



**CITY OF WAUKESHA**

**Administration**

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<b>Common Council Item Number:</b> 16-511	<b>Date:</b> 4/7/2016
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation & Forestry Pat Grulke, Recreation Services Manager	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KL</b>
<b>Finance Department Review:</b> Rich Abbott, Finance Director <b>RA</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BER</b>
<b>Subject:</b> Approval and authorization of contract between City of Waukesha and Treetop Explorer, LLC for Recreation Services.	

**Details:**  
 Waukesha Parks, Recreation & Forestry Department (WPRF) is contracting with Treetop Explorer, LLC to provide Recreational Tree Climbing classes and events to the Waukesha community. These classes and events will provide a safe environment for climbers to ascend into trees for recreation, exploration, education, discovery, exercise and fun. Climbers will ascend into trees utilizing ropes, saddles and climbing techniques proven safe for both the climber and the tree. Environmental education related to trees and the urban forest is also part of each experience. All city trees used for Recreation Tree Climbing will be approved by both the WPRF City Forester and Treetop Explorer staff. The City Attorney and Treetop Explorer LLC staff have reviewed and approved this contract.

**Options & Alternatives:**  
 Recreational Tree Climbing is now being offered by more municipal recreation departments as it highlights the benefits of trees to the public. It was recommended by the City's liability insurance company, to utilize an independent contractor to offer this service. WPRF staff considers contracting with Treetop Explorer, LLC is the most efficient and effective method to provide this new recreation program.

**Financial Remarks:**  
 Revenue collected through class fees will cover all direct expenses for the classes. Revenue account 5310.45810 (Recreation Fees) and Expense account 5310.52190 (Other Professional Services).

**Executive Action:**  
 Recommend approval of the contract between City of Waukesha and Treetop Explorer, LLC and authorize the Mayor to enter into this contract.

**Committee Recommendation:**  
 The Parks, Recreation & Forestry Board unanimously approved this contract on March 21, 2016.

