



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final Building and Grounds

Monday, April 1, 2019

7:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

Ald. Payne absent. Ald Cummings Chaired the meeting.

Present 3 - Cummings, D. Lemke, and Wilke

Absent 1 - E. Payne

2. Public Comment

No public comments.

3. Approval of Minutes

- A. [ID#19-0396](#) Approve the March 18, 2019 Building and Grounds meeting Minutes.

Attachments: [Meeting Minutes March 18 2019 Final.pdf](#)

A motion was made by Sarah Wilke, seconded by Dean Lemke, that the Minutes of March 18, 2019, be approved. The motion carried by the following vote:

Aye: 3 - Cummings, D. Lemke and Wilke

Absent: 1 - E. Payne

4. Discussion and Recommendation re:

- A. [ID#19-0342](#) Please consider conceal and carry policy for the new City Hall Building.

Attachments: [19-0342_BG Cover Sheet Conceal and Carry Policy.pdf](#)

Ald. Cummings withdrew this item with the consent from the Committee. Ald. Cummings is not in disagreement with the Conceal Carry Law and requested a presentation from staff (Katie Jelacic) on the security plan for the new City Hall. Staff will schedule a communication item at a future meeting.

- B. [ID#19-0398](#) Install white pavement markings in the form of an "X" on the south side of W. Main Street at the driveway to 423 W. Main Street.

Attachments: [19-0398 Admin Cover Prevent Unwanted Parking on Main for CC Meeting Consent.pdf](#)
[B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.doc.pdf](#)

A motion was made by Sarah Wilke, seconded by Dean Lemke, that this item be approved. The motion carried by the following vote:

Aye: 3 - Cummings, D. Lemke and Wilke

Absent: 1 - E. Payne

- C. [ID#19-0399](#) Install a stop sign on Canterbury Lane at Burrie Lane.

Attachments: [19-0399 Admin Cover Install a Stop Sign Canterbury and Burrie for CC Meeting Consent.pdf](#)
[B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.doc.pdf](#)

A motion was made by Sarah Wilke, seconded by Dean Lemke, that this item be approved. The motion carried by the following vote:

- D. [ID#19-0400](#) Please review and enhance One-Way signing in Carroll Street at N. Grand Avenue.

Attachments: [19-0400 BG Cover Sheet Review One-Way on Carroll.pdf](#)

The Committee has asked staff to look at the signage and pavement markings to determine if it's appropriate for the one way street. If additional signage is needed, staff will bring the item back with applicable recommendations.

- E. [ID#19-0401](#) Install a driveway apron from the back lot of 407 N. Grand Avenue to Municipal Lot 8. Said installation will require an existing handicap parking stall to be relocated one stall further south.

Attachments: [19-0401 Admin Cover Install Driveway Apron on Grand for CC Meeting Consent.pdf](#)
[B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.doc.pdf](#)

The Committee discussed this item and has agreed to approve it if the business owner agrees to pay all of the expenses. Mike Grulke estimated the cost of installation of the apron, driveway, relocation of the parking space, handicapped signage, and pavement markings, could be between \$1,200 to \$1,500.

A motion was made by Sarah Wilke, seconded by Dean Lemke, that this item be approved with the stipulation that the business owner will pay for the apron, the driveway, the relocation of the parking space, signage and any additional costs. The motion carried by the following vote:

Aye: 3 - Cummings, D. Lemke and Wilke

Absent: 1 - E. Payne

- F. [ID#19-0432](#) Rescind existing parking zones that say "No Parking, 6am to 6pm, Except Saturdays, Sundays, Holidays" on the south side of Wisconsin Avenue and approve "2 Hour Parking, 9am to 6pm, Except Saturdays, Sundays and Holidays" from 110 feet east of N. West Avenue to 90 feet west of Maple Avenue. All existing zones that say "No Parking Any Time" on the south side of Wisconsin Avenue shall remain in place from N. West Avenue to N.

Barstow Street.

Attachments: [19-0432 Admin Cover Rescind Parking Zone on Wisconsin and Approve West and Maple for CC Meeting Consent.pdf](#)
[B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.doc.pdf](#)

A motion was made by Sarah Wilke, seconded by Dean Lemke, that this item be approved. The motion carried by the following vote:

Aye: 3 - Cummings, D. Lemke and Wilke

Absent: 1 - E. Payne

- G.** [ID#19-0433](#) Rescind existing parking zones that say "No Parking, 6am to 6pm, Except Saturdays, Sundays, Holidays" on the south side of Wisconsin Avenue and approve "2 Hour Parking, 9am to 6pm, Except Saturdays, Sundays and Holidays" from 80 feet east of Maple Avenue to 100 feet west of Clinton Street. All existing zones that say "No Parking Any Time" on the south side of Wisconsin Avenue shall remain in place from N. West Avenue to N. Barstow Street.

Attachments: [19-0433 Admin Cover Rescind Parking on Wisconsin and Approve Parking on Maple and Clinton for CC Meeting Consent.pdf](#)
[B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.doc.pdf](#)

A motion was made by Dean Lemke, seconded by Sarah Wilke, that this item be approved. The motion carried by the following vote:

Aye: 3 - Cummings, D. Lemke and Wilke

Absent: 1 - E. Payne

- H.** [ID#19-0434](#) Rescind existing parking zones that say "No Parking, 6am to 6pm, Except Saturdays, Sundays, Holidays" on the south side of Wisconsin Avenue and approve "2 Hour Parking, 9am to 6pm, Except Saturdays, Sundays and Holidays" from 110 feet east of N. Grand Avenue to 150 feet west of N. Barstow Street. All existing zones that say "No Parking Any Time" on the south side of Wisconsin Avenue shall remain in place from N. West Avenue to N. Barstow Street.

Attachments: [19-0434 Admin Cover Rescind Parking on Wisconsin and Approve Parking on Grand and N Barstow for CC Meeting Consent.pdf](#)
[B&G Resolution RTC for the April 16 2019 CC Meeting CONSENT AGENDA.doc.pdf](#)

A motion was made by Sarah Wilke, seconded by Dean Lemke, that this item be approved. The motion carried by the following vote:

Aye: 3 - Cummings, D. Lemke and Wilke

Absent: 1 - E. Payne

5. Communications and Referrals

A. [ID#19-0337](#) Current Building and Grounds Budget.

6. Adjournment

Adjourned with unanimous consent

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.