



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, May 2, 2023

6:30 PM

Council Chambers, City Hall

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#### 1. Roll Call

**Present:** 13 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

**Absent:** 2 - Peter Bartels and Elizabeth Moltzan

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Amy Manthey, 2701 Northview Rd, spoke on disallowance of claim and chicken ordinance.*

*Katie Kuenn, 635 Crestwood Dr, spoke on group home certification at 2505 Pendleton Place.*

*Lisa Salb, 434 Madison St, spoke on PC23-0382 CSM.*

*Robert Gonzalez, 351 W Main St, spoke on Ordinance 9.07.*

*Sue Ross, 2700 Sunkist Ave, spoke on chicken ordinance.*

*Stephen Green, N30W27460 Green Dragonfly Island, Pewaukee, spoke on chicken ordinance.*

#### 4. Presentation of the 2023 Landmark Commission Awards

*Carmen De La Paz, Chair of the Landmarks Commission, presented awards to Anthony & Kellie Lanza and Christina & Jason Tofte.*

#### 5. Presentation on Great Lakes Project Water System Transition

*Dan Duchninak, Director of Water Utility, spoke on Water System transition.*

#### 6. Approval of Minutes

##### A. [ID#23-6604](#) Minutes from April 18, 2023

**Attachments:** [ccmn230418 draft.pdf](#)

**A motion was made by Ald. Manion, seconded by Ald. E. Payne, to approve the Minutes from April 18, 2023. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

**Absent:** 2 - Peter Bartels and Elizabeth Moltzan

## Consent Agenda

*The Consent Agenda passed by unanimous consent with no items removed.*

### 1. Other Boards and Commissions

- A. [ID#23-6532](#) Review and Act on Proposed Bus Stop Changes  
**Attachments:** [Bus Stop Changes](#)  
[Bus Stop Changes June 4, 2023](#)
- B. [ID#23-6535](#) Review and Act on Intergovernmental Agreement with Waukesha County to Operate Route 1  
**Attachments:** [Route 1 Waukesha County Contract](#)  
[Intergovernmental Agreement - Route 1 - 2023](#)
- C. [ID#23-6537](#) Waukesha County Business Item- Review and Act on Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905  
**Attachments:** [Route 901-904-905 Contract](#)  
[Wisconsin Coach Lines 901 904 905 2023-2028](#)
- D. [ID#23-6542](#) Review and Act on Request to Decommission 2008 Gillig Buses  
**Attachments:** [Decommission 2008 Buses](#)
- E. [ID#23-6587](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Sandy Kellar, Kellar Dance Studio.  
**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Sandy Kellar Contract 2023](#)
- F. [ID#23-6588](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Wisconsin Martial Arts LLC, Dave Galewski Member.  
**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Wisconsin Martial Arts, LLC Contract 2023](#)
- G. [ID#23-6590](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Treetop Explorer, LLC.  
**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Treetop Explorer, LLC Contract 2023](#)
- H. [ID#23-6591](#) Review and act on (recommendation to Common Council) proposed

Recreation Services contract with Everything Pickleball, LLC.

**Attachments:** [Cover Sheet - Recreation Service Contracts](#)  
[Everything Pickleball LLC Contract 2023](#)

## **2. Plan Commission**

- A. [PC23-0382](#) Certified Survey Map - LaCasa De Esperanza, Inc - Arcadian Avenue/Pleasant Street - Proposed one lot CSM to combine 5.1402 acres of land now under La Casa de Esperanza ownership between Arcadian Avenue and E Broadway west of the railroad tracks.

**Attachments:** [Cover Sheet - CSM - LaCasa de Esperanza](#)  
[Certified Survey Map](#)  
[Department Comments](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

- A. [ID#23-6348](#) Review and act on a development agreement that outlines providing \$1 million in TIF assistance to Cobblestone Hotels to build a 60-room hotel and restaurant on Wisconsin Ave. between N. Grand Ave. and Clinton St.

**Attachments:** [Cover Sheet - Cobblestone Agreement](#)  
[Cobblestone Development Agreement](#)

### **B. Building & Grounds Committee - Ald. E. Payne**

### **C. Ordinance & License Committee - Ald. R. Lemke**

#### 1. Licenses

- A. [ID#23-6596](#) Invited Other Applications

**Attachments:** [Invited Other Applications 04-24](#)

- B. [ID#23-6597](#) Other Applications

**Attachments:** [Other Applications 04-24](#)

- C. [ID#23-6598](#) Invited Bartenders

**Attachments:** [Invited Bartenders 0424](#)

### **D. Human Resources - Ald. Rodriguez**

### **E. Board of Public Works - Alex Damien**

- A. [ID#23-6576](#) Review and act on Contract Change Order No. 3 to the Consulting Services Contract with Jacobs Engineering Group, Inc., for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facilities Enhancements project for the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [23-6576 BPW Agenda Cvr-Jacobs CCO3.pdf](#)  
[D3165200 RFPS and Phosphorus Treatment Project Amendment 3\\_07Apr23.pdf](#)

- B. [ID#23-6577](#) Review and act on Contract Renewal No. 2 with Ayres Associates, Inc., for 2023 Road Management project.

**Sponsors:** Public Works

**Attachments:** [BPW Agenda Cvr-Amend 2-Ayres-Road Management 2023.pdf](#)

### End of Consent Agenda

## 7. New Business

- A. [ID#23-6625](#) Disallowance of Claim re Chicken Ordinance - Amy Manthey

**Attachments:** [Notice of Claim](#)

**A motion was made by Ald. D. Lemke, seconded by Ald. Halvensleben, to approve the Disallowance of Claims re Chicken Ordinance -for Manthey and Green. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

**Absent:** 2 - Peter Bartels and Elizabeth Moltzan

- B. [ID#23-6626](#) Disallowance of Claim re Chicken Ordinance - Green

**Attachments:** [Notice of Claim - Stephen Green](#)

*Motion was made for this Disallowance with Item #23-6625*

## **Reports**

### 8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien  
B. Water Utility Commission - Ald. Bartels  
C. Information Technology Board Report - Ald. Manion

- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. M. Payne
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 9. Plan Commission - Jennifer Andrews
- 10. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. R. Lemke
  - D. Human Resources Committee Report - Ald. Rodriguez
- 11. Board of Public Works Report - Alex Damien

- A. [ID#23-6578](#) Bids Received: Friday, April 14, 2023  
2023 Alley Reconstruction Program

The Board of Public Works recommends that the low bid from D.C. Burbach, Inc., in the amount of \$999,813.75 for location #1, #2, and #3 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab-Alley Reconstruction.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low bid from D.C. Burbach, Inc., in the amount of \$999,813.75 for location #1, #2, and #3 for 2023 Alley Reconstruction Program. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

**Absent:** 2 - Peter Bartels and Elizabeth Moltzan

**B.**     [ID#23-6579](#)     Bids Received: Friday, April 14, 2023  
Artificial Turf Installation at Mindiola Park

The Board of Public Works recommends that the low bid from H & H Civil Construction, LLC, in the amount of \$1,837,599.20, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab-2023 Artificial Turf Installation at Mindiola Park.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the low bid from H & H Civil Construction, LLC, in the amount of \$1,837,599.20, for Artificial Turf Installation at Mindiola Park. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

**Absent:** 2 - Peter Bartels and Elizabeth Moltzan

**C.**     [ID#23-6580](#)     Bids Received: Friday, April 14, 2023  
2023 Asphalt Street Utility Repairs - City Wide

The Board of Public Works recommends that the low bid from Primoris Electric Inc. in the amount of \$117,100.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab-2023 Asphalt Street Patching.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Primoris Electric Inc. in the amount of \$117,100.00 for 2023 Asphalt Street Utility Repairs - City Wide. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

**Absent:** 2 - Peter Bartels and Elizabeth Moltzan

**D.**     [ID#23-6581](#)     Bids Received: Friday, April 14, 2023  
Lowell Tennis Court Reconstruction and Lighting Upgrades

The Board of Public Works recommends that the low bid from Wolf Paving for the Base Bid with Alternates #1 and #2 in the amount of \$722,410.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab-2023 Lowell Park Tennis Courts.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Wolf Paving for the Base Bid with Alternates #1 and #2 in the amount of \$722,410.00 for Lowell Tennis Court Reconstruction and Lighting Upgrades. The motion carried by the following vote:

**Aye:** 13 - Joe Pieper, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike M. Payne, Mike Chrisien, Mike Anderson and Alicia Halvensleben

**Absent:** 2 - Peter Bartels and Elizabeth Moltzan

12. Director of Public Works Report

13. City Attorney's Report

14. Interim City Administrator's Report

A. [ID#23-6633](#) Report for Interim City Administrator

**Attachments:** [Admin Report April 28 2023](#)

15. Mayor's Report & Referrals

*Ald. Mike Payne has submitted letter of resignation as Alderman for District 9, effective May 5, 2023.*

A. [ID#23-6634](#) Proclamation for Municipal Clerks Week

**Attachments:** [Clerks Week - 2023 Proclamation](#)

B. [ID#23-6635](#) Proclamation for National Small Business Week

**Attachments:** [Small Business Week - 2023 Proclamation](#)

C. [ID#23-6636](#) Proclamation for National Drinking Water Week

**Attachments:** [National Drinking Water Week - 2023 Proclamation](#)

D. [ID#23-6637](#) Proclamation for National Nurses Month

**Attachments:** [Nurses Month - 2023 Proclamation](#)

E. [ID#23-6644](#) Proclamation for National Police Week

**Attachments:** [National Police Week - 2023 Proclamation](#)

F. [ID#23-6645](#) Proclamation for Public Works Week

**Attachments:** [Public Works Week - 2023 Proclamation](#)

G. [ID#23-6646](#) Proclamation for Emergency Medical Services Week

**Attachments:** [Emergency Medical Services Week - 2023 Proclamation](#)

16. Referrals

*Ald. Manion to Building & Grounds to consider enhancements to truck route related signage on Hwy 59 per discussion with DPW.*

*Ald. M. Payne to Building & Grounds to study and act on the need for additional pedestrian signage at Blackhawk trail and sunset.*

17. Adjournment

*The meeting was adjourned at 7:44 pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.