



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, August 20, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:  
<https://waukesha.legistar.com/Calendar.aspx> or by calling  
1-877-853-5247 and Using Webinar ID: 965 7773 6949

PW: 055228

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#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

#### 2. Approval of Minutes

##### A. [ID#20-1025](#) Approve Minutes of August 6, 2020.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 8-6-20-Final](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric E. Payne, that the Minutes of August 6, 2020, be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 3. Approval of Payments

##### A. [ID#20-1026](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [BPW 8-20-20 Payments](#)

**A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 4. RESOLUTIONS

##### A. [ID#20-1027](#) Resolution ADA Curb Ramp Improvements

**Sponsors:** Public Works

**Attachments:** [20-1027\\_Res-ADA Curb Ramps](#)

**A motion was made by Ald. Eric Payne, seconded by Member Steve Kassens, that the Resolution for ADA Curb Ramp Improvements be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

5. Discussion and Recommendation to Council Regarding:

- A.** [ID#20-1029](#) Review and act on Contract Change Order No. 1 with H & H Construction, LLC, for the Artificial Turf Installation at Frame and Mindiola Parks (Base Bid and Alternates) project.

**Attachments:** [20-1029 BPW Agenda Crv CCO1-H&H Construction-Artificial Turf Install Frame and Mindiola Parks](#)  
[20-1029 CCO1-H and H Artificial Turf](#)

*Melissa Lipska, Waukesha Park and Forestry Operations Manager, presented the change order which is due to poor soils in the outfield of Frame Park. She stated it is a landfill and flood plain area so the soils vary greatly and this is the amount the soil engineer recommended.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the Contract Change Order No. 1 with H & H Construction, LLC, for the Artificial Turf Installation at Frame and Mindiola Parks be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1030](#) Approve Storm Water Management Practice Maintenance Agreement Bielinski Homes, Inc., and the City of Waukesha for the pond located at the north end of Prairie Song Drive.

**Sponsors:** Public Works

**Attachments:** [20-1030 BPW Agenda Cvr SW Agreement for Bielinski Homes Inc SW Maint Agreement Prairie Song Villas 2020-08-13](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Storm Water Management Practice Maintenance Agreement between Bielinski Homes, Inc., and the City of Waukesha for the pond located at the north end of Prairie Song Drive be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.** [ID#20-1031](#) Review and act on the Developer's Agreement between the City of Waukesha and Bielinski Homes, Inc., for property located at the north end of Prairie Song Drive.

**Sponsors:** Public Works

**Attachments:** [20-1031 BPW Agenda Cvr-Prairie Song Villas Developers Agreement v1](#)  
[Prairie Song Property Exh A](#)  
[Prairie Song Villas Development Agreement v4](#)

**A motion was made by Vice Chair Kim Michalowski, seconded by Member Steve Kassens, that the Developer's Agreement between the City of Waukesha and Bielinski Homes, Inc., for property located at the north end of Prairie Song Drive be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

6. Matter of Report

7. Communications and Referrals:

*The Bond Resolutions authorizing the issuance of sewer system revenue bonds and the Financial Assistance Agreement (FAA) for the Clean Water Loan Fund to finance the improvements for the Wastewater Treatment Plant Return Flow Pump Station and Phosphorus Removal Files 20-0983 and 20-0984 were approved by the Common Council on August 18, 2020.*

*The Files 20-0979 and 20-0981 recommending executing the Bond Issuance Documents were also approved by the Common Council on August 18, 2020.*

- A. [ID#20-1032](#) Official Notices: Bids to Close on Friday, August 28, 2020, at 11:00 a.m.:  
ADA Curb Ramp Improvements on Michigan Ave.  
South Street Parking Ramp Interior and Exterior Painting, 241 South Street

**Sponsors:** Public Works

**Attachments:** [3 Official Notice 2020 South St Parking Ramp Painting](#)  
[3 Official Notice ADA Curb Ramps Michigan Ave](#)

8. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.