



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised

### City Council

Thursday, April 4, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.*

#### 4. Approval of Minutes

- A. [ID#24-9416](#) Minutes from March 19, 2024

**Attachments:** [ccmn240319 draft.pdf](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

- A. [ID#24-9336](#) Review and Act on Proposed Service Changes Effective June 17, 2024 and Supporting Resolution

**Attachments:** [Service Revisions](#)  
[Resolution - Route Revisions June 2024](#)  
[route 4,5, 7 descriptions June 2024](#)  
[Rt 5 Shoppes at Fox River Re-route](#)  
[Route 7 Proposed School Trip](#)

**Legislative History**

3/21/24	Transit Commission Meeting	approved
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- B.** [ID#24-9337](#) Review and Act on Resolution Authorizing the Filing of the 2024 Federal Grant
- Attachments:** [Federal Grant filing](#)  
[Resolution - 2024 Grants](#)
- Legislative History**
- |         |                            |          |
|---------|----------------------------|----------|
| 3/21/24 | Transit Commission Meeting | approved |
|---------|----------------------------|----------|
- C.** [ID#24-9338](#) Review and Act on Resolution Supporting the Wisconsin Department of Transportation Request to Transfer Congestion Mitigation and Air Quality (CMAQ) Funds from the Federal Highway Administration to the Federal Transit Administration on behalf of the City of Waukesha
- Attachments:** [CMAQ Fund Transfer](#)  
[resolution-transit- 2024 CMAQ Transfer](#)
- Legislative History**
- |         |                            |          |
|---------|----------------------------|----------|
| 3/21/24 | Transit Commission Meeting | approved |
|---------|----------------------------|----------|
- D.** [ID#24-0513](#) Review and act on (recommendation to Common Council) proposed contract with BrightView Landscapes, LLC, to provide City Hall & Annex Mowing, Trimming and Landscape Bed Maintenance services.
- Attachments:** [Common Council Cover Sheet - Maintenance Contract - BrightView 2024-2025](#)  
[2024 Landscape Maintenance Contract -City Hall and Annex-BrightView LLC](#)  
[Bid Proposal Summary - City Hall and Annex Landscape Maintenance 2024-2025](#)  
[2024 City Hall and Annex Landscape Maintenance Bid](#)  
[City of Waukesha Proposal. BrightView](#)
- Legislative History**
- |         |                                      |          |
|---------|--------------------------------------|----------|
| 3/18/24 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|
- E.** [ID#24-9358](#) Review and act on (recommendation to Common Council) proposed agreement with TruGreen Lawn Care to provide fertilization and weed control services on various City/park properties.
- Attachments:** [Common Council Cover Sheet - Maintenance Contract - Fertilizer and Weed Co](#)  
[2024 Service Maintenance Contract - Fertilizer Weed Control - Trugreen](#)  
[Bid Proposal Summary - Fertilization & Weed Control 2024](#)  
[2024 Fertilizer Weed Control Bid Package](#)  
[2024 Fertilizer Weed Control Bid-Trugreen](#)
- Legislative History**
- |         |                                      |          |
|---------|--------------------------------------|----------|
| 3/18/24 | Parks, Recreation and Forestry Board | approved |
|---------|--------------------------------------|----------|

- F. [ID#24-9362](#) Review and act on (recommendation to Common Council) proposed 2024 Springs Park usage contract with the Waukesha YMCA.

**Attachments:** [Common Council Cover Sheet - YMCA Contract 2024](#)  
[2024 YMCA-Springs Park Contract 2024](#)

**Legislative History**

3/18/24 Parks, Recreation and approved  
 Forestry Board

- G. [ID#24-9363](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with The National Basketball Academy.

**Attachments:** [Common Council Cover Sheet - Recreation Service Contract - National Basketball](#)  
[2024 Recreation Services Contract - The National Basketball Academy](#)

**Legislative History**

3/18/24 Parks, Recreation and approved  
 Forestry Board

- H. [ID#24-9364](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Hooper Hands Basketball Academy.

**Attachments:** [Common Council Cover Sheet - Recreation Service Contract - Hooper Hands 21](#)  
[2024 Recreation Services Contract - Hoopers Hands](#)

**Legislative History**

3/18/24 Parks, Recreation and approved  
 Forestry Board

- I. [ID#24-9366](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Springs Sports.

**Attachments:** [Common Council Cover Sheet - Recreation Service Contract - Spring Sports 20](#)  
[2024 Recreation Services Contract - Spring Sports](#)

**Legislative History**

3/18/24 Parks, Recreation and approved  
 Forestry Board

- J. [ID#24-9367](#) Review and act on (recommendation to Common Council) proposed contract with School and Sports Pics to provide Youth Sports Photography Services.

**Attachments:** [Common Council Cover Sheet - Youth Sports Photography Contract 2024](#)  
[2024 Youth Sports Photography Contract](#)  
[Bid Proposal Summary- Youth Sports Photography 2024](#)

**Legislative History**

3/18/24 Parks, Recreation and approved  
 Forestry Board

## 2. Plan Commission

- A. [PC24-0500](#) Certified Survey Map - 1405 E. St. Paul Avenue, MetalTek – A request to approve a One-lot CSM over approximately 38,416 sq. ft. of land along the east side of E. St. Paul Avenue to combine two existing parcels in anticipation of the proposed construction of new executive office center on the site.

**Attachments:** [Cover Sheet - CSM - Metal Tek](#)  
[csm 240221](#)  
[City Department Review Comments](#)  
[Application - CSM](#)

## 3. Standing Committees

### A. Finance Committee - Ald. Pieper

### B. Building & Grounds Committee - Ald. E. Payne

### C. Ordinance & License Committee - Ald. R. Lemke

#### 1. Licenses

- A. [ID#24-9382](#) Invited Bartenders

**Attachments:** [Invited Bartender 3.25.24](#)

**Legislative History**

3/25/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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- B. [ID#24-9383](#) Invited Other Applications

**Attachments:** [Invited Other Application 3.25.24](#)

**Legislative History**

3/25/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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- C. [ID#24-9384](#) Other Applications

**Attachments:** [Other Application 3.25.24](#)

**Legislative History**

3/25/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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### D. Human Resources - Ald. Rodriguez

**E. Board of Public Works - Alex Damien****End of Consent Agenda**

## 5. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#24-9404](#) Consideration and Possible Action on a Three-Party Construction Contract between the City of Waukesha, the Waukesha County Community Foundation, and VJS Construction Services for the Waukesha Parade Memorial at Grede Park.

**Attachments:** [M-Grede Parade Memorial\\_2024-04-02Cover Sheet](#)  
[Parade Memorial Contract-Final](#)

- B. [ID#24-9412](#) Approve contract with County for provision of HHS Clinical Therapist to PD Crisis Response Unit.

**Attachments:** [Waukesha PD - Crisis Worker - 2 - Final](#)  
[Cover Sheet-CRU County-City Contract](#)

**Reports**

## 6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews

## K. Public Art Committee Report - Ald. Moltzan

## 7. Plan Commission - Jennifer Andrews

## 8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building &amp; Grounds Committee Report - Ald. E. Payne

C. Ordinance &amp; License Committee Report - Ald. R. Lemke

D. Human Resources Committee Report - Ald. Rodriguez

## 9. Board of Public Works Report - Alex Damien

- A. [ID#24-9349](#) Bids Received: Friday, March 15, 2024, at 11:00 a.m.  
S. Greenfield Avenue, Post Office Circle, and Genesee Street Utility and Street Improvements

The Board of Public Works recommends that the low bid from Musson Bros., Inc., in the amount of \$1,966,869.47, be awarded.

**Sponsors:** Public Works

**Attachments:** [S Greenfield Ave, Genesee St and Post Office Circle Utility & Street Improve](#)

**Legislative History**

3/21/24 Board of Public Works recommended for approval to the City Council

- B. [ID#24-9350](#) Bids Received: Friday, March 15, 2024, at 11:00 a.m.  
Concrete Pavement Patching and Concrete Sawing - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$422,050.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Concrete Street Patching 2024 BT.pdf](#)

**Legislative History**

3/21/24 Board of Public Works recommended for approval to the City Council

## 10. Director of Public Works Report

## 11. City Attorney's Report

## 12. City Administrator's Report

## 13. Mayor's Report &amp; Referrals

- A. [ID#24-9399](#) Board and Committee Appointments  
**Attachments:** [Council Letter 04.04.2024](#)
- B. [ID#24-9400](#) Proclamation for Arbor Day  
**Attachments:** [Arbor Day - 2024 Proclamation](#)
- C. [ID#24-9413](#) Proclamation for Monarch Butterfly Month  
**Attachments:** [Monarch Butterfly Month- 2024 Proclamation](#)
- D. [ID#24-9401](#) Proclamation for Public Safety Telecommunicators Week  
**Attachments:** [Public Safety Telecommunicators Week - 2024 Proclamation](#)
- E. [ID#24-9402](#) Proclamation for National Library Week  
**Attachments:** [National Library Week - 2024 Proclamation](#)
- F. [ID#24-9403](#) Proclamation for Sexual Assault Awareness Month  
**Attachments:** [Sexual Assault Awareness Month- 2024 Proclamation](#)

## 14. Referrals

## 15. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).