



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, July 2, 2024

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

**Present:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No speakers present.*

#### 4. Approval of Minutes

##### A. [ID#24-10215](#) Minutes from June 18, 2024

**Attachments:** [ccmn061824 draft](#)

**A motion was made by Ald. R. Lemke, seconded by Ald. E. Payne, to approve the Minutes from June 18, 2024. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

#### Consent Agenda

*The consent agenda passed by unanimous consent with no items removed.*

#### 1. Other Boards and Commissions

##### A. [ID#24-10130](#) Review and Act on Mass Transit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2024

**Attachments:** [WisDOT Operating Aid Agreement 2024 85.20 Waukesha](#)

- B. [ID#24-10131](#) Review and Act on Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2024

**Attachments:** [WisDOT Paratransit Aid Agreement](#)  
[2024 85.205 Waukesha](#)

- C. [ID#24-10153](#) Review and act on (recommendation to Common Council) proposed research collaboration agreement with Cobalt Community Research for the provision of validated attendance and user reports for select community events/facilities.

**Attachments:** [Common Council Cover Sheet - Cobalt Agreement 2024](#)  
[2024 Cobalt Agreement](#)  
[Cobalt Summary Report 2023](#)

## **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

#### **B. Building & Grounds Committee - Ald. E. Payne**

#### **C. Ordinance & License Committee - Ald. P. Wuteska**

##### 1. Licenses

- A. [ID#24-10193](#) Invited Other Applications

**Attachments:** [Invited Other Applications 6.24.pdf](#)

- B. [ID#24-10191](#) Other Applications

**Attachments:** [Other Applications 6.24.24.pdf](#)

- C. [ID#24-10216](#) Other Application

**Attachments:** [Friends with Food.pdf](#)

#### **D. Human Resources - Ald. Rodriguez**

#### **E. Board of Public Works - Alex Damien**

- A. [ID#24-10169](#) Review and act on the Landscape Installation and Maintenance Agreement with 707 Executive Place Holdings, LLC.

**Sponsors:** Public Works

**Attachments:** [24-10169-BPW\\_Agenda Cvr-SHM Landscaping Agreement.pdf](#)  
[24-10169-Landscape Installation and Maintenance Agreement.pdf](#)  
[24-10169-Sky High Landscape Master Plan- 5-28-24-L-100.1 Landscape Plan.pdf - OPTION 2.pdf](#)

### End of Consent Agenda

#### 5. New Business

- A. [ID#24-9757](#) Discussion and recommendation on proposed Mobile Food Vendor (food truck) ordinance

**Attachments:** [Ordinance 8.18 - Mobile Food Vendors - O&L Draft](#)  
[Ordinance 8.18 - Mobile Food Vendors - 5-13 O&L Revisions](#)  
[Ordinance 8.18 - Mobile Food Vendors - 6-18 Council Revisions](#)

*Ordinance 2024-15*

**A motion was made by Ald. Wuteska, seconded by Ald. Manion, to approve the Mobile Food Vendor (food truck) ordinance. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

- B. [ID#24-10220](#) Artist performance contracts for Jazz at Cutler Park.

**Attachments:** [Carmen Nickerson 7-31-24](#)  
[Jack and Jill 7-17-24](#)  
[Marcya Daneille 7-24-24](#)

**A motion was made by Ald. Chrisien, seconded by Ald. Halvensleben, to approve the Artist performance contracts for Jazz at Cutler Park. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

### Reports

#### 6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. P. Wuteska
  - D. Human Resources Committee Report - Ald. Rodriguez
- 9. Board of Public Works Report - Alex Damien

- A. [ID#24-10163](#) Review and act on the Quotes Received for the South Street Ramp Elevator Power Unit Replacement.

The Board of Public Works recommends that the quote from MEI in the amount of \$29,845.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [24-10163-BPW\\_Agenda Cvr-South St. Ramp Elevator Repair.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the quote from MEI in the amount of \$29,845.00 for the South Street Ramp Elevator Power Unit Replacement. The motion carried by the following vote:

**Aye:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

**B.** [ID#24-10168](#) Bids Received: Friday, June 14, 2024, at 11:00 a.m.  
2024 Pavement Crackfilling

The Board of Public Works recommends that the low bid from Thunder Road, LLC, in the amount of \$155,350.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Pavement Crackfilling - BT.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the low bid from Thunder Road, LLC, in the amount of \$155,350.00 for the 2024 Pavement Crackfilling. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

**C.** [ID#24-10166](#) Bids Received: Friday, June 14, 2024, at 11:00 a.m.  
Heyer Park Tennis Court Resurfacing

The Board of Public Works recommends that the low bid from Pro Track and Tennis, Inc., for the base bid and Alternate #1, in the amount of \$86,800.00.

**Sponsors:** Public Works

**Attachments:** [Heyer Park Tennis Court Resurfacing - BT.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the low bid from Pro Track and Tennis, Inc., for the base bid and Alternate #1, in the amount of \$86,800.00 for the Heyer Park Tennis Court Resurfacing. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

**D.** [ID#24-10167](#) Bids Received: Friday, June 14, 2024, at 11:00 a.m.  
New, Current Model Year, 5-6 Yard Dump Bodies with Plows, Wings and Sanders Installed on Chassis for Municipal Garage.

The Board of Public Works recommends that the only bid from Burke Truck and Equipment in the amount of \$557,000.00 for 2024 and 3% increases for 2025, 2026, and 2027, be awarded.

**Sponsors:** Public Works

**Attachments:** [5-6 Yard Dump Bodies with Plows - BT.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. C. Payne, to approve the only bid from Burke Truck and Equipment in the amount of \$557,000.00 for 2024 and 3% increases for the New 2025, 2026, and 2027 Current Model Year, 5-6 Yard Dump Bodies with Plows, Wings and Sanders Installed on Chassis for Municipal Garage. The motion carried by the following vote:**

**Aye:** 14 - Mike Chrisien, Eric E. Payne, Cassandra Rodriguez, Peter Bartels, Jack Wells, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

**Absent:** 1 - Joe Pieper

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

A. [ID#24-10211](#) City Administrator's Report

**Attachments:** [Admin Report June 28 2024](#)

13. Mayor's Report & Referrals

A. [ID#24-10203](#) Proclamation for Park and Recreation Month

**Attachments:** [Proclamation - July as Park and Recreation Month - 2024](#)

14. Referrals

*No referrals.*

15. Adjournment

*The meeting adjourned at 6:28pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).