



CITY OF WAUKESHA

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Committee: Information Technology Board	Date: 2021-07-01
Common Council Item Number: 21-2475	Date: 2021-07-07
Submitted By: Chris Pofahl	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Bridget Souffrant, Finance Director BMS	City Attorney's Office Review: Brian Running, City Attorney BER
Subject: Discussion and Recommendation on using CIP funds to update the Website	

Details:
The IT department is looking to update the City website with the goal of making it easier for residents to find information easier, engage in City business, and be accessible for residents regardless of ability. There has been a group of City staff talking with different providers and attending demos of their products. The group has recieved pricing from several providers, and the average range is just under \$50,000 for design, data migration, and implementation. There is a CIP project that has funds for digitizing paper records, but the IT department will not be able to get to that project this year based on where the IT department is at with the records that were digitized during the City Hall project. IT would like the approval to use not more than \$50,000 to start the website redesign project.

Options & Alternatives:
Run the redesign project through the 2022 budget process.

Financial Remarks:
There was \$100,000 dollars approved for the digitization project in 1917.68160.81204. Half of that would be used to fund the website redesign project and the other half will be carried forward into 2022, so that IT can continue to digitize paper records. A website redesign project would be budgeted for in 1917.68160.81204, so there isn't a need to move the money to a different account.

Executive Recommendation:
Approve the use of the funds for the website redesign project.



