

**Rental Contract**  
Sound, Lighting, and Stage Equipment

This Contract is between Stage Right Design, LLC, 2837 Emslie Drive, Waukesha, Wisconsin 53188, referred to as Stage Right; and the City of Waukesha, 201 Delafield Street, Waukesha, Wisconsin 53188, referred to as the City.

**Recitals**

The City will conduct a "Remembrance Ceremony and Memorial Dedication" in downtown Waukesha, and will require lighting, sound reinforcement, and stage equipment, and an operator for the equipment, for the event. The event will include officials speaking.

Stage Right is willing to provide the required equipment and an operator.

Therefore, Stage Right and the City agree and contract as follows:

1. Stage Right will deliver, set up, operate, strike, and remove the equipment shown on Schedule A to the Five Points in Downtown, at the location indicated by City employees, on November 21, 2023. Set-up shall be completed and all equipment operational no later than 4:15 p.m., and strike and load-out may commence at 6:30 p.m.
2. The event will take place from 4:39 p.m. to 5:39 p.m., and Stage Right will provide an operator for the equipment during that time and make the sound equipment available for use by speakers on the stage.
3. The event will be held regardless of the weather. Stage Right is responsible for protecting the equipment from the weather.
4. The City will provide 120VAC electrical power sufficient for Stage Right to operate its equipment.
5. The City will pay Stage Right \$700.00 upon completion of the event. Payment shall be by check, payable to Stage Right Design, LLC.
6. The equipment will at all times be under the supervision and control of Stage Right, and the City shall not be responsible for any loss or damage to the equipment, except for loss or damage caused by the intentional or negligent acts of City employees or officials.
7. Stage Right shall be responsible for ensuring that the equipment does not present a hazard of personal injury to attendees of the event.
8. Stage Right may place signage near the stage area promoting its business, but the signage may not interfere with the City's event. Stage Right will place signage where indicated by City employees.
9. Stage Right shall maintain public liability insurance with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate, and shall provide the City with proof of coverage.

Contract dated the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**Stage Right Design, LLC**

\_\_\_\_\_  
By Mike Van Dreser, Managing Member

**City of Waukesha**

\_\_\_\_\_  
By Shawn N. Reilly, Mayor

\_\_\_\_\_  
Attested by Gina L. Kozlik, Clerk-Treas

# STAGE RIGHT DESIGN L.L.C.

## Design Done Right

Mike Van Dreser  
 2837 Emslie Dr.  
 Waukesha, WI 53188  
 Phone: 262-441-0305  
 mvand212@gmail.com

## INVOICE

Invoice #0016  
 Parade memorial

Name: Joana Adamicki  
 Company Name: Waukesha City  
 Address:  
 Email: jadamicki@waukesha-wi.gov  
 Phone: 262-524-3717

QUANTITY	DESCRIPTION	REPLACEMENT VALUE	UNIT PRICE	TOTAL
1	4x8 Platforms			
8	Blizzard I/O Blok2 Lights	\$699 Each		
1	Lighting Control System	\$2000		
1	Sound system 2 K-12 QSC Power amp speakers, Mackie Sound Board, 2 Wireless Shure Mic's, Playback computer	\$2500		
8	Blizzard Sketch I/O Lights	\$125 each		

SUBTOTAL	
DISCOUNT	
SALE TAX	
TOTAL	

**PLEASE MAKE ALL CHECKS PAYABLE TO STAGE RIGHT DESIGN**

**FINAL PAYMENT DUE ON STRIKE**

**RENTER IS RESPONSIBLE FOR ALL DAMAGES, LOST, OR STOLEN GEAR**