



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, May 4, 2023

5:30 PM

Training Room, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#23-6621](#) Approve Minutes of April 20, 2023.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 4-20-23-Draft.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, that the Minutes of April 20, 2023, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Approval of Payments

A. [ID#23-6622](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 5-4-23.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Bids Received:

A. [ID#23-6623](#) Bids Received: Friday, April 28, 2023, at 11:00 a.m. 2023 Asphalt Street Resurfacing and Utility Improvements

The Board of Public Works recommends that the low base bid from Wolf

Paving Co., Inc., in the amount of \$3,646,062.01, be awarded.

Sponsors: Public Works

Attachments: [2023 Asphalt Street Resurfacing and Utility Improvements BPW BT.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, that the low base bid (project locations #1 and #2) from Wolf Paving Co., Inc., for the 2023 Asphalt Street Resurfacing and Utility Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#23-6624](#) Bids Received: Friday, April 28, 2023, at 11:00 a.m.
Silurian Springhouse Foundation Alteration-700 N. Hartwell Ave.

Sponsors: Public Works

Attachments: [2023 Silurian Springhouse Foundation Alteration-BPW BT.pdf](#)

Held pending funding.

Item is held

7. Discussion and Recommendation to Council Regarding:

- A.** [PC23-0362](#) Sidewalk Plan – Review and act on the Sidewalk Plan for the City of Waukesha. This plan is intended to help guide the City, including the Plan Commission, in determining where sidewalk should be required when reviewing development plans through a prioritization of missing sidewalk throughout the City.

Attachments: [PC23-0362_BPW_Agenda Cover Sheet - City Sidewalk Plan.pdf](#)
[City of Waukesha Sidewalk Plan](#)
[Cover Sheet - Sidewalk Plan](#)

The Sidewalk Plan for the City of Waukesha was presented at the last meeting in detail. Doug Kohler, Principal Planner, and David Buechl, P.E., were available for questions. Ald. Pieper asked, as the plan gets adopted, will this plan go into the 5-Year CIP for sidewalks or the sidewalk plan be based upon. Staff responded, that has not been determined. The plan is geared on prioritizing where the sidewalks need to be addressed first and foremost. When it comes to implementing that, the Plan Commission can look at that when they look at future projects coming in and whether sidewalks need to be included with that. For other gaps it will be a discussion with the Board and Council to see what the priorities are and how soon they want to do that.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Sidewalk Plan for the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#23-6648](#) Establish Street Opening Prices for the Year 2023.

Sponsors: Public Works

Attachments: [23-6648_BPW_Agenda_Cvr-2023_Street_Opening_Prices.pdf](#)
[23-6648_2023_Street_Opening_Prices_.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the Street Opening Prices for the Year 2023 be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#23-6649](#) Approve Storm Water Management Practice Agreement with RK Two Inc. for the property located at 1610 Lincoln Ave.

Sponsors: Public Works

Attachments: [23-6649_BPW_Agenda_Cr-1610_Lincoln_Ave_SW_Agreement.pdf](#)
[Strm_Maintainence_Plan_Exc.pdf](#)

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Storm Water Management Practice Agreement with RK Two Inc. for the property located at 1610 Lincoln Ave. be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Matter of Report

9. Communications and Referrals:

- A. [ID#23-6650](#) Official Notices: Bids to Close on Friday, May 12, 2023
- 1) Fire Station No. 1 Apparatus Bay Epoxy Floor Installation - 130 W. St. Paul Ave.
 - 2) Heyer Park Lighting
 - 3) Wisconsin Ave. Bridge Repair and Sealing - Rebid
 - 4) Waukesha Springs and Oaks Park Open Air Shelter Installation

Sponsors: Public Works

Attachments: [Official_Notice_Fire_Station_No_1_Apparatus_Bay_Epoxy_Floor_Installation.pdf](#)
[Official_Notice_Heyer_Park_Lighting.pdf](#)
[Official_Notice_Waukesha_Springs_and_Oaks_Park.pdf](#)
[Official_Notice_Wisconsin_Bridge_Repair_and_Sealing_-_REBID.pdf](#)

A motion was made that the meeting be adjourned. The motion carried unanimously.

10. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.