



CITY OF WAUKESHA  
 DEPARTMENT OF COMMUNITY DEVELOPMENT  
 City Hall, 201 Delafield Street, Room 200  
 Waukesha, WI 53188  
 Phone (262) 524-3750 Fax (262) 524-3751

RECEIVED  
 NOV 27 2017  
 CITY PLAN COMMISSION

## CONDITIONAL USE PERMIT APPLICATION

This application must accompany a Plan Commission Application along with the required fee.  
 The Plan Commission may not make a decision on this request if the property owner is not present at the meeting.

DATE: 11-27-17

NEW APPLICATION

AMENDMENT TO EXISTING CONDITIONAL USE PERMIT

NAME OF PROJECT OR BUSINESS: Centro de Adoracion y Alabanza

LOCATION OF USE: 231 South Street Waukesha WI 53186

TYPE OF USE: Church

Is this a NEW use or is this use being relocated from somewhere else? relocated

If you are relocating a use, where are you relocating it from? 413 Wisconsin Ave. Waukesha, WI 53186

Do you operate a use in other locations? ? (Circle one) YES  NO

If yes, please explain: \_\_\_\_\_

Will the use be occupying an existing building or will you be building a new building?  EXISTING  NEW

Hours and days of operation: Tuesday and Thurs 6pm - 8:30 pm Sat 5pm - 6:30pm Sun 12:00pm - 3pm 5pm - 8:00pm

Number of Employees: 25-30 Church members.

Number of on-site parking stalls available: 0 only street parking

Length of permit requested (6 month, 1 year, 2 year, permanent): 2 year

Current zoning: B-2

Is a License required to operate this use? (Circle one)  YES  NO If yes, please attach a copy.

Name of licensing authority: Pastor Maria M. Vazquez

Will any hazardous materials be used? NO

The following information must be attached to process the permit:

- A site map showing the location of the proposed site. 1000 sq. FT.
- A site plan showing the location of building(s), parking, landscaping, etc.
- A floor plan of the building showing how it will be used for the proposed use.
- If an existing building, a photo of the building.
- If new, complete development plans must be submitted per the development guidelines.
- If facade changes are proposed, plans must be submitted showing changes.
- A business plan if there is one; otherwise answer the questions on the back.

Please Note: If approved, this permit will be issued to the applicant only and will not be transferrable. This application will become null and void if required fees and materials are not submitted at time of application. Any physical changes made to the building may require the installation of additional fire protection systems. Please contact the Fire Marshal for further discussion.

Please attach a copy of your Business Plan if you have one.

If you do not have written Business Plan or choose not to share it, please answer the following questions:

1. What business will you be in? Church / worship Center
2. Explain your business' daily operations. We offer several services during the week. We have Bible Study (tuesdays), worship service on thursdays, prayer meeting on Saturdays and on Sunday worship service.
3. How will business be managed on a daily basis? Church will not be open on a daily basis, however we would like to be able to ~~open~~ increase the days we open for prayer in the future.
4. What are your products or services? worship, praise, spiritual
5. Will your employees need additional parking? No
6. Are employees required to have any certification(s)? Yes pastor.
7. Who is the owner of the building or premises where your business will be conducted?  
Edward Flynn
8. If you are not owner of the building or premises where your business will be conducted, do you have a lease agreement with the owner? Yes
9. Are there any insurance requirements for your business? Yes, we currently have it through Church Mutual Insurance.
10. Will you have property insurance? Yes, Church Mutual Insurance.
11. Are there any noise considerations/concerns with your business operations?  
We have a few live instruments that are played during our worship hour. Instruments, (guitar, piano, drums)