



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Agenda - Final

Parks, Recreation and Forestry Board

Monday, July 26, 2021

5:00 PM

City Hall, Room 162

1. Call to Order

2. Public Comment

City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 5:30 pm.

3. Approval of Minutes

A. [ID#21-2615](#) Approve the Minutes for the Parks, Recreation & Forestry Board meeting of May 17, 2021.

Attachments: [prmn210517 \(PRF Board Minutes for May 17, 2021\) DRAFT](#)

B. [ID#21-2616](#) Approve the Minutes for the Parks, Recreation and Forestry Board meeting of June 21, 2021.

Attachments: [prmn210621 \(PRF Board Minutes for June 21, 2021\) DRAFT](#)

4. Discussion/Decision Items

A. [ID#21-2617](#) Review and act on proposed “Future 4 Waukesha” Four-Year-Old Kindergarten Program agreement with the School District of Waukesha.

Attachments: [Council Agenda Cover Sheet- Fox Tale Preschool](#)
[City of Waukesha Fox Tale Preschool 21-22 Agreement](#)

B. [ID#21-2618](#) Award Bid: Playground equipment for Dopp Park - Approved 2021 CIP Project.

Attachments: [Dopp Park Renditions Final 2021](#)
[Dopp Park Playground Detail Packet & Quote](#)

C. [ID#21-2619](#) Award Bid: Aerial Bucket Truck - Approved 2021 CIP Fleet.

Attachments: [WPRF Board Packet - Trk #62 Replacement](#)

D. [ID#21-2620](#) Review and act on proposed 2021 Fall Season Recreation Program Fees/Charges Schedule.

Attachments: [Fees and Charges Fall 2021](#)

- E. [ID#21-2623](#) Review and act on permission request received from Everstream GLC Holding Company LLC to access an existing pole easement associated with Meadowview Park to install Fiber Optic to existing We Energies pole.
- Attachments:** [Council Cover Sheet - 2021 Everstream Pole Permission Private Property](#)
[Everstream Pole Permission Private Property](#)
[We Energies Easement](#)
- F. [ID#21-2621](#) Review and act on proposed revisions to the Departmental Financial Assistance Program.
- Attachments:** [Financial Assistance Report 2020-2021](#)
[Financial Assistance Packet 2021-2022](#)
- G. [ID#21-2622](#) Review and act on Public Event Request received from the Waukesha Old Car Club to utilize Frame Park on August 8, 2021 for Car Show event.
- Attachments:** [Car Club Public Request 2021](#)
- H. [ID#21-2624](#) Review and act on proposed music licensing agreement with Global Music Rights, LLC.
- Attachments:** [Council Agenda Cover Sheet - Global Music Rights](#)
[City of Waukesha Wisconsin - GMR - 2021 Execution \(v1 7-2-21\) Agreement](#)
- I. [ID#21-2625](#) Review and act on proposed Recreation Services contract with Donna McKonly Coaching LLC.
- Attachments:** [Council Agenda Cover Sheet - Independent Contractors](#)
[Donna McKonly Coaching LLC Agreement](#)
- J. [ID#21-2626](#) Review and act on proposed Recreation Services contract with Ms. Beep Ink LLC dba Queen Bee Tea and Treats.
- Attachments:** [Council Agenda Cover Sheet - Independent Contractors](#)
[Ms Beep Ink LLCC dba Queen Bee Tea and Treats Agreement](#)
- K. [ID#21-2627](#) Review and act on proposed sponsorship agreement with DICK's Sporting Goods.
- Attachments:** [Cover Sheet-Fall 2021 DICK's Sporting Goods Agreement](#)
[DICK's Sporting Goods-WPRF 2021 \(Fall\) Sponsorship Agreement](#)
- L. [ID#21-2628](#) Review and act on proposed vendor agreement with BSA Explorers Post 178, to sell Oktoberfest promotional items such as t-shirts, koozies, pins at 2021 Oktoberfest event.
- Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)
[2021 Explorers Post 178 Agreement](#)

- M. [ID#21-2629](#) Review and act on proposed vendor agreement with dFATE LLC. d.b.a. Spitfires On State to sell non-competing food items at 2021 Oktoberfest event.
- Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)
[2021 Spitfires on State Agreement](#)
- N. [ID#21-2630](#) Review and act on proposed vendor agreement with Waukesha Citizens Police Academy Association, Inc. to sell non-competing food items at 2021 Oktoberfest event.
- Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)
[2021 Waukesha Citizens Police Academy Association Agreement](#)
- O. [ID#21-2631](#) Review and act on proposed vendor agreement with Mama Duckys Desserts to sell non-competing food items at 2021 Oktoberfest event.
- Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)
[2021 Mama Ducky's Desserts Oktoberfest Agreement](#)
- P. [ID#21-2632](#) Review and act on proposed vendor agreement with Waukesha Sunrise Rotary Club Charitable Fund, Inc. to sell non-competing food and beverage items at 2021 Oktoberfest event.
- Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)
[2021 Sunrise Rotary Oktoberfest Agreement](#)
- Q. [ID#21-2633](#) Review and act on proposed vendor agreement with Bobalou Enterprises, LLC, Louis Maniscalco, to sell non-competing food items at 2021 Oktoberfest event.
- Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)
[2021 Bobalou Enterprises Okto Agreement](#)
- R. [ID#21-2634](#) Review and act on proposed agreement with Navistar, Inc. to allow the City and its invitees to use their parking lot for the 2021 Oktoberfest event.
- Attachments:** [Council Agenda Cover Sheet-Oktoberfest 2021](#)
[2021 Navistar Oktoberfest Agreement](#)

5. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.