



**City of Waukesha**  
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<b>Committee:</b> Click here to enter text.	<b>Date:</b> Click here to enter a date.
<b>Common Council Item Number:</b> ID#22-4052	<b>Date:</b> 5/3/2022
<b>Submitted By:</b> Jennifer Andrews, Community Development Director	<b>City Administrator Approval:</b> KL
<b>Finance Department Review:</b> DVK	<b>City Attorney's Office Review:</b> BR
<b>Subject:</b> <b>Approve an MOU with Waukesha County to act as the administrator of CDBG funds for the City from 2022 through 2024.</b>	

**Details:**  
The City of Waukesha is an "entitlement community" for CDBG funding. This means that the City can be awarded CDBG funding directly. Since 1992 the City has worked cooperatively with Waukesha County to make them the administrator of the City's funds. As a result the City's allotment of CDBG funds are given to the County and the County is responsible for the administration and reporting as required by HUD. This MOU lays out the parameters by which we will operate for the next 3 funding cycles. Under this MOU the City will receive 60% of its entitlement funds. The County will receive 40%. The City will award its funds through the CDBG Committee and Council. Those awards will then be approved by the County's CDBG Board. The City funds are traditionally only used for City projects. The County will use their funds to offset the cost of administration and reporting for the program and make awards to non-profit organizations within the City.

The last MOU between the City and County was in 1992. This MOU clarifies procedures, the percentage of funds the City will receive for its allocation and guarantees that the County CDBG Board will have 2 City representatives on it. The funding the City will received was increased from approximately 45% to 60%.

**Options & Alternatives:**  
**Approve the MOU so that the City may receive its 2022 CDBG funding.**

**Financial Remarks:**  
Click here to enter text.

**Executive Recommendation:**  
**Approve the MOU**