



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 1/17/2019
<b>Common Council Item Number:</b> ID#19-0040	<b>Date:</b>
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from 2305 Finch Court, Rachel Florence, for a one-time water and wastewater credit.	

**Details:**  
 The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.6(d) titled One-Time Unmetered Credit, residential users may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

The property owner, Rachel Florence, in her letter dated November 2, 2018, has requested to receive a credit for sewer service charges for the quarter ending September 20, 2018. As stated in the letter, they had their lawn re-graded by a landscaping company in order to prevent water issues within the foundation of the home.

For comparison and calculation of a refund, the average water usage was compared with the quarter of heavy usage.

High Usage Quarter: 47,700 gallons  
 Average Usage / quarter: 10,700 gallons  
 Estimated Additional Usage: 37,000 gallons  
 Calculated Refund: \$244.94

The Department of Public Works recommends approval of a one-time sewer credit totaling \$244.94.

**Options & Alternatives:**  
 To not approve the one-time sewer credit or approve another dollar amount.

**Financial Remarks:**

**Executive Recommendation:**  
 Recommend approval of a one-time sewer credit totaling \$244.94.

