



# City of Waukesha

## Meeting Agenda - Final

### Library Board

321 WISCONSIN AVENUE  
WAUKESHA, WISCONSIN  
53186-4786  
TELEPHONE  
262/524-3680 FAX  
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Thursday, November 14, 2024

4:45 PM

Library Board Room

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To Join Via Zoom: <https://us02web.zoom.us/j/84601302786> Meeting ID: 846 0130 2786

1. Call to Order
2. Public Comment

*Limited to three minutes per speaker.*

3. Approval of Meeting Minutes

[ID#24-11080](#)

**Attachments:** [Meeting Minutes October 10, 2024](#)

4. Correspondence

[ID#24-11085](#)

**Attachments:** [Correspondence - Bridges Award](#)  
[Correspondence - Friends of Libraries Week](#)  
[Correspondence - Hello Saturday](#)  
[Correspondence - Homelessness](#)  
[Correspondence - WK Reads Paloma](#)

5. Bills

[ID#24-11090](#)

6. Financial Reports

[ID#24-11097](#)

7. New Business

[ID#24-11106](#) Board Education: Teens in the Library

- [ID#24-11133](#) Discussion/Action: Annual Addendum to the Bridges Library System
- Attachments:** [2025 Annual Addendum WK](#)
- [ID#24-11142](#) Discussion/Action: Annual Bridges Library System Member Library & Cafe Agreements
- Attachments:** [Agreement for CAFE Consulting Services 2025](#)  
[Agreement for CAFÉ Office Space 2025 DRAFT](#)  
[Agreement for Resource Library Services 2025 DRAFT](#)
- [ID#24-11151](#) Discussion/Action: City Library Collective: Memorandum of Understanding
- Attachments:** [CLC 2023 Annual Report](#)  
[Waukesha Public Library CLC 2025 MOU DRAFT](#)
- [ID#24-11209](#) Discussion/Action: Waukesha County Community Foundation Disbursements
- Attachments:** [WCCF Disbursements](#)
- [ID#24-11124](#) Update: Strategic Plan
- [ID#24-11175](#) Update: Community Supported Resource
- [ID#24-11184](#) Update: City Compensation Study
- Attachments:** [City compensation study](#)
- [ID#24-11193](#) Update: City Budget
- Attachments:** [Library Executive Budget](#)
- [ID#24-11160](#) A motion may be made to convene in closed session pursuant to Wisconsin Statutes Sec. 19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The Board will discuss performance evaluation questionnaire for Library Director's annual evaluation.
- [ID#24-11166](#) Following closed session, a motion will be made to reconvene in open session to consider possible action on matters discussed in closed session.

## 8. Reports

A. Library Board Committees: Building, Executive, Finance, Human Resources, Planning and Policy, Public Art, Ad hoc Fund Development

B. Director's Report: Director Bruce Gay will provide a status update on Library activities and answer any questions

[ID#24-11198](#)

**Attachments:**      [November Administrative Staff Report](#)

C. Bridges Library System: Trustee Betsy Forrest will report on the most recent Bridges Board meeting

D. Friends of the Library: Trustee Erik Helgestad will report on any meeting that has occurred since the date of the last meeting

E. Communications to the Common Council

## 9. Adjournment

NOTICE: A majority of Library Board members or Common Council members may be in attendance.

Library Board Members: Please notify the Library Office by 1:00 PM meeting day, if you are unable to attend this meeting.

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Library Office, 48 hours prior to the meeting at 262-524-3694.