



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### Building and Grounds

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Monday, April 4, 2016

7:00 PM

Council Chambers, City Hall  
Use lower level glass door.

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Rollcall

**Present** 4 - Jankowski, Reiland, Cummings, and E. Payne

**Absent** 1 - Hernandez

*Others Present:*

*Mayor Reilly*

*Mike Grulke, Engineering Staff*

*Dave Daily, Police Department*

*Ald. Erik Helgestad*

*Ald. Corey Payne*

*Ald. Daniel Manion*

*Charlie Becker*

1. Call to Order

2. Approval of Minutes

A. [ID#16-0546](#) Approve the February 29, 2016 Buildings & Grounds Meeting Minutes

**Attachments:** [Building and Grounds Minutes 02-29-2016 - DRAFT](#)

**A motion was made by Reiland, seconded by Cummings, that these minutes be approved. The motion carried by the following vote:**

**Aye:** 4 - Jankowski, Reiland, Cummings and E. Payne

**Absent:** 1 - Hernandez

3. Discussion and Recommendation re:

- A. [ID#16-459](#) Approval of the closing of the Riverfront Plaza Parking Lot No. 1 for parade routes the Memorial Day Parade on May 30, 2016 and for the Independence Day Parade on July 4, 2016 due to Main Street being closed

**Sponsors:** Public Works

**Attachments:** [Item 16-459 Admin Review Use Parking Lot 1 for Parade Route 2016 Proposed Parade Route](#)

**A motion was made by Reiland, seconded by Cummings, that this item be approved. The motion carried by the following vote:**

**Aye:** 4 - Jankowski, Reiland, Cummings and E. Payne

**Absent:** 1 - Hernandez

- B. [ID#16-496](#) Approval of two 30 minute parking spaces at 271 W. Main St. - (amended to be "approve the 2nd, 3rd and 4th parking stalls on the north side of W. Broadway east of W. Main Street be designated as temporary 30 minute parking, 7 am to 7pm, Except Sundays and Holidays. Said Temporary stalls will be removed by the City when the W. Main Street construction project is done and parking will revert back to previous parking times).

**Sponsors:** Helgestad

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA Item 16-496 Admin Review Two 30 Min parking stalls to CC](#)

*Since W. Main Street is under construction, the request for temporary stalls has moved to W. Broadway.*

*Ald. Cummings moved to amend the item to state that the 2nd, 3rd and 4th parking stalls on the north side of W. Broadway east of W. Main Street be designated as Temporary 30 Minute parking, 7 am to 7pm, Except Sundays and Holidays. Said Temporary stalls will be removed by the City when the W. Main Street construction project is done and parking will revert back to previous parking times. Motion was seconded by Ald. Jankowski.*

**A motion was made by Cummings, seconded by Jankowski, that this item be amended to the following: "approve the 2nd, 3rd and 4th parking stalls on the north side of W. Broadway east of W. Main Street be designated as temporary 30 minute parking, 7 am to 7pm, Except Sundays and Holidays. Said Temporary stalls will be removed by the City when the W. Main Street construction project is done and parking will revert back to previous parking times". The motion carried by the following vote:**

**Aye:** 4 - Jankowski, Reiland, Cummings and E. Payne

**Absent:** 1 - Hernandez

- C. [ID#16-0547](#) Approve the installation of a stop sign on Waterview Lane at Market Place.

**Sponsors:** Public Works and Manion

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-0547 Admin Review Stop Sign on Waterview Ln to CC](#)

**A motion was made by Jankowski, seconded by Cummings, that this item be approved. The motion carried by the following vote:**

**Aye:** 4 - Jankowski, Reiland, Cummings and E. Payne

**Absent:** 1 - Hernandez

- D. [ID#16-328](#) Approve a No Parking zone on the west side of Baxter Street from the southern most Schuetze Center parking lot driveway to 120 feet south. - (item amended to be 160 feet south).

**Sponsors:** Public Works and Police Department

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-328 Admin Review No Parking Any Time on Baxter to CC](#)

*This item was ammended from 120 feet to 160 feet south of the Schuetze Center driveway per the recommendation from the police department. Vote was taken and tied. Amended item will be voted on by Council at the April 19, 2016 common council meeting.*

**A motion was made by Reiland, seconded by Jankowski, that this item be approved with the amendment that the southern limit of the No Parking zone is 160 feet south of the Schuetze driveway. The vote on this amended motion was tied:**

**Aye:** 2 - Jankowski and Reiland

**Nay:** 2 - Cummings and E. Payne

**Absent:** 1 - Hernandez

- E. [ID#16-494](#) Approval to upgrade We Energy lighting at the intersection of College Ave, Racine Ave, and Oakland Ave.

**Sponsors:** E. Payne

**Attachments:** [B&G Resolution RTC for the 04-19-2016 CC Meeting CONSENT AGENDA](#)  
[Item 16-494 Admin Review Increase Lighting on Racine at College to CC](#)

*The motion is to approve two light fixtures to be upgraded from 100 to 150 watt. A concerned resident at the meeting also indicated that the light at the southwest corner of Racine & College seems too dark and should be replaced. Engineering staff will have WE Energies upgrade the two approved lights and also request to replace the dim light. Additionally, staff will see if WE Energies can do a light study at this intersection and if they recommend more lighting. Item was approved 3 aye, 1 nay. Item will be voted on by common council at the April 19, 2016 meeting.*

**A motion was made by Cummings, seconded by Reiland, that this item be approved. The motion carried by the following vote:**

**Aye:** 3 - Reiland, Cummings and E. Payne

**Nay:** 1 - Jankowski

**Absent:** 1 - Hernandez

- F. [ID#16-495](#) Approval to upgrade We Energy lighting at the intersection of Cambridge Ave. and Erin Lane.

**Sponsors:** E. Payne

**Attachments:** [Item 16-495 Admin Review Increase Lighting on Cambridge at Erin](#)

*Committee will place item on hold. Staff will ask WE Energies to review the light placement and see if they can replace the pole, rotate the arm and upgrade to 150 watt light. Staff will report back on what is found and how much it will cost.*

**A motion was made by E. Payne, seconded by Reiland, that this item be held. The motion carried by the following vote:**

**Aye:** 4 - Jankowski, Reiland, Cummings and E. Payne

**Absent:** 1 - Hernandez

#### 4. Communications and Referrals

- A. [ID#16-0548](#) Current Buildings & Grounds Budget = \$4,555

#### 5. Adjournment

*adjourn with unanimous consent*

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.