



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 4/9/2015
<b>Common Council Item Number:</b> ID # 15-2330	<b>Date:</b> 4/9/2015
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KL
<b>Finance Department Review:</b> Rich Abbott, Finance Director RA	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> Review and act on hiring Kapur & Associates, Inc. for Final Design Engineering Services for the City's portion of the West Waukesha Bypass (Meadowbrook Road).	

**Details:**  
 Construction on the West Waukesha Bypass (Meadowbrook Road) between USH 18 and Rolling Ridge Drive is scheduled to begin in the spring of 2016. The design engineering services to 60% (preliminary) for this section is currently being prepared by two engineering firms (CH2MHILL and Kapur & Associates, Inc.) and is scheduled to be completed the spring of 2015. This consultant team was selected by a committee that included representatives of the Wisconsin Department of Transportation, Waukesha County and the City of Waukesha in a competitive RFP process. It is the City of Waukesha's responsibility to take the section between Northview Road and Rolling Ridge Drive from 60% (preliminary) plans to final design for bid and construction. See the attached Memorandum of Understanding that identifies the Local, County and State responsibilities that allows for the West Waukesha Bypass project to proceed from the Environmental Impact Statement stage through final construction.

Due to the current direct involvement of both of these engineering firms, the City of Waukesha Public Works Department requested proposals from CH2MHILL and Kapur & Associates, Inc. for the final design engineering services to take the City's portion from 60% to final design. CH2MHILL decided not to submit for these services (see the attached email). Kapur & Associates submitted a proposal with a total expense of \$120,385.90 for these services (see the attached proposal).

Included in the total expense of \$120,385.90 are Engineering and Design fees of \$101,940.33 for the road work on the West Waukesha Bypass (Meadowbrook Road) and the Engineering and Design fees of \$18,445.57 for flood mitigation work. The flood mitigation work that is included with this project will reduce the flow in the open channel along Rolling Ridge Drive and reduce the flooding at Meadowbrook Road and Lancaster Drive. This flood mitigation work became a high priority because of the planned construction work on Meadowbrook Road where this relief storm sewer would be placed. This flood mitigation work is included in the City's Flood Mitigation Plan.

Hiring Kapur & Associates for this work is the most cost effective and efficient way to complete the final design of the City's portion of the West Waukesha Bypass. Soliciting and completing a second RFP process for hiring a consultant for this project would increase the cost of this project and delay the completion of the final design.

**Options & Alternatives:**  
 The City could seek alternative bids due to the fact that only one firm bid on this proposal. However, we have a high level of comfort with Kapur & Associates as they have been involved in the preliminary design work and their pricing is appropriate for



a project of this type. We believe producing another RFP for this project would lead to unnecessary delays and increase the cost of the design services.

**Financial Remarks:**

Meadowbrook Road Final Design: Total - \$120,385.90

Acc# 2004.68290

Road Engineering and Design – \$101,940.33 (2015 Budget \$150,000)

Acc# 0041.68290

Flood Mitigation Engineering and Design – \$18,445.57

**Executive Recommendation:**

Recommend approval for hiring Kapur & Associates, Inc. for the Final Design Engineering Services for the City's Portion of the Waukesha West Bypass for a total expense of \$120,385.90.

**Committee Recommendation:**

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