



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

Thursday, November 5, 2020

6:30 PM

Virtual Meeting

<https://waukesha.legistar.com/Calendar.aspx> or

Call:877-853-5247 Webinar ID:925 27966319

Passcode:165944 Public Comment is virtual only, register by 4 pm on 11-05-20

https://waukesha-wi.zoom.us/webinar/register/W_N_QhllcYCjTDSov6TNxsVIGg

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#20-1326](#) Minutes from October 20, 2020

Attachments: [ccmn 201020 draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#20-1285](#) Review and act on proposed contract between Colonial Flag Foundation and City of Waukesha benefiting The Moving Wall public event (Spring 2021).

Attachments: [Council Agenda Cover Sheet-Colonial Flag Foundation- 2020](#)
[WI Waukesha 20 - Event License Agreement 2020](#)

Legislative History

10/19/20	Parks, Recreation and Forestry Board	approved
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- B. [ID#20-1286](#) Review and act on proposed contracts with Clearwing, Inc. to provide digital signage for PRF Department Building and Schuetze Recreation Center.

Attachments: [Council Agenda Cover Sheet-Digital Signage](#)
[Draft Contract.Aviation Digital Signage.20201014 \(002\)](#)
[Draft Contract.Schuetze Rec Center Digital Signage.20201014](#)

Legislative History

10/19/20 Parks, Recreation and approved
 Forestry Board

- C. [ID#20-1337](#) Review and Act on a request to amend the agreement with Windstream.

Attachments: [Cover Sheet -Amendment to Windstream Agreement](#)
[City of Waukesha - 2126774 - v1](#)

2. Plan Commission

- A. [PC20-0086](#) Sorce Services LLC, 220 S. Prairie Avenue - Certified Survey Map. Propose to add approximately 2.4 acres of land to the parcel at 220 S. Prairie Ave. creating a new 4.4123 acre lot.

Attachments: [138-005-003-SWMP \(2020-09-28\) - COMPILED](#)
[20200825 Endpoint_220 Prairie Avenue_Wetland Screening_final](#)
[20200922CSM3586-Sheet 1-3](#)
[City Transmittal - Sorce Services - 200928](#)
[Sorce Expansion - Legal Description](#)
[Sorce Expansion - Plat of Survey](#)
[Sorce Waukesha - Civil Plans - Municipal Review Set \(2020-09-28\)](#)
[Sorce Services CSM Dept. Comments](#)
[Sorce Services CSM Cover Sheet](#)

Legislative History

10/28/20 Plan Commission approved with conditions

- B.** [PC20-0090](#) Howell Oaks Addition No. 3, Phase 4, Madison Street, west of intersection with Prairie Song Drive - Final Plat. 29 single-family lots from 12,000 to 21,000 square feet along Madison Street and one 25,000 sq. ft. outlot at the NW corner of Madison Street and Prairie Song Dr. to be dedicated to the City as a small pocket park.

Attachments: [Howell Oaks Add No 3 - Attachment D - Stormwater Management Plan](#)
[Howell Oaks Add No 3 - Attachment G - Final Plat Checklist](#)
[Howell Oaks Add No 3 - Final Plat Review Cover Letter \(2020-09-28\)](#)
[Howell Oaks Add No 3 - Phase 4 - Final Plat \(Development-Review-Application-](#)
[Howell Oaks Addition No 3](#)
[Howell Oaks Addn No 3 - WI DOA Plat review Form-signed](#)
[Certification of No Objection_Howell Oaks No 3 10 16 20](#)
[Howell Oaks Dept. Comments](#)
[Howell Oaks Addition No. 3 Cover Sheet](#)

Legislative History

10/28/20 Plan Commission approved with conditions

- C.** [PC20-0093](#) Prairie Song Villas, Prairie Song Drive and Prairie Song Court - Certified Survey Map

Attachments: [Development Handbook 2019](#)
[PRAIRIE SONG CSM 7-30-20](#)
[Attachment A Dev Review Checklist](#)
[Attachment E Certified Survey Map checklist](#)
[Prairie Song Villas Cover Sheet.docx](#)
[Prairie Song Villas Dept. Comments](#)

Legislative History

10/29/20 Plan Commission recommended for Council Agenda to the City Council

- D.** [ID#20-1208](#) The Retreat, Town of Delafield - Consultation, Extra-Territorial Certified Preliminary Plat consisting of 8 single family lots and 3 outlots on 49.5 acres of land in the town of Delafield.

Attachments: [Description & Survey](#)
[The Retreat Dept. Comments](#)
[The Retreat Cover Sheet](#)

Legislative History

10/29/20 Plan Commission recommended for Council Consent to the City Council

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#20-1329](#) Review and Act on a request to create a new special revenue fund (Stabilization Fund) for the purpose of establishing a fund that can assist in stabilizing naturally fluctuating balances in the General Fund and City's TID Funds.

Attachments: [Creation of Stabilization Fund updated](#)

Legislative History

10/27/20 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne**C. Ordinance & License Committee - Ald. Johnson****D. Human Resources - Ald. Wells****E. Board of Public Works - Dr. Fred Abadi****End of Consent Agenda**

5. Public Hearing

- A. [ID#20-1352](#) Public hearing on the 2021 Operating Budget

6. Action on Public Hearing

- A. [ID#20-1353](#) Public hearing on the 2021 Operating Budget (action)

7. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#20-1263](#) Review and Act on a recommendation by the Finance Committee to the City Council to adopt the 2021 Operating Budget.

Sponsors: Finance and City Administrator

Indexes: operating budget; Budget

Attachments: [2021 EXECUTIVE OPERATING BUDGET BOOK - FINAL](#)
[2021 Operating Changes from Executive to Adopted - Finance Final](#)

Legislative History

10/27/20 Finance Committee approved

- B. [ID#20-1354](#) Review and act on 2021 Tax Levy Ordinance.

Attachments: [APPROPRIATION ORDINANCE - 2021](#)

- C. [ID#20-1299](#) Approve Purchase of Property Located at 5733 W. Oakwood Road, Franklin Wisconsin to Common Council, pending Plan Commission Approval

Attachments: [Approve 5733 Oakwood Purchase](#)

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Miller
- E. Redevelopment Authority Report - Ald. Perry
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. Cummings
- I. Waukesha Housing Authority Report - Ald. Miller
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

9. Plan Commission - Jennifer Andrews

10. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Wells

11. Board of Public Works Report - Dr. Fred Abadi

- A.** [ID#20-1274](#) Review and act on the proposed 2021 Sewer Connection Charge Schedule.
- Sponsors:** Public Works
- Attachments:** [20-1274 BPW Agenda Cover-2021 Connection Charge Schedule](#)
 [20-1274 1 Memo - Annual Connection Charge Review 2021](#)
 [20-1274 2 Waukesha 2021 Connection Charge Update Presentation](#)
 [20-1274 3 2021 Sewer Connection Charge Schedule](#)
 [20-1274 4 Connection Charge Resolution 2021](#)
- Legislative History**
- 10/22/20 Board of Public Works recommended for approval to the City Council
- B.** [ID#20-1275](#) Review and act on the proposed 2021 Sanitary Sewer Rates.
- Sponsors:** Public Works
- Attachments:** [20-1275 BPW Agenda Cover-2021 Sanitary Sewer Rates](#)
 [20-1275 1 2021 Sewer Rate Model](#)
 [20-1275 2 2021 Sewer Service Charge & Fee Schedule](#)
 [20-1275 3 Sewer Rates Resolution 2021](#)
 [20-1275 4 Waukesha 2021 User Rate Presentation - 10 14 20](#)
 [20-1275 5 Return Flow Rates Presentation - BPW 10 22 2020](#)
- Legislative History**
- 10/22/20 Board of Public Works recommended for approval to the City Council

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

16. Referrals

17. Closed Session

18. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.