



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final-revised

### City Council

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Tuesday, February 6, 2024

6:00 PM

Council Chambers, City Hall

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1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.*

4. Presentation to Council

- A. [ID#24-8950](#) Proclamation for Mason Damaske

**Attachments:** [2024 Proclamation - Mason Damaske](#)

- B. [ID#24-8964](#) Presentation by Therese Thill on Waukesha County Center for Growth Activities.

5. Approval of Minutes

- A. [ID#24-8844](#) Minutes from January 16, 2024

**Attachments:** [ccmn240116 draft.pdf](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

- A. [ID#24-8769](#) Review and act on (recommendation to Common Council) proposed Beverage Service Contract with Raised Grain Brewing Company to provide vending services for the 2024 Tribute Tuesday Concert Series.

**Attachments:** [Common Council Cover Sheet - Tribute Tuesday Raised Grain Contract 2024](#)  
[Tribute Tuesday Service Contract-Raised Grain Brewing Co. 2024](#)

**Legislative History**

1/15/24 Parks, Recreation and approved  
Forestry Board

- B.** [ID#24-8846](#) Review and take action on a proposed reallocation of 2024 Façade, Sign, Awning Grants to Wayfinding Signs

**Attachments:** [CDBG Reallocation Request for Wayfinding Signs](#)

**Legislative History**

1/30/24 CDBG approved

## **2. Plan Commission**

- A.** [PC23-0489](#) Certified Survey Map – 617 Downing Drive – A request to approve a 2 lot CSM over approximately 71,253 sq. ft. of land along the west side of Downing Drive in the Rs-3 Single Family zoning district.

**Attachments:** [Cover Sheet - CSM 617 Downing Drive](#)

[Application](#)

[Certified Survey Map](#)

[City Department Review Comments - 617 Downing CSM](#)

**Legislative History**

1/24/24 Plan Commission approved with conditions

- B.** [PC23-0490](#) Certified Survey Map – 1631 Arcadian Avenue – A request to approve a 2 lot CSM over approximately 17.79 acres of industrial land along the south side of Arcadian Avenue in the M-1 General Manufacturing zoning district.

**Attachments:** [Cover Sheet - 1631 Arcadian CSM](#)

[114385-CSM Updated Draft](#)

[Project Reviews - CSM23-00018](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

- A.** [ID#23-8535](#) Consideration and Possible Action on an Agreement between the Waukesha County Center for Growth, Inc. and the City of Waukesha

**Attachments:** [Cover Sheet - Waukesha County Center for Growth Contract](#)

[Waukesha County Center for Growth Materials 2024](#)

**Legislative History**

1/30/24 Finance Committee approved

- B. [ID#24-8836](#) Review and act on a revision of a professional services contract with EPLEX, LLC to offer building permit applicants the option to use EPLEX, LLC to review their state required plans

Attachments: [Cover Sheet - EPLEX Contract Revision 2024](#)  
[2024 Contract-Finance Draft with Schedule](#)

Legislative History

1/30/24 Finance Committee approved

**B. Building & Grounds Committee - Ald. E. Payne**

**C. Ordinance & License Committee - Ald. R. Lemke**

1. Licenses

- A. [ID#24-8832](#) Invited Other Applications

Attachments: [Invited Other Applications 01-22](#)

Legislative History

1/22/24	Ordinance & License Committee	recommended for Council Consent to the City Council
1/22/24	Ordinance & License Committee	recommended for Council Consent to the City Council
1/22/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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1/22/24	Ordinance & License Committee	recommended for Council Consent to the City Council
1/22/24	Ordinance & License Committee	recommended for Council Consent to the City Council

- B. [ID#24-8833](#) Other Applications

Attachments: [Other License Applications 01-22](#)

Legislative History

1/22/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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**D. Human Resources - Ald. Rodriguez**

**E. Board of Public Works - Alex Damien**

- A.** [ID#24-8703](#) Review and act on the Contract Amendment No. 5 for Operational Assistance Services with Strand Associates, Inc., for on-going assistance of services related to the recent improvements at the Clean Water Plant.
- Sponsors:** Public Works
- Attachments:** [24-8703-BPW\\_Agenda Cvr-Contract Amend 5-Strand Associates-CWP Operati](#)
- Legislative History**
- 1/18/24 Board of Public Works recommended for Council Consent to the City Council
- B.** [ID#24-8704](#) Review and act on the Contract extension with United Liquid Waste for bio-solids hauling for the City's Clean Water Plant.
- Sponsors:** Public Works
- Attachments:** [24-8704-BPW\\_Agenda Cvr-2024 Sludge Hauling.pdf](#)
- Legislative History**
- 1/18/24 Board of Public Works recommended for Council Consent to the City Council
- C.** [ID#24-8755](#) Review and act on the Change Order No. 5 with C.D. Smith for the Return Flow Pump Station and Advanced Phosphorus Treatment with Facility Enhancements for Clean Water Plant.
- Sponsors:** Public Works
- Attachments:** [24-8755-BPW\\_Agenda Cover Sheet -CD Smith CO#5\\_V1.pdf](#)  
[24-8755-1-CCO5 Jacobs Cover Letter\\_V1.pdf](#)  
[24-8755-2-Contract Change Order 5.pdf](#)
- Legislative History**
- 1/18/24 Board of Public Works recommended for Council Consent to the City Council
- D.** [ID#24-8757](#) Review and act on Contract Amendment No. 1 with Ayres Associates for Construction Site Representation for Municipal Construction Projects-2023-2024.
- Sponsors:** Public Works
- Attachments:** [24-8757-BPW\\_Agenda Cvr-Amend 1-Ayres-Municipal Construction Services.pd](#)  
[24-8757-City of Waukesha Construction Services 2023-2024- Ayres Amendmer](#)
- Legislative History**
- 1/18/24 Board of Public Works recommended for Council Consent to the City Council

- E. [ID#24-8758](#) Review and act on Contract Amendment No. 1 with R. A. Smith, Inc. for Construction Site Representation for Municipal Construction Projects-2023-2024.

**Sponsors:** Public Works

**Attachments:** [24-8758-BPW\\_Agenda Cvr-Amend 1-raSmith-Municipal Construction Services.](#)  
[24-8758-raSmith\\_Rates 2024 General BRK.pdf](#)

**Legislative History**

1/18/24 Board of Public Works recommended for Council Consent to the City Council

**End of Consent Agenda**

6. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#24-8829](#) Claim for tire and wheel damage - Talia Monsivais

**Attachments:** [Cover Sheet and Claim](#)

**Reports**

7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

8. Plan Commission - Jennifer Andrews

9. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

A. [ID#24-8831](#) Invited Bartender Applications

**Attachments:** [Invited Bartender 01-22](#)

**Legislative History**

1/22/24	Ordinance & License Committee	recommended for Council Agenda to the City Council
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1/22/24	Ordinance & License Committee	recommended for Council Consent to the City Council
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B. [ID#24-8552](#) Review and act on repealing 11.02 of the municipal code.

**Attachments:** [Ordinance 11.02 - Repeal - O&L Draft](#)

**Legislative History**

1/22/24	Ordinance & License Committee	Recommended for Second Reading to the City Council
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C. [ID#24-8553](#) Review and act on revisions to 13.01 of the municipal code.

**Attachments:** [Memo-13.01 Amendments](#)

[Ordinance 13.01 - O&L Revision](#)

**Legislative History**

1/22/24	Ordinance & License Committee	Recommended for Second Reading to the City Council
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D. Human Resources Committee Report - Ald. Rodriguez

10. Board of Public Works Report - Alex Damien

- A. [ID#23-8506](#) Review and act on Amendments to City Codes 13.055 and 13.056.

**Sponsors:** Public Works

**Attachments:** [23-8506\\_BPW Agenda Cvr-City Codes 13-055 and 13-056.pdf](#)

[1\) Memo - 2023 Revisions to 13.055 and 13.056.pdf](#)

[4\) 13.055 2023 Redline Revisions.pdf](#)

[13.055 2023 Revision - 12-15-23](#)

[13.056 2023 Revision - 12-13-23](#)

**Legislative History**

12/21/23	Board of Public Works	recommended for approval to the City Council
1/8/24	Ordinance & License Committee	approved
1/16/24	City Council	Recommended for Third Reading to the City Council

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

- A. [ID#24-8960](#) City Administrator's Report

**Attachments:** [Admin Report February 2 2024](#)

14. Mayor's Report & Referrals

- A. [ID#24-8953](#) 2024 Proclamation for National Engineers Week

**Attachments:** [Engineers Week 2024 Proclamation](#)

15. Referrals

16. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).

