Riebel and Sarah Smith

5. Board President Report

No Action Required.

6. Director and Staff Report

No Action Required.

7. Adjournment

The meeting adjourned at 6:43 p.m.

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.