



CITY OF WAUKESHA

Administration

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Committee: Information Technology Board	Date: 6/25/2015
Common Council Item Number: ID#15-2942	Date: Click here to enter a date.
Submitted By: Bret Mantey	City Administrator Approval: Kevin Lahner, City Administrator Click here to enter text.
Finance Department Review: Rich Abbott, Finance Director Click here to enter text.	City Attorney's Office Review: Brian Running, City Attorney BER
Subject: Matter of Report Civic Plus Website Hosting	

Details:

Civic Plus is a cloud based service (Software as a Service or SaaS) for hosting websites. The selection of this vendor occurred in 2014 for the 2015 budget cycle. ITB had unanimously ranked this request #1 of all the 2015 technology requests for 2015.

Several vendors were looked at but Civic Plus stood out as the best choice for a government website. The company not only has the experience, but has greatest number of governmental website installations in the country. The product is very modern and well designed to meet current and future needs of the City of Waukesha.

Funding for the project was removed from the 2015 budget by the past City Administrator. This was due to a heavy IT project load at the time, not due to lack of support for the project itself.

The need for a new website is great and is growing more every day, with the current website is in desperate need of enhancements that are estimated to cost over \$20,000.

Funding for the Civic Plus project would come from the already approved 2015 IT budget. IT realized saving in purchasing server management software, making available \$10,000 within fund 400.

The intention would be to use the \$10,000 savings to move forward with the Civic Plus project. Pricing to implement Civic Plus was negotiated to \$9,993.25 for 2015. The money to pay for the Civic Plus implementation and conversion would come from the fore mentioned server management software savings. Specifically, fund 400, account 1917.68160, project 81201.

Account 1917.68160 project #81225 would be created to pay for the 2015 implementation and conversion of the Civic Plus Website redesign, with money moved from project 81201 to a newly created project, 81225.

Future costs (2016 -2018) would be \$28,317.00 per year with the 2019 cost being \$10,316.00 - subject to an annual 2.5% increase in year 3 and beyond. The 2016 and beyond maintenance would be budgeted for and paid out of the software maintenance account moving into future years. The fund used to pay for software maintenance and hosting services is fund 100, specifically account 1916.52440.

The legal contract has been reviewed by the Attorneys office, and after some changes, is now approved to move forward.



Options & Alternatives:

Options would include upgrading the current city website to incorporate new features that are lacking. This is estimated to cost ~\$20,000 and at least a month worth of redesign.

Other options included differing vendor offerings addressed in the initial research.

It was the opinion of city IT that hosting offers the best solution for the city, and Civic Plus had the best over-all offering. After close review, ITB agreed and ranked the project #1 for 2015.

Financial Remarks:

The intention would be to use the \$10,000 savings in fund 400 to move forward with the Civic Plus project. Pricing to implement Civic Plus was negotiated to \$9,993.25 for 2015.

Fund 400, account 1917.68160, project #81225 would be created to pay for the 2015 implementation and conversion of the Civic Plus Website redesign, with money moved from project 81201 to a newly created project, 81225.

Future costs (2016 -2018) would be \$28,317.00 per year with the 2019 cost being \$10,316.00 - subject to an annual 2.5% increase in year 3 and beyond. The 2016 and beyond maintenance would be budgeted for and paid out of the software maintenance account moving into future years. The fund used to pay for software maintenance and hosting services is fund 400, specifically account 1916.52440.

Executive Recommendation:

Recommendation to move the Civic Plus project and contract forward to the Finance Committee for approval.

Committee Recommendation:

Recommendation to move the Civic Plus project and contract forward to the Finance Committee for approval.