



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Plan Commission

Wednesday, August 23, 2023

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Present 6 - Shawn Reilly, Elizabeth Moltzan, Jack Wells, Corey Montiho, R.G. Keller, and Joan Francoeur

Absent 1 - John Schmitz

IV. Public Comment

V. Approval of Minutes

[ID#23-7363](#) Plan Commission Minutes - July 26, 2023

A motion was made by Member Elizabeth Moltzan, seconded by Member Joan Francoeur, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Shawn Reilly, Elizabeth Moltzan, Jack Wells, Corey Montiho, R.G. Keller and Joan Francoeur

Absent: 1 - John Schmitz

VI. Consent Agenda

A motion was made and seconded that the Consent Agenda item be approved. The motion passed unanimously.

[PC23-0431](#) Minor Site Plan & Architectural Review – MSI Auto Repair 1209 Delafield Street – Proposed solid fence to be added to the rear of the building and additional pavement and landscaping along the west side of the parking lot north of the building.

VII. Business Items

[ID#23-7488](#) Building Code Amendment – Section 16.09 Certificate of Occupancy – proposed changes to clarify when a Certificate of Occupancy is required.

A motion was made by Member Shawn Reilly, seconded by Member R.G. Keller, that this item be recommended for approval. The motion carried by the following vote:

Aye: 6 - Shawn Reilly, Elizabeth Moltzan, Jack Wells, Corey Montiho, R.G. Keller and Joan Francoeur

Absent: 1 - John Schmitz

[PC23-0428](#) Final Site Plan & Architectural Review – Kwik Trip 2530 N Grandview Blvd - A request for approval of a 1,150 sq. ft. addition to the store at 2530 Grandview Blvd. and a new detached double bay car wash to the south of the building

A motion was made by Member Joan Francoeur, seconded by Member Corey Montiho, that this item be approved with conditions. The motion carried by the following vote:

Aye: 6 - Shawn Reilly, Elizabeth Moltzan, Jack Wells, Corey Montiho, R.G. Keller and Joan Francoeur

Absent: 1 - John Schmitz

[PC23-0432](#) Minor Site Plan and Architectural Review – Aspen Overlook, 1434 Tenny Avenue - A request from Cornerstone Development to add a solid fence along the north and west lot lines of the Aspen Overlook Condo project

Considered a minor adjustment, no need for Council

A motion was made by Member Shawn Reilly, seconded by Member Jack Wells, that this item be approved with conditions. The motion carried by the following vote:

Aye: 6 - Shawn Reilly, Elizabeth Moltzan, Jack Wells, Corey Montiho, R.G. Keller and Joan Francoeur

Absent: 1 - John Schmitz

[PC23-0433](#) Minor Site Plan and Architectural Review – Central Disposal, Inc. 1631 Arcadian Avenue - A request to approve a 17,000 sq. foot fabric structure at the northeast portion of the site to house a tire transfer station business.

Fire Marshall to also approve all access and location of trailers

Fire Marshall should give a report back to the PC as to the basis of his decision

A motion was made by Member Shawn Reilly, seconded by Member Elizabeth Moltzan, that this item be approved with conditions. The motion carried by the following vote:

Aye: 6 - Shawn Reilly, Elizabeth Moltzan, Jack Wells, Corey Montiho, R.G. Keller and Joan Francoeur

Absent: 1 - John Schmitz

[ID#23-7483](#) Comprehensive Plan Update - Review and Provide Input on Draft Goals & Policies for the Natural Resources section, the Park and Open Space section and the Community Facilities and Utilities section.

VIII. Director of Community Development Report

IX. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.