



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

Human Resources Committee

Wednesday, July 20, 2016

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

2. Approval of Minutes

[ID#16-1180](#) Approval of the minutes of the May 18, 2016 meeting

Attachments: [HR Committee Minutes - 5-18-16](#)

3. Business Items

A. [ID#16-1179](#) Review and act on revision to Human Resources Policy B-2 -
Recruitment, Application and Selection of Applicants for Employment

Attachments: [B2 Recruitment, and Selection of Applicants - DRAFT 6-28-16](#)

B. [ID#16-1204](#) Request of Mayor Reilly and City Administrator Lahner to reclass the
Administrative Assistant (Pay Grade 6) to the Assistant to the
Mayor/City Administrator (Pay Grade 9).

Attachments: [Reclassification of Administrative Assistant to Assistant to the Mayor City Admin](#)
[Administrative Assistant Mayor - City Administrator's Office Revisions](#)
[Administrative Assistant Mayor - City Administrator's Office](#)

4. Adjournment