



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, March 21, 2024

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

**Absent** 1 - Chad O'Donnell

#### 2. Public Comment

*No public comment.*

#### 3. Approval of Minutes

##### A. [ID#24-9347](#) Approve Minutes of March 7, 2024.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 3-07-24-Draft.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, to approve the Minutes of March 7, 2024. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

#### 4. Approval of Payments

##### A. [ID#24-9348](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 3-21-24.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

#### 5. Bids Received:

##### A. [ID#24-9349](#) Bids Received: Friday, March 15, 2024, at 11:00 a.m. S. Greenfield Avenue, Post Office Circle, and Genesee Street Utility and

## Street Improvements

The Board of Public Works recommends that the low bid from Musson Bros., Inc., in the amount of \$1,966,869.47, be awarded.

**Sponsors:** Public Works

**Attachments:** [S Greenfield Ave, Genesee St and Post Office Circle Utility & Street Improvements CONCRETE BT.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the low bid from Musson Bros., Inc., for the S. Greenfield Avenue, Post Office Circle and Genesee Street Utility and Street Improvements project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- B.** [ID#24-9350](#) Bids Received: Friday, March 15, 2024, at 11:00 a.m.  
Concrete Pavement Patching and Concrete Sawing - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$422,050.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Concrete Street Patching 2024 BT.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the low bid from State Contractors, Inc., for the Concrete Pavement Patching and Concrete Sawing - City Wide project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

## 6. Matter of Report

*Director Damien reported that the construction projects are starting on Harrison and Wilson. Construction season is here and there's a chance tonight for snow. The City crews are ready for the snow, if needed.*

## 7. Communications and Referrals:

- A.** [ID#24-9351](#) Official Notice: Bids to Close on Friday, March 29, 2024, at 11:00 a.m.  
2024 Asphalt Street Resurfacing and Utility Improvements

**Sponsors:** Public Works

**Attachments:** [Official Notice\\_2024 Asphalt Street Resurfacing and Utility Improvements.pdf](#)

*Director Damien reported that the 2024 Asphalt Street Resurfacing project is going out to bid. He stated this is a large project with approximately 11,000 linear feet of 8-inch water*

*main as part of the asphalt resurfacing project. He thanked the everyone for their effort on this project as this is a coordinated effort amongst Public Works and the Waukesha Water Utility.*

## 8. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).