



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Roger Patton  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Tuesday, September 15, 2015

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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### 1. Pledge of Allegiance

### 2. Roll Call

*(Ald. Cummings and Ald. Hernandez arrived during Public Comment)*

**Present:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

### 3. Public Comment

*Tracy Kinski, business owner, Let's Roll Tobacco & Liquor, 210 E. Broadway, spoke in favor of approving the bartender license for Dallas Kinski.*

*Lynn Naniot, 2515 Stonefield Court, spoke against loan for Sunset Homes.*

*Chris Bauman, 1840 Tallgrass Circle, spoke against loan for Sunset Homes.*

*Daniel Miske, Whyte Hirschboeck Dudek, attorney for Board at Sunset Homes, spoke in favor of TIF financing for Sunset Homes.*

*Doreen Wigderson, 1100 Anoka, spoke against TIF financing for Sunset Homes Condos.*

### 4. Approval of Minutes

**A motion was made by Ald. Eric Payne, seconded by Ald. Adam Jankowski, to approve the minutes of September 1, 2015. The motion carried by the following vote:**

**Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

### A. [ID#15-3374](#) Minutes for September 1, 2015

### Consent Agenda

**1. Other Boards and Commissions**

- A. [ID#15-3239](#) Approval of Amendment to Transit Administration Services Agreement with Waukesha County

**2. Plan Commission Report - Jennifer Andrews**

- A. [PC15 -0198](#) Europa Equities, 1604 S. West Avenue - Certified Survey Map
- B. [PC15 -0216](#) 901 Northview Road - Certified Survey Map

**3. Standing Committees****A. Finance Committee - Ald. Pieper**

1. [ID#15-3354](#) Review and recommend approval of a contract for consultant to develop the City of Waukesha Comprehensive Emergency Management Plan and authorize to Mayor to sign the contract.

**C. Ordinance & License Committee - Ald. Johnson**

## 1. Licenses

- A. [ID#15-3338](#) INVITED Bartender Applications
- B. [ID#15-3339](#) Bartender Applications
- C. [ID#15-3341](#) Applications for licenses ending June 30, 2015, considered by Ordinance & License Committee on September 14, 2015.

**D. Board of Public Works - Dr. Fred Abadi**

1. [ID#15-3210](#) Proposed Closing of the Pedestrian Tunnel that runs under Les Paul Parkway, between Sunset Drive and Racine Ave.
2. [ID#15-3321](#) Approve Contract Change Order No. 1 with State Contractors Inc. for Oakdale Dr Concrete Pavement Replacement
3. [ID#15-3325](#) Approve Contract with Kruger Inc to Conduct a Pilot Test of the Actiflow Phosphorus Compliance
4. [ID#15-3328](#) Accept Utility Easement from the Robert F and Carol O Smart Family Trust and the Carol O Smart Survivor's Trust for a sanitary sewer in the area north of STH 164/59 Les Paul Pkwy and east of Big Bend Rd.

5. [ID#15-3329](#) Approve Contract Amendment with Donohue & Associates, Inc. for E. Moreland Blvd Flood Mitigation Design Services
6. [ID#15-3330](#) Approve Contract Change Order No. 1 with P.T.S. Contractors Inc. for E. Moreland Blvd Flood Mitigation & Utility Improvements.

### End of Consent Agenda

#### 5. New Business

- A. [ID#15-3094](#) Approval of Mutual Cooperation Agreement Under The Housing and Community Development Act and the National Affordable Housing Act
- A motion was made by Ald. Francoeur, seconded by Ald. Skinner, to approve the Mutual Cooperation Agreement Under The Housing and Community Development Act and the National Affordable Housing Act. The motion carried by the following vote:**
- Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski
- Nay:** 1 - C. Payne
- B. [ID#15-3169](#) Resolution: To approve the creation of the Project Plan for Tax Incremental Finance District No. 25
- A motion was made by Ald. Francoeur, seconded by Ald. Bartels, to adopt Resolution No. 56-15 to approve the creation of the Project Plan for Tax Incremental Finance District No. 25. The motion carried by the following vote:**
- Aye:** 9 - Pieper, Bartels, Skinner, Francoeur, Reiland, E. Payne, Thieme, Johnson and Hernandez
- Nay:** 5 - Cummings, Perry, C. Payne, Manion and Jankowski
- C. [ID#15-3353](#) Consider proposed contract with NeoGov for the purpose of providing onboarding and employee performance management software, and if approved, authorize the Mayor to sign the contract. This request includes authorizing the use of \$35,288 of contingency and is pending the review of the HR committee. (Special HR Committee meeting takes place at 6:00pm on Tuesday, September 15, 2015)
- No Action Taken on this Item.*
- D. [ID#15-3370](#) Approval of the recommendation to use NeoGov software for the purpose of providing onboarding and employee performance management pending final review with the City Attorney and authorize the Mayor to sign the contract.
- No Action Taken on this Item.*

- E.**     [ID#15-3368](#)     Motion to reconsider the TIF 22 resolution  
(If motion to reconsider is approved, then TIF 22 Resolution can be discussed and acted upon during this meeting.)
- A motion was made by Ald. Jankowski, seconded by Ald. E. Payne, to Reconsider the TIF 22 resolution**  
(If motion to reconsider is approved, then TIF 22 Resolution can be discussed and acted upon immediately). The motion carried by the following vote:
- Aye:** 11 - Pieper, Bartels, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme and Jankowski
- Nay:** 3 - Skinner, Johnson and Hernandez
- A motion was made by Ald. Johnson, seconded by Ald. Francoeur (the maker and seconder of the original motion from the Sept. 1st meeting), to approve Amendment No. 1 of the Project Plan for the Tax Incremental Finance District No. 22. The motion failed by the following vote:**
- Aye:** 5 - Skinner, Francoeur, Johnson, Hernandez and Jankowski
- Nay:** 9 - Pieper, Bartels, Cummings, Perry, C. Payne, Reiland, Manion, E. Payne and Thieme

## 6. Public Hearing

- A.**     [ID#15-3214](#)     Determine the assessment for the Fall 2015 Public Street Tree Planting Program, said cost to be \$195.00 per tree.
- Pete Traczek, City Forester, presented the Fall 2015 Tree Planting program.*
- The Public Hearing was Opened. No one spoke during the Public Hearing and the Public Hearing was Closed.*

## 7. Action on Public Hearing

- A.**     [ID#15-3214](#)     Determine the assessment for the Fall 2015 Public Street Tree Planting Program, said cost to be \$195.00 per tree.
- A motion was made by Ald. Johnson, seconded by Ald. Skinner, to approve the assessment for the Fall 2015 Public Street Tree Planting Program at \$195.00 per tree. The motion carried by the following vote:**
- Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

## Reports

### 8. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi

- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 9. Plan Commission - Jennifer Andrews
- 10. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. Johnson

**A motion was made by Ald. Steve Johnson, seconded by Ald. Vance Skinner, to approve the Bartender License of Dallas Kinski. The motion carried by the following vote:**

**Aye:** 11 - Pieper, Bartels, Skinner, Cummings, Francoeur, C. Payne, Reiland, E. Payne, Johnson, Hernandez and Jankowski

**Nay:** 3 - Perry, Manion and Thieme

- D. Human Resources Committee Report - Ald. Francoeur
- 11. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#15-3331](#) Bids Received: Friday August 28, 2015 at 11:00 am.  
a. River Hills Park Trail Project  
The BPW's recommends awarding the contract to Payne & Dolan, Inc on their low bid of \$55,954.20
- A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the contract award to Payne & Dolan, Inc., on their low bid of \$55,954.20, for the River Hills Park Trail Project. The motion carried by the following vote:**
- Aye:** 14 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez and Jankowski

- B. [ID#15-3332](#) Official Notice: Bids Close Friday, September 11, 2015 at 11:00 a.m.  
a. River Place Blvd. and Coral Dr. Sanitary Pump Station Upgrades

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

15. Mayor's Report & Referrals

- A. [ID#15-3373](#) Mayor's Events/Schedule 9 15 15

- B. [ID#15-3407](#) Proclamation for Blessings in a Backpack Day

- C. [ID#15-3408](#) Acceptance of Final Report for the City of Waukesha 2011 Lead-Based Paint Hazard Control Grant (WILHB0512-11)

16. Referrals

*Ald. Skinner to Board of Public Works to assess traffic and speed conditions on Broadway from Porter west to Oakland for signage, crosswalk markings, and/or other means to mitigate the issue.*

17. Adjournment

*The meeting was adjourned at 8:20 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.