



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, September 15, 2015

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#15-3374](#) Minutes for September 1, 2015

Attachments: [ccmn150901draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and a roll call vote. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#15-3239](#) Approval of Amendment to Transit Administration Services Agreement with Waukesha County

Attachments: [Agenda Cover Sheet -County Transit Administration Services Amendment](#)
[1504 Transit Admin Services Contract Amendment 1](#)

Legislative History

9/3/15 Transit Commission approved

2. Plan Commission Report - Jennifer Andrews

- A. [PC15 -0198](#) Europa Equities, 1604 S. West Avenue - Certified Survey Map

Attachments: [Europa Equities](#)
[pc150826 - Water Utility Comments](#)
[pc150826 - Eng. Dept. Comments](#)
[Europa Equities](#)
[SurveydraftFinal2.150803pdf](#)
[pc150826 - Fire Dept. Comments](#)

- B. [PC15 -0216](#) 901 Northview Road - Certified Survey Map

Attachments: [20150721114705793](#)
[pc150826 - Water Utility Comments](#)
[pc150826 - Eng. Dept. Comments](#)
[901 Northview Road CSM](#)
[pc150826 - Fire Dept. Comments](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

1. [ID#15-3354](#) Review and recommend approval of a contract for consultant to develop the City of Waukesha Comprehensive Emergency Management Plan and authorize to Mayor to sign the contract.

Sponsors: Police Department

Attachments: [Agenda Cover Sheet - CEMP Contract 09-04-15](#)
[CEMP recommendation Memo 9-4-15](#)
[ERI Contract Draft v3](#)

Legislative History

9/8/15 Finance Committee recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#15-3338](#) INVITED Bartender Applications

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 09 14 15](#)

Legislative History

9/14/15	Ordinance & License Committee	denied
9/14/15	Ordinance & License Committee	denied
9/14/15	Ordinance & License Committee	approved
9/14/15	Ordinance & License Committee	approved

B. [ID#15-3339](#) Bartender Applications

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 09 14 15](#)

Legislative History

9/14/15	Ordinance & License Committee	approved
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C. [ID#15-3341](#) Applications for licenses ending June 30, 2015, considered by Ordinance & License Committee on September 14, 2015.

Sponsors: Clerk/Treasurer

Attachments: [Other Licenses 09 14 15](#)

Legislative History

9/14/15	Ordinance & License Committee	approved
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D. Board of Public Works - Dr. Fred Abadi

1. [ID#15-3210](#) Proposed Closing of the Pedestrian Tunnel that runs under Les Paul Parkway, between Sunset Drive and Racine Ave.

Attachments: [Les Paul Pkwy Pedestrian Tunnel Evaluation](#)

Legislative History

9/3/15	Board of Public Works	recommended for Council Consent to the City Council
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2. [ID#15-3321](#) Approve Contract Change Order No. 1 with State Contractors Inc. for Oakdale Dr Concrete Pavement Replacement

Sponsors: Public Works

Attachments: [Oakdale Drive Concrete Pavement Replacement Change Order No 1.pdf](#)

Legislative History

9/3/15	Board of Public Works	recommended for Council Consent to the City Council
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3. [ID#15-3325](#) Approve Contract with Kruger Inc to Conduct a Pilot Test of the Actiflow Phosphorus Compliance
- Sponsors:** Public Works
- Attachments:** [BPW agenda cover sheet 090315 0827.docx](#)
[Proposal - Waukesha ACTIFLO pilot - V1 \(06.24.15\).pdf](#)
- Legislative History**
- 9/3/15 Board of Public Works recommended for Council Consent to the City Council
4. [ID#15-3328](#) Accept Utility Easement from the Robert F and Carol O Smart Family Trust and the Carol O Smart Survivor's Trust for a sanitary sewer in the area north of STH 164/59 Les Paul Pkwy and east of Big Bend Rd.
- Sponsors:** Public Works
- Attachments:** [Agenda Cover Sheet - Form Smart San Swr Esmt.docx](#)
[Exhibit B Smart Property.pdf](#)
[Easement-sanitary sewer-Smart.docx](#)
- Legislative History**
- 9/3/15 Board of Public Works recommended for Council Consent to the City Council
5. [ID#15-3329](#) Approve Contract Amendment with Donohue & Associates, Inc. for E. Moreland Blvd Flood Mitigation Design Services
- Sponsors:** Public Works
- Attachments:** [E Moreland Blvd Flood Mitigation - Additional Fee Schedule - Donohue.pdf](#)
[E Moreland Blvd Flood Mitigation - Change Order No 1 - Donohue Associates.p](#)
- Legislative History**
- 9/3/15 Board of Public Works recommended for Council Consent to the City Council
6. [ID#15-3330](#) Approve Contract Change Order No. 1 with P.T.S. Contractors Inc. for E. Moreland Blvd Flood Mitigation & Utility Improvements.
- Sponsors:** Public Works
- Attachments:** [E Moreland Blvd Flood Mitigation - Change Order No 1 - PTS Contractors.pdf](#)
- Legislative History**
- 9/3/15 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#15-3094](#) Approval of Mutual Cooperation Agreement Under The Housing and Community Development Act and the National Affordable Housing Act

Sponsors: Mayor and Community Development

Attachments: [Shaver Ltr 7 13 15](#)
[Explanation of CDBG and Home Consortium](#)
[Cooperation Agreement](#)
[Cover Sheet cdbg and home contract](#)

- B. [ID#15-3169](#) Resolution: To approve the creation of the Project Plan for Tax Incremental Finance District No. 25

Attachments: [FINAL TID 25-Project Plan TID 25](#)
[Community Development-TID 25 -creation-CC Resolution](#)
[Community Development-TID 25 PC Resolution](#)
[Community Development-TID 25 -creation-CC Resolution](#)
[Community Development-TID 25 PC Resolution](#)

Legislative History

8/26/15 Plan Commission approved

- C. [ID#15-3353](#) Consider proposed contract with NeoGov for the purpose of providing onboarding and employee performance management software, and if approved, authorize the Mayor to sign the contract. This request includes authorizing the use of \$35,288 of contingency and is pending the review of the HR committee. (Special HR Committee meeting takes place at 6:00pm on Tuesday, September 15, 2015)

Sponsors: City Administrator

Attachments: [NEOGOV Service Level Agreement - IN PE](#)
[Agenda Cover Sheet - NeoGov](#)
[Finance Policy 4.0 - Fund Balance and Contingency Reserves](#)

Legislative History

9/8/15 Finance Committee denied

- D. [ID#15-3370](#) Approval of the recommendation to use NeoGov software for the purpose of providing onboarding and employee performance management pending final review with the City Attorney and authorize the Mayor to sign the contract.

Attachments: [Agenda Cover Sheet - NeoGov](#)
[NEOGOV Service Level Agreement - IN PE](#)
[Finance Policy 4.0 - Fund Balance and Contingency Reserves](#)

- E. [ID#15-3368](#) Motion to reconsider the TIF 22 resolution
(If motion to reconsider is approved, then TIF 22 Resolution can be discussed and acted upon during this meeting.)

Sponsors: Jankowski

Attachments: [Memo responding to alderman questions TID 22](#)

6. Public Hearing

- A. [ID#15-3214](#) Determine the assessment for the Fall 2015 Public Street Tree Planting Program, said cost to be \$195.00 per tree.

Attachments: [Street Tree Planting Program Fall 2015](#)

[Fall 2015 Summary](#)

7. Action on Public Hearing

- A. [ID#15-3214](#) Determine the assessment for the Fall 2015 Public Street Tree Planting Program, said cost to be \$195.00 per tree.

Attachments: [Street Tree Planting Program Fall 2015](#)

[Fall 2015 Summary](#)

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

9. Plan Commission - Jennifer Andrews

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Francoeur

11. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#15-3331](#) Bids Received: Friday August 28, 2015 at 11:00 am.
a. River Hills Park Trail Project
The BPW's recommends awarding the contract to Payne & Dolan, Inc on their low bid of \$55,954.20

Sponsors: Public Works

Attachments: [FINAL River Hills Trail Project](#)

Legislative History

9/3/15 Board of Public Works approved

- B. [ID#15-3332](#) Official Notice: Bids Close Friday, September 11, 2015 at 11:00 a.m.
a. River Place Blvd. and Coral Dr. Sanitary Pump Station Upgrades

Sponsors: Public Works

Attachments: [3 Official Notice River Pl & Coral Pump Station Upgrades](#)

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

- A. [ID#15-3373](#) Mayor's Events/Schedule 9 15 15
Sponsors: Mayor
Attachments: [SR150911](#)
- B. [ID#15-3407](#) Proclamation for Blessings in a Backpack Day
Sponsors: Mayor
Attachments: [Proclamation - Blessings in a Backpack Day](#)
- C. [ID#15-3408](#) Acceptance of Final Report for the City of Waukesha 2011 Lead-Based Paint Hazard Control Grant (WILHB0512-11)
Attachments: [Lead Hazard Control and Healthy Homes Grant Program](#)

16. Referrals

17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.