

FIRE DEPARTMENT

130 W. ST. PAUL AVENUE
WAUKESHA, WISCONSIN 53188-5172
TELEPHONE: (262) 524-3649 FAX: (262) 524-3670

Steven Howard, Fire Chief
showard@waukesha-wi.gov

April 23, 2021

Ald. Joe Pieper, Chair
Finance Committee
1011 W. Glenn Drive
Waukesha, WI 53188

SUBJECT: FIRE DEPARTMENT OVERTIME USAGE – FIRST QUARTER 2021


Dear Ald. Pieper:

As requested by the Finance Department, the Fire Department is providing a quarterly update on overtime usage. The attached spreadsheet, which was provided by the Finance Department, covers the payroll periods January 2021 through March 2021. The overtime expenditure for this time is \$114,068, which is 26.6% of the department's total 2021 overtime budget of \$429,126.

Throughout this reported period, the department experienced above normal levels of leaves taken for serious medical issues and approved Family Medical Leave events. Personnel shift transfers have been made to balance the shifts during this period of extended absences and we continue to analyze options to minimize overtime costs. We remain proactive in monitoring medical leaves and continue to efficiently and effectively maintain staffing levels to provide expected service levels to the community.

If you have any additional concerns regarding this matter, please feel free to contact me at (262) 524-3649.

Sincerely,


Steve Howard, Fire Chief *SH*
City of Waukesha

kss

