



Meeting Minutes - Draft

Waukesha Water Commission

Water Utility Commission

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Monday, January 20, 2020

5:30 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order
2. Roll Call    **Present**   5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme  
                  **Absent:**   2 - Bartels, Couri

Announcement of Closed session pursuant to Section 19.85(1)(c) Wis. Stats. to discuss the General Manager's 2019 Performance Evaluation and Approve 2020 Compensation and 19.85(1)(g) to confer with legal counsel regarding litigation between the City of Waukesha Water Utility and The City of New Berlin regarding the application for a Conditional Use Permit

3. Public Comment
4. Approval of Minutes

- A.        [ID#20-0039](#)    Approve Minutes of the December 19, 2019 Meeting

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Terry Thieme, that this item be approved. The motion carried by the following vote:**

**Aye:**   5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 2 - Bartels, Couri

5. Action Items

- A.        [ID#20-0040](#)    Approve payments from the General Fund and the Improvement Fund

**A motion was made by Commissioner Terry Thieme, seconded by Mayor Shawn Reilly that this item be approved. The motion carried by the following vote:**

**Aye:**   5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 2- Bartels, Couri

- B.        [ID#20-0041](#)    Approve Designation of the Waukesha State Bank, including its investment branch, Waukesha Investments, JP Morgan Chase Bank, and the State of Wisconsin Local Government Investment Pool, as depositories for the 2020 calendar year

**A motion was made by Commissioner Terry Thieme, seconded by Mayor Shawn Reilly that this item be approved. The motion carried by the following vote:**

**Aye:**   5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 2 - Bartels, Couri

- C. [ID#20-0042](#) Approve Fleet Replacements

**This Item was Held for Future Discussion**

- D. [ID#20-0043](#) Approve the replacement of the roof structure on the generator building at the water utility office in the amount of \$7,600 to Schranz Roofing Inc, and \$10,910 to Holton Brothers, Inc Contractors

**A motion was made by Commissioner Terry Thieme, seconded by Mayor Shawn Reilly, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 2 - Bartels, Couri

- E. [ID#20-0044](#) Approve Recommendations of the Job Evaluation Committee

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 2 - Bartels, Couri

- F. [ID#20-0089](#) Approve the Water Utility's portion of the low bid for the Barstow Street Utility and Street Reconstruction project.

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 2 - Bartels, Couri

- G. [ID#20-0090](#) Approve plan review services associated with future return flow construction to the City of Muskego in the amount of \$15,519.82

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 2 - Bartels, Couri

6. Discussion Items

- A. [ID#20-0045](#) Great Lakes Update

7. Information Items

- A. [ID#20-0046](#) Utility Performance Report

- [ID#20-0047](#) December Financial Report

- A. [ID#20-0048](#) A motion will be made to go into closed session pursuant to Wis. State
- B. Stats. Section 19.85(1)(c) Wis. Stats. to discuss the General Manager's 2019 Performance Evaluation and Approve 2020 Compensation, and 19.85(1) (g) to confer with legal counsel regarding litigation between the City of Waukesha Water Utility and The City of New Berlin regarding the application for a Conditional Use Permit

**A motion was made by Mayor Shawn Reilly, seconded by Commissioner Paul Ybarra, that this closed session be approved. The motion carried by the following vote:**

**Aye:** 5 - Piatt, Ybarra, Francoeur, Reilly, and Thieme

**Absent:** 1 - Bartels, Couri

- [ID#20-0049](#) Upon Conclusion of the Closed Session a motion will be made to reconvene in open session pursuant to State Sats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

**A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, to increase General Manager's Base Compensation 2.81% to \$167,000 effective 1/1/2020; and award a \$5,000 lump sum bonus to be payable as soon as possible. In addition, direct staff to draft language that if 50% completion of the Great Lakes Project is met by May of 2022, Duchniak will get a \$10,000 bonus. The motion carried by the following vote**

**Aye:** 5 - Piatt, Ybarra, Francoeur, Reilly, Bartels and Thieme

**Absent:** 2 - Bartels, Couri

## 9. Adjourn