



*\* 1245*

**Public Special Event Application**  
(Includes Large-Scale Public Gatherings)

Office Use
Date Received _____
Time _____ Initial _____
Permit # _____

Please fill in the information below and return to Waukesha Parks, Recreation & Forestry Department (WPRF) office along with \$50 non-refundable application fee. Please print using blue or black ink.

General Information

Name/Description of Event WAUKESHA old car club CAR SHOW IN PARK Organization WAUKESHA old Car club  
Organization Website WAUKESHAOLDCLUB.ORG Tax Exempt number (attach proof) \_\_\_\_\_

Name of Event Coordinator JIM YOUNG & STEVE HEINEMANN

Address 3008 KISDON, HILL City WKA State WI Zip 53188

Email JYOUNG402@WI.KR.COM Fax \_\_\_\_\_

Day Phone 262 549 4558 Evening Phone \_\_\_\_\_ Cell 262-993-7704

Name of Alternative Contact STEVE H Email STEVEHWOC@YH00.COM

Day Phone 262 782-4066 Evening Phone \_\_\_\_\_ Cell 262 408 0310

Event Information

Date(s) August 9, 2015 Attendance per Day EST. 2000 SPECTATORS

Facility and/or park areas requested ALL OF FRAME PARK

Event hours: 8:00AM-3:30PM Set-up begins 6:00AM Clean-up ends 5:00PM

*Invoice*  
*\$105*

Will Wine/Beer be served?	<u>Yes</u>	No	If yes, contact City Clerk at 262-524-3550
Will Wine/ Beer be sold?	<u>Yes</u>	No	If yes, contact City Clerk at 262-524-3550
Will Food be given away?	Yes	<u>No</u>	
Will Food be sold?	<u>Yes</u>	No	If yes, contact County Health 262-896-8300
Will admission fee be charged?	Yes	<u>No</u>	Amount?
Will entry fee be charged?			
Will fees be charged for merchandise?	<u>Yes</u>	No	
Will Signs/Banners be displayed?	<u>Yes</u>	No	Where? _____
Will you have security?	<u>Yes</u>	No	Who? _____
Will you have items left overnight?	<u>Yes</u>	No	What? <u>PORT A POTTY &amp; Food TRAILER</u>
Have you received a Special Event Handbook?	<u>Yes</u>	No	Do <u>not</u> sign application until you read and understand.
Will you need Street Closures?	<u>Yes</u>	No	If yes, contact Police Department 262-524-3831
Will you need No Parking Areas?	Yes	<u>No</u>	If yes, contact City Clerk at 262-524-3550

Additional Equipment available from WPRF for a fee

Picnic Tables	<u>Yes</u>	No	How many? (max. 24)
Trash barrels	<u>Yes</u>	No	How many? <u>30 TRASH 30 Gally ching</u>
Water Hook up	<u>Yes</u>	No	Needed for? <u>COOKING &amp; CLEANING</u>
Electricity - WPRF can provide limited service.	<u>Yes</u>	No	
Trash liners (100 bags per package)	Yes	<u>No</u>	How many packages?
Toilet Paper	Yes	<u>No</u>	Number of rolls?

Additional Equipment provided by sponsor

Electricity- Generators	<u>Yes</u>	No	How many? <u>ONE</u>
Tent/ canopy	<u>Yes</u>	No	How many? <u>3</u> Size(s) <u>20 x 30</u>
Portable Toilets	<u>Yes</u>	No	How many? <u>3</u>
Inflatable/ moonwalk	Yes	<u>No</u>	Describe?
Amplified sound	<u>Yes</u>	No	Purpose/type <u>BAND PLAYING</u>
Golf Carts/ Motorized vehicles	<u>Yes</u>	No	Attach list of vehicles <u>1 For STAIR USGR</u>
Other _____	Yes	No	<u>TRASH PICK UP</u>

By signing below, the signee states that the information given on this form is true and accurate. The signee also understands that he/she will be held accountable for all information/policies set forth in the Public Special Events Handbook, City of Waukesha Ordinances and Wisconsin/ United States Legislature.

Signature \_\_\_\_\_

Date 1/8/15