



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, April 23, 2026

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 3 - Kevin Reilly, Joe Pieper, and Eileen Micklitz

**Absent** 2 - Steve Kassens, and Chad O'Donnell

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comments.*

#### 4. Approval of Minutes

##### A. [ID#26-03473](#) Approve Minutes of April 9, 2026.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 04-09-26-Final](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eileen Micklitz, that the Minutes of April 9, 2026, be approved. The motion carried by the following vote:**

**Aye:** 3 - Kevin Reilly, Joe Pieper and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Chad O'Donnell

#### 5. Approval of Payments

##### A. [ID#26-03474](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 4-23-26](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 3 - Kevin Reilly, Joe Pieper and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Chad O'Donnell

#### 6. Bids Received:

- A. [ID#26-03475](#) Bids Received: Friday, April 10, 2026, at 11:00 a.m.  
Fire Station #5 HVAC Improvements - Rebid

The Board of Public Works recommends that the low bid from Helm Mechanical in the amount of \$42,107.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Fire Station #5 HVAC Improvements - Rebid](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eileen Micklitz, that the low bid from Helm Mechanical for the Fire Station #5 HVAC Improvements project be recommended for approval. The motion carried by the following vote:**

**Aye:** 3 - Kevin Reilly, Joe Pieper and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Chad O'Donnell

- B. [ID#26-03476](#) Bids Received: Friday, April 10, 2026, at 11:00 a.m.  
W. Sunset Dr. and Barstow S. Bridge Sealing and Rehabilitation

The Board of Public Works recommends that the low Base Bid and Alternate #1 and #2 bids from Norcon Corporation in the amount of \$255,585.50, be awarded.

**Sponsors:** Public Works

**Attachments:** [W Sunset Dr and Barstow St Bridge Sealing and Rehab-BT](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eileen Micklitz, that the low base bid and Alternate #1 and #2 from Norcon Corporation for the W. Sunset Drive and Barstow Street Bridge Sealing and Rehabilitation project be recommended for approval. The motion carried by the following vote:**

**Aye:** 3 - Kevin Reilly, Joe Pieper and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Chad O'Donnell

- C. [ID#26-03477](#) Bids Received: Friday, April 17, 2026, at 11:00 a.m.  
Deer Trails and Fox Lake Village Pump Station Improvements

**Sponsors:** Public Works

**Attachments:** [2026 Sanitary Pump Stations-FLV and DT - BT](#)

**Item was held pending confirmation of fund availability.**

7. Discussion and Recommendation to Council Regarding:

- A. [ID#26-03490](#) Review and possible action on Contract Change Order No. 1 with Lee Mechanical, Inc., for the Library HVAC Replacement project.

**Sponsors:** Public Works

**Attachments:** [BPW 26-03490-Agenda Cvr-Library HVAC Replacement Change Order 1](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eileen Micklitz, that the Contract Change Order No. 1 with Lee Mechanical, Inc., for the Library HVAC Replacement project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kevin Reilly, Joe Pieper and Eileen Micklitz

**Absent:** 2 - Steve Kassens and Chad O'Donnell

## 8. Matter of Report

## 9. Communications and Referrals:

- A.** [ID#26-03491](#) Official Notices: Bids to Close on Friday, May 8, 2026, at 11:00 a.m.
- 1) Greenway Terrace Playground Resilient Surface
  - 2) Prairie Park and Banting Park Facility Upgrades
  - 3) 2026 Sanitary Sewer Lining

**Sponsors:** Public Works

**Attachments:** [Official Notice\\_Greenway Terrace Playground Resilient Surface](#)  
[Official Notice 2026 Prairie Park](#)  
[Official Notice\\_2026 Sewer Lining & Relay - Burr Oak](#)

## 9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).