



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, August 17, 2021

6:30 PM

Council Chambers, City Hall

1. Roll Call

Ald. E. Payne arrived at 6:34pm during ID#21-2623. Ald. C. Payne arrived at 6:36pm during ID#21-2730.

Present: 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 3 - Cummings, Wells and McElderry

2. Pledge of Allegiance

3. Public Comment

John Thomas 134 Douglass Ave. spoke with concerns about the bike lane on East Ave between Garfield & Sunset.

4. Approval of Minutes

A. [ID#21-2707](#) Minutes from August 3, 2021

Attachments: [ccmn 210803 draft](#)

A motion was made by Ald. Leonard Miller, seconded by Ald. Rick R. Lemke, to approve the Minutes from August 3, 2021. The motion carried by the following vote:

Aye: 10 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, Moltzan, Miller, R. Lemke and Browne

Absent: 5 - Cummings, E. Payne, Wells, C. Payne and McElderry

Consent Agenda

The Consent Agenda passed as presented by unanimous consent with no items removed or added.

1. Other Boards and Commissions

A. [ID#21-2642](#) Review and Act on Approving the Contract with Revize to redesign and host the City's website

Attachments: [Cover Sheet - Revise Contract](#)

[Revize Website Sales and Service Level Agreement for The City of Waukesha WI 08122021](#)

- B. [ID#21-2689](#) Review and act on Cemetery Administration/Chapel Building hours to be Monday - Friday, 8:00 am - 4:30 pm.

Sponsors: Rodriguez

- C. [ID#21-2694](#) Review and act on Cemetery overtime fee.

Attachments: [Overtime Fee Proposal 2021](#)

2. Plan Commission

- A. [PC21-0026](#) 438 Springdale Road, Certified Survey Map – A one lot CSM to combine to two parcels into one 4.015 acres lot along the east side of Springdale Rd.

Attachments: [Certified Survey Map](#)
[438 Springdale Road CSM Cover Sheet](#)
[438 Springdale Road Dept. Comments](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#21-2711](#) Other Applications – Invited

Attachments: [Other Applications 8-17-21](#)

D. Human Resources - Ald. Manion

E. Board of Public Works - Alex Damien

- A. [ID#21-2669](#) Review and act on the Developer's Agreement between the City of Waukesha and Bielinski Homes, Inc., for the Skyline Subdivision for the property located north of the intersection of Summit Avenue and Oakmont Drive.

Sponsors: Public Works

Attachments: [21-2669 BPW Agenda Cvr-Bielinski Homes-Skyline Subdivision Developer Agreement](#)
[20210727 Bielinski Homes, Inc. - Skyline Subdivision Developers Agreement](#)

- B.** [ID#21-2670](#) Review and act on the expenditure of Clean Water Plant Equipment Replacement Funds for an emergency rebuild of an aeration blower.
- Sponsors:** Public Works
- Attachments:** [21-2670 BPW Agenda Cvr Equipment Replace Fund](#)
 [AM-2021-0600A Core repair](#)
 [Sole Source Letter - July 2021](#)
- C.** [ID#21-2671](#) Review and act on the alternative for the South Side Pump Station Consolidation project.
- Sponsors:** Public Works
- Attachments:** [21-2671 BPW Agenda Cvr-South Side PS Consolidation Alt Analysis](#)
 [Revised Eng Estimate Interceptor Option 7 19 20](#)
 [Revised Pricing - Hybrid Option](#)
- D.** [ID#21-2682](#) Review and act on an offer prepared by Single Source Inc. for the 2022 STP St Paul Avenue Project, WisDOT ID: 2718-04-71.
- Sponsors:** Public Works
- Attachments:** [21-2682 BPW Agenda Cvr-Offers-St Paul STP](#)
 [Doc891492](#)
 [21-2682 Binder Parcel No. 3 Revised August 4 2021](#)

End of Consent Agenda

5. New Business

- A.** [ID#21-2623](#) Review and act on grant of Easement to Everstream GLC Holding Company LLC for installation of fiber optic attachments within city property.
- Attachments:** [Council Cover Sheet - 2021 Everstream Pole Permission Private Property](#)
- A motion was made by Ald. Manion, seconded by Ald. R. Lemke, approve granting an Easement to Everstream GLC Holding Company LLC for installation of fiber optic attachments within city property. The motion carried by the following vote:**
- Aye:** 11 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke and Browne
- Absent:** 4 - Cummings, Wells, C. Payne and McElderry
- B.** [ID#21-2730](#) Approve a contract for recruitment of the Cemetery Director and Public Works Director positions with GovHR.

Attachments: [Recruitment for DPW Director and Cemetery Director Cover Sheet](#)
[Waukesha WI - Cemetery Dir. Limited and DPW Full Scope 2021 \(003\)](#)

A motion was made by Ald. E. Payne, seconded by Ald. Manion, to approve the contract for recruitment of the Cemetery Director and Public Works Director positions with GovHR. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 3 - Cummings, Wells and McElderry

6. Public Hearing

- A.** [PC21-0072](#) Cardinal Ridge Park, Rezoning – A request to rezone approximately 40 acres of land east of Milky Way Road from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Cardinal Ridge Park Cover Sheet](#)
[Rezoning Request-Application & Petition-Cardinal Ridge Pk](#)
[Re-Zoning Ordinance - Cardinal Ridge Park](#)

The Public Hearing was Opened. No speakers were present to speak. The Public Hearing was Closed.

- B.** [PC21-0073](#) River Hills Park, Rezoning – A request to rezone approximately 4.89 acres of land south of Parkton Dr. extended, from T-1 Temporary zoning to P-1 Parks zoning for a City Park.

Attachments: [River Hills Park Cover Sheet](#)
[Rezoning Request-Application & Petition-River Hills Pk](#)
[Re-Zoning Ordinance - River Hills Park](#)

The Public Hearing was Opened. John Thomas - 134 Douglass Ave. asked for clarification regarding whether or not the parks in question were City-owned. The Public Hearing was Closed.

- C.** [PC21-0074](#) Oaks Park, Rezoning – A request to rezone approximately 0.58 acres of land at 3600 Madison Street from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Oaks Park \(rezoning\) Cover Sheet](#)
[Rezoning Request-Application & Petition-Oaks Pk](#)
[Re-Zoning Ordinance - Oaks Park](#)

The Public Hearing was Opened. There was no one present to speak, the Public Hearing was Closed.

- D.** [ID#21-2537](#) Zoning Code Amendment – Staff recommends an amendment to Sections 22.43(6)a. and b. of the zoning code regarding setbacks for structures in parks.

Attachments: [Zoning Code Amendment Cover Sheet](#)
[22.430 Parks - proposed setbacks for small park sites](#)

The Public Hearing was Opened. There was no one present to speak, the Public Hearing was Closed.

7. Action on Public Hearing

- A.** [PC21-0072](#) Cardinal Ridge Park, Rezoning – A request to rezone approximately 40 acres of land east of Milky Way Road from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Cardinal Ridge Park Cover Sheet](#)
[Rezoning Request-Application & Petition-Cardinal Ridge Pk](#)
[Re-Zoning Ordinance - Cardinal Ridge Park](#)

A motion was made by Ald. Johnson, seconded by Ald. D. Lemke, to approve Cardinal Ridge Park, Rezoning - A request to rezone approximately 40 acres of land east of Milky Way Road from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 3 - Cummings, Wells and McElderry

- B.** [PC21-0073](#) River Hills Park, Rezoning – A request to rezone approximately 4.89 acres of land south of Parkton Dr. extended, from T-1 Temporary zoning to P-1 Parks zoning for a City Park.

Attachments: [River Hills Park Cover Sheet](#)
[Rezoning Request-Application & Petition-River Hills Pk](#)
[Re-Zoning Ordinance - River Hills Park](#)

A motion was made by Ald. Johnson, seconded by Ald. Miller, to approve River Hills Park, Rezoning - A request to rezone approximately 4.89 acres of land south of Parkton Dr. extended, from T-1 Temporary zoning to P-1 Parks zoning for a City Park. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 3 - Cummings, Wells and McElderry

- C.** [PC21-0074](#) Oaks Park, Rezoning – A request to rezone approximately 0.58 acres of land at 3600 Madison Street from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park.

Attachments: [Oaks Park \(rezoning\) Cover Sheet](#)
[Rezoning Request-Application & Petition-Oaks Pk](#)
[Re-Zoning Ordinance - Oaks Park](#)

A motion was made by Ald. Johnson, seconded by Ald. Miller, to approve Oaks Park, Rezoning - A request to rezone approximately 0.58 acres of land at 3600 Madison Street from Rs-3 Single Family Residential to P-1 Parks zoning for the development of a new City Park. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 3 - Cummings, Wells and McElderry

- D. [ID#21-2537](#) Zoning Code Amendment – Staff recommends an amendment to Sections 22.43(6)a. and b. of the zoning code regarding setbacks for structures in parks.

Attachments: [Zoning Code Amendment Cover Sheet](#)
[22.430 Parks - proposed setbacks for small park sites](#)

A motion was made by Ald. Johnson, seconded by Ald. Miller, to approve Zoning Code Amendment – Staff recommends an amendment to Sections 22.43(6)a. and b. of the zoning code regarding setbacks for structures in parks. The motion was withdrawn by the Mover and the Secunder. This item was held for the September 7, 2021 meeting to review the revision discussed.

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Moltzan
 - E. Redevelopment Authority Report - Ald. R. Lemke
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Miller
 - H. Cemetery Commission Report - Ald. McElderry
 - I. Waukesha Housing Authority Report - Ald. Pieper
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
9. Plan Commission - Jennifer Andrews

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

A. [ID#21-2680](#) Review and Act on Acceptance of the Assistance to Firefighters Grant

Sponsors: Fire Department

Indexes: grant

Attachments: [Cover Sheet- 2021 Accept Fire Act Grant](#)

[Fema Grant Award Letter](#)

A motion was made by Ald. Pieper, seconded by Ald. R. Lemke, to approve the acceptance of the Assistance to Firefighters Grant. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 3 - Cummings, Wells and McElderry

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Manion

11. Board of Public Works Report - Alex Damien

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

A. [ID#21-2709](#) Report from the City Administrator

Attachments: [Admin Report 8-13-21](#)

15. Mayor's Report & Referrals

A. [ID#21-2710](#) Board and Committee Appointments

Attachments: [Council Letter 8.17.21](#)

A motion was made by Ald. E. Payne, seconded by Ald. Miller, to approve the appointment of Steve Martin to Board of Zoning Appeals, Martin Larson to Landmarks Commission, and Gwenda Helgert to Public Art Committee. The motion carried by the following vote:

Aye: 12 - Pieper, Bartels, Manion, Johnson, Rodriguez, D. Lemke, E. Payne, Moltzan, Miller, R. Lemke, C. Payne and Browne

Absent: 3 - Cummings, Wells and McElderry

16. Referrals

There were no referrals made.

17. Adjournment

The meeting adjourned at 7:09 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Engineering Department 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.