



City of Waukesha
201 Delafield St. Waukesha, WI 53188
Tel: 262.542.3700
waukesha-wi.gov

Committee: Finance Committee	Date: 7/25/2023
Common Council Item Number: ID#23-7161	Date: 8/1/2023
Submitted By: Rebecca Pederson, Communications & Engagement Manager	City Administrator Approval: Gina Kozlik
Finance Department Review: Click here to enter text.	City Attorney's Office Review: Brain Running
Subject: Consider approval of Walk of Lights Field Services Contract	

Details:
The City is hoping to once again hold the Walk of Lights, holiday lighting display along the riverfront. Our City electricians in Public Works and PRF put up some of the lights that we purchase. Some of the more complicated items we lease and pay for a professional to install (walk-through ornament, bridge light curtain, etc.) .

This professional sub-contracted with the lighting company last year. This year we are working directly with them to reduce costs.

Options & Alternatives:
Without this approval, the City crews would have to put up and secure all the holiday lights (which they are not trained to do).

Financial Remarks:
The cost of set-up and removal is \$16,700. The City has fundraised for the Walk of Lights to cover this cost.

Executive Recommendation:
It is recommended to approve this contract .