



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Agenda - Final

Parks, Recreation and Forestry Board

Monday, February 18, 2019

6:00 PM

Parks Recreation and Forestry
Administration and Service Center

1. Call to Order
2. Public Comment
3. Approval of Minutes
 - A. [ID#19-0102](#) Approve minutes of the Parks, Recreation and Forestry Board meeting of December 17, 2018.

Attachments: [prmn181712 \(Minutes for December 17, 2018\).pdf](#)
4. Matter of Report
 - A. [ID#19-0231](#) The Park Foundation of Waukesha, Inc. Annual Report.
5. Discussion/Decision Items
 - A. [ID#19-0232](#) Spring 2019 Public Street Tree Planting Program Public Hearing – Open Public Hearing.
 - B. [ID#19-0233](#) Spring 2019 Public Street Tree Planting Program - Close Public Hearing.
 - C. [ID#19-0234](#) Recommend that the Common Council set a Public Hearing, on a date to be determined, regarding the assessment for the Spring 2019 Public Street Tree Planting Program, said cost to be \$235.00 per tree.

Attachments: [Hearing Packet.pdf](#)
 - D. [ID#19-0235](#) Recommend to approve proposed Field Grow Agreement with Johnson's Nursery, Inc. for the provision of trees.

Attachments: [Johnsons Council Packet.pdf](#)
 - E. [ID#19-0236](#) Recommend to approve proposed Field Grow Agreement with Leaves Inspired for the provision of trees.

Attachments: [Leaves Inspired Council Packet.pdf](#)
 - F. [ID#19-0237](#) Approve proposed 2019 Recreation Division Seasonal Staff Wage Schedule.

Attachments: [2019 Seasonal Salary Schedule.pdf](#)

- G. [ID#19-0238](#) Approve Special Use requests associated with 2019 Memorial and Veterans Day community events conducted by the Waukesha Allied Veterans Council.
- H. [ID#19-0239](#) Recommend to approve proposed 2019 contract with Midwest Cycling Series to conduct Carl Zach Cycling Classic.
- I. [ID#19-0103](#) Approve proposed 2019 Parks and Forestry Division Seasonal Staff Wage Schedule.
- Attachments:** [GBF seasonal wage scale 2019.pdf](#)
- Legislative History**
- 2/5/19 City Council no action taken
- J. [ID#19-0106](#) Award Bid: Uni-Carrier Compact Forklift - 2019 Approved Fleet Budget.
- Attachments:** [PRFB Agenda packet UniCarrier Forklift Purchase Approval 2019.pdf](#)
- K. [ID#19-0107](#) Award Bid: John Deere Tractor with Mower Attachment – 2019 Approved Fleet Budget.
- Attachments:** [PRFB Agenda Packet John Deere Tractor.pdf](#)
- L. [ID#19-0240](#) Recommend to approve opportunity to donate the current (obsolete) Frame Park playground equipment scheduled to be replaced as part of the approved 2019 CIP to the “Kids around the World” program and make an exception to the capital assets disposal policy.
- Attachments:** [Kids Around the World Donation Agreement.pdf](#)
[Kids Around the World-Donation Group Listing \(WI-IL-MN\).pdf](#)
[Kids Around the World-Ins Certificate.pdf](#)
- M. [ID#19-0241](#) Award Bid: Printing of 2019 Seasonal Activity Guides (3) and associated contract.
- Attachments:** [2019 Activity Guide - bidder list.pdf](#)
[2019 Activity Guide BID.pdf](#)
- N. [ID#19-0105](#) Approve proposed 2019 Program Policies and Procedures (as published in seasonal Activity Guides).
- Attachments:** [Policies 2019.pdf](#)
- O. [ID#19-0104](#) Approve proposed 2019 Financial Assistance Program.
- Attachments:** [Financial Assistance Report 2018.pdf](#)
[Financial Assistance Policy 2019.pdf](#)
[Financial Assistance Application.pdf](#)

6. Board President Report

7. Director and Staff Report

8. Adjournment