



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

---

Thursday, February 5, 2026

5:30 PM

Council Chambers, City Hall

---

#### 1. Call to Order

**Present** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens, and Chad O'Donnell

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

##### A. [ID#26-02858](#) Approve Minutes of January 22, 2026.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 01-22-26-Final](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Minutes of January 22, 2026, be approved. The motion carried by the following vote:

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

#### 4. Bids Received:

##### A. [ID#26-02906](#) Bids Received: Friday, January 23, 2026, at 11:00 a.m. Bidwell Avenue and Prospect Avenue Utility and Street Improvements

The Board of Public Works recommends that the low concrete bid from Wandel Contractors, Inc., in the amount of \$1,646,591.35, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bidwell Ave and Prospect Ave Utility and Street Improvement - Bid Tab Concrete](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Wandel Contractors, Inc., for the Bidwell Avenue and Prospect Avenue Utility and Street Improvements project be recommended for approval. The motion carried by the following vote:

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

#### 5. Discussion and Recommendation to Council Regarding:

- A. [ID#26-02907](#) Review and possible action on Contract Change Order No. 2 with Edgerton Contractors, Inc., for the 2025 Area 7 Flood Mitigation Channel and Storage Improvements Project.

**Sponsors:** Public Works

**Attachments:** [BPW\\_26-02907-CO2-Edgerton-2025 Area 7 Flood Mit](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Contract Change Order No. 2 with Edgerton Contractors, Inc., for the 2025 Area 7 Flood Mitigation Channel and Storage Improvements Project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- B. [ID#26-02908](#) Review and possible action on Contract Change Order No. 2 with Sure-Fire, Inc., for the Municipal Garage HVAC Replacement, 300 Sentry Drive, Project.

**Sponsors:** Public Works

**Attachments:** [BPW\\_26-02908-CO2-Sure-Fire-Muni Garage HVAC](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 2 with Sure-Fire, Inc., for the Municipal Garage HVAC Replacement, 300 Sentry Drive, project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- C. [ID#26-02909](#) Review and possible action on the Agreement with Strongbox Document Destruction for 2026 Paper Shredding events.

**Sponsors:** Public Works

**Attachments:** [BPW\\_26-02909-Strongbox Shredding](#)

*Emma Hastings, Interim Solid Waste and Recycling Manager presented this item.*

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric E. Payne, that the Agreement with Strongbox Document Destruction, LLC, for the 2026 Paper Shredding Events be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- D. [ID#26-02917](#) Review and possible action on the Contract renewal with Legacy Recycling, LLC, to host the 2026 Residential E-Waste and Appliance Drop Off events.

**Sponsors:** Public Works

**Attachments:** [BPW\\_26-02917-E-Waste and Appliance Event](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that

**the Contract renewal with Legacy Recycling, LLC, to host the 2026 Residential E-Waste and Appliance Drop Off events be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

6. Approval of Payments

A. [ID#26-02920](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 2-5-26](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

7. Matter of Report

8. Communications and Referrals:

A. [ID#26-02921](#) Official Notices: Bids to Close on Friday, February 20, 2026, at 11:00 a.m.

- 1) N. Moreland Blvd. and Michigan Ave. Traffic Signal Improvements
- 2) Concrete Pavement Patching and Concrete Sawing - City Wide

**Sponsors:** Public Works

**Attachments:** [Official Notice Moreland and Michigan Traffic Signal](#)  
[Official Notice Concrete Street Patching 2026](#)

9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).